

1954

Bangor Public Library Annual Report 1954

Bangor Public Library

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1955

THE COST OF THE UPKEEP OF THIS
BUILDING AND ITS FURNISHINGS
TOGETHER WITH THE EXPENSE
INVOLVED IN PLACING THE BOOKS
IT CONTAINS AT THE SERVICE
OF THE PUBLIC WAS PROVIDED
DURING THE PAST YEAR FROM
THE FOLLOWING SOURCES

• CITY OF BANGOR
• SAMUEL F. HERSEY FUND
• MECHANIC ASSOCIATION FUND
• LUTHER H. PEIRCE FUND
• TRUSTEES FUND
• FRANCES A. STETSON FUND
• STODDER FUND
• ERNESTINE THOMPSON
• CHARLES E. ADAMS FUND
• CLARENCE C. STETSON FUND

The Bangor
Public
Library

Annual Reports

1954

Our Purpose

The purpose of the Bangor Public Library is to preserve and disseminate knowledge and thought as recorded in print; to provide recreation through print; and to provide a maximum of assistance to its clients in the use of its collections. We are a general library yet we are also a library of record. We aim to provide printed material on all subjects likely to be of concern or interest either to present or potential users of whatever age or education. We recognize the scholarly resources of our neighbor library of the University of Maine and are interested that each library shall complement the other. Within the library building the use of the collections of the Bangor Public Library is free to all comers. The home-use privileges are free to all residents of Bangor and to whoever, regardless of place of residence, works, goes to school, or pays taxes in Bangor. To others they are available for a fee.

Cover photograph by

LUTHER S. PHILLIPS

This bronze tablet, which occupies a prominent position in the foyer of the library, is for the purpose of recognizing with gratitude income available for the general maintenance costs of the library. On it are entered the names of the funds so designated and the income figures in round totals. New names are added as new funds are received. The sources of income for the purchase of books are appropriately acknowledged with equal gratitude by individual bookplates affixed in every book.

BANGOR PUBLIC LIBRARY ANNUAL REPORTS

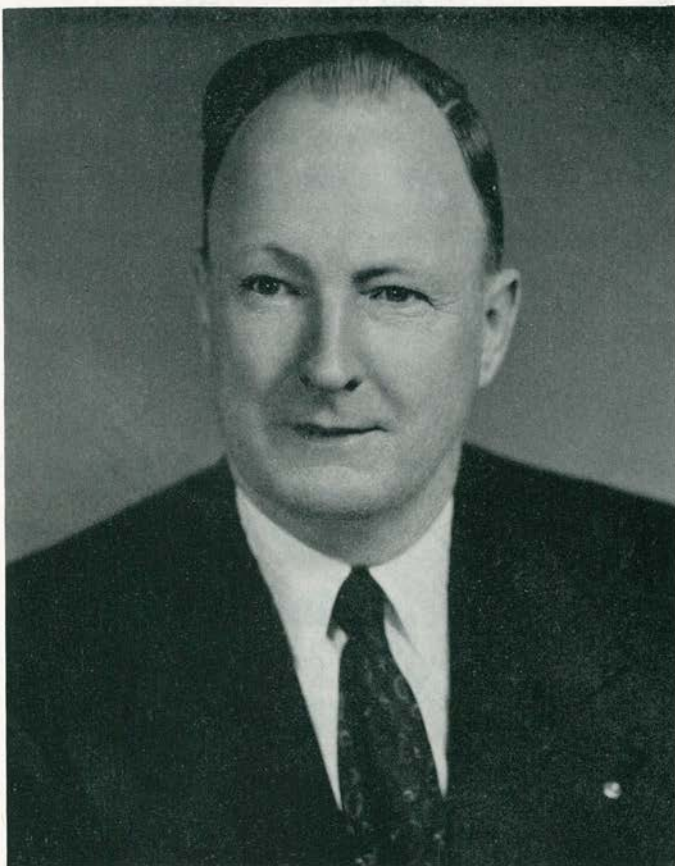
FOR THE FISCAL YEAR

JANUARY 1, 1954 - DECEMBER 31, 1954

PREPARED FOR PUBLICATION JANUARY 25, 1955



BANGOR PUBLIC LIBRARY
BANGOR, MAINE
1955



John M. O'Connell, Jr.

1895-1954

A member of the Board of Managers and Trustees of the Bangor Public Library, 1950-1954. Building and Grounds Committee, 1951-1954, Insurance and Property Values Committee, 1951-1954.

Endowment

of the

Bangor Public Library

Administered by the Trustees of the Bangor
Public Library

Frederick W. Hill and Marianne Hill Fund—	
Bequeathed in 1920 by Frederick W. Hill “for the purpose of purchasing books . . . and no part . . . for the erection or repair of any building.” Added to in subsequent years by reinvestment.	
	\$788,417.77
John F. Patten Fund— Bequeathed in 1900 by Grace D. Patten (Mrs. John F. Patten) in memory of her husband for “the purchase of books to make, or help make, entire, some important department of the Li- brary.”	
Augmented by the	\$4,000.00
Thomas Upham Coe Bequest— Bequeathed in 1927 by Thomas Upham Coe “to be added to the Patten Fund, so-called.”	
	2,000.00
Total of Patten Fund	\$6,000.00
Stodder Fund— To a nucleus of \$36,000.00 be- queathed in 1924 by George Tyler Stodder and added to in subsequent years by rein- vestment, the termination in 1942 of life trusts set up by George Tyler Stodder and James Chesterman Stodder for Anne E. Stodder added a balance received in 1942, 1943, and 1946. Of the income of this fund, designated as the “Stodder Fund,” one-half is for the purchase of books and the other half “may, if needed, be used by the Library for administration expenses.”	
	\$1,265,768.57

Trustees Fund consisting of:

Luther H. Peirce Fund —Bequeathed in 1915 by Luther H. Peirce, the income for “the purchase of books or for any other purpose within the walls of said Library building.” Added to in subsequent years by reinvestment.	\$189,932.47
Frances A. Stetson Fund —Bequeathed in 1918 by Frances A. Stetson “to be used as may seem to them (the Trustees) best.”	1,000.00
Ernestine Thompson Fund — Bequeathed in 1945 by Ernestine Thompson without conditions either as to use of principal or income.	1,000.00
Charles E. Adams Bequest , without conditions either as to use of principal or income, received in 1949.	10,000.00
Clarence C. Stetson Fund —Bequeathed in 1950 by Clarence C. Stetson, the income “to be used for the general administration expenses of said Library.”	4,286.24
Other monies from unexpended gifts and reinvestment, upon which there is no restriction as to use.	61,575.51
Total of Trustees Fund	<hr/> \$267,794.22
Louise Baldwin Thompson Fund —Bequeathed in 1944 by Louise de Hauteville Bell (Mrs. Jaffray de Hauteville Bell néé Louise Baldwin Thompson) in memory of her mother, Louise Baldwin Thompson (Mrs. Arad Thompson), “all books purchased with this fund to bear a bookplate in her name.”	\$2,000.00

Administered by the Trustees of the Hersey Fund

Hersey Fund—Bequeathed in 1875 by Samuel F. Hersey and its income now, by provision of the City Ordinances, unalterably fixed at \$4,000.00 and devoted “to the perpetual maintenance of the Bangor Public Library.” \$100,000.00

Administered by the City of Bangor

Bangor Mechanic Association Fund — Conveyed by the Bangor Mechanic Association (founded 1828) to the City of Bangor in various years, beginning in 1867 and continuing until 1883, and administered in accordance with an agreement with the Trustees of the Hersey Fund “for the purpose of establishing and perpetually maintaining a Public Library in the City of Bangor.” \$12,000.00

Administered by the Bangor Mechanic Association

Edward Ellison Fund—Bequeathed in 1918 by Mary Harris Ellison Curran (Mrs. Nicholas F. Curran), in memory of her father, Edward Ellison, “for the purchase of books, other than works of fiction” of which only one copy is to be bought and that “may never be taken from the Library.” \$10,000.00

Total Endowment (principal)	\$2,451,980.56
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Report of the Trustees of the Hersey Fund

Bangor, January 25, 1955

To the City Council of the City of Bangor:

The Trustees of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousand (\$4,000.00) in quarterly payments, which have been paid to the treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the librarian of the Bangor Public Library, the treasurer of the Trustees of the Bangor Public Library, and the treasurer of the Board of Managers of said library.

DONALD S. HIGGINS

W. P. NEWMAN

BOUTELLE SAVAGE

RALPH L. WAYMOUTH

Trustees of the Hersey Fund

Report of the Librarian

January 25, 1955

To the Board of Managers of the Bangor Public Library:

The library needs more room to put books. That is our principal problem.

The process of discarding books no longer as necessary as they once were cannot be stepped up further. The makeshift of constantly moving books in the storage area, as more books are received, has gone as far as it can. The makeshift of adding shelves in the corridors—a most inconvenient arrangement—is nearly exhausted. The distribution of books to users has developed to a very high level. A simple addition to our book storage area is the answer to our need.

This is not news to any of us associated in the management of the library. The approach of the suffocation point in the book storage area has been chronicled in the annual reports for the past nine years. When we can find \$100,000 for construction our difficulty will be solved. That figure would give us storage space for thirty-six years.

We own 297,788 books. This is 9.43 books per capita. We have 15,282 registered borrowers. This is 49% of our population. We make books available for issue not only from our central library building and music branch, but also from 185 distributing points in schools, hospitals, and other institutions. In the year 282,760 books were taken home by borrowers. That is 8.96 per capita, or 18.48 per registered borrower.

Thirty-six per cent of the books borrowed were for children; 35% were adult fiction; and 29% were adult non-fiction. Ten years ago these percentages were very different: juvenile 25%, adult fiction 51%, and adult non-fiction 24%.

Though the over-all use of books throughout the city de-

creased 6,302 (2.2%) during 1954, as compared with 1953, the use from the central library of adult books, principally non-fiction, for fiction showed a drop, increased 1.6%. The 3.6% drop at the central library in children's books and the 0.1% drop in adult fiction both of which classes are to a large extent recreational reading, are only what one might expect as television gains in coverage. Some librarians, elsewhere, attribute their decline in adult fiction to a dearth of highly compelling books. There is such a dearth. Children's books are of high quality and the quality shows no decline.

Biography was the only class of adult non-fiction to decline in Bangor. All other classes gained. The largest percentage gains were in languages (18.4%), history (17.8%), the social sciences (16.6%), religion (16.4%), description (15.5%), and useful arts (9.6%). Whether these gains show increased interest or better books in these areas of knowledge seems impossible to say.

The answers to 11,034 various questions were looked up by the staff of the reference department. The Tello-Test radio program accounted for another 16,140 questions answered by telephone. The reference department is working on an index to the *History of Penobscot County*. It is compiling a series of papers on subjects of frequent inquiry, such as the Salmon Pool, the *U.S.S. Maine* monument, the Peirce Memorial, the water department, the lobster industry, and the Hannibal Hamlin statue.

The opening of the Fruit Street School added 18 school-room boxes to the 162 sent out by the extension department. The purchase of 26 hinged-cover schoolroom boxes made to order by a carpenter, added considerably to our costs.

The job of waterproofing the exterior brick and artificial stone trim of the building and repointing old mortar, being carried out by the A. C. Horn Corporation in installments, as funds permit, was advanced by repointing all the stonework of the Harlow Street entrance. Other jobs carried out by contractors were five new thermostatic radiator valves; resur-

facing the children's porch and the staff entrance; asphalt tile floors in the fiction room, basement hallways, and trustees' room; repainting the trustees' room and installing new light fixtures there; telephones in the trustees' room and reference room; re-erecting the flagpole blown down in November 1953; repair of waterclosets in the men's public toilet and janitor's room; and a new intake pressure valve.

Our superintendent of the building and the janitorial staff carried out other repair and improvement items: painted the office; waterproofed the copper roof; reputtied windows and rebbed glass in the front windows; pointed the stone steps at the children's sidewalk; painted the extension department workroom; painted the men's toilet; varnished furniture in the reading room; erected steel shelves for the overflow of books; and cultivated the lawn shrubbery.

Important new equipment was acquired: a Recordak film reader model MPE; three all-steel office desks; a typewriter desk of steel; two typist chairs; additional shelving for periodicals in the reading room; a photocopier; a portable typewriter for the children's department; and two reading chairs.

Of five resignations from the appointed staff three were occasioned by married women leaving to accompany their husbands elsewhere. Two were to accept positions elsewhere. Of these, one was Charlotte M. Torrey, who had been a staff member since 1943 and chief of the extension department since 1948 and whose work was much valued. She became librarian of the Bangor Theological Seminary. Her work as chief of the extension department has been taken over ably by Ruth E. Dole who has been a staff member since 1938. We have 30.02 employees in full-time equivalent. The number is not large when one remembers that the library is open 72 hours a week. This, with a five-day, 39-hour week, means nearly two complete crews. Then too, the collection of 297,788 books needs a lot of keeping in order.

The death of John M. O'Connell Jr., on November 19,

1954, deprived the library of the further services of a member of the Board of Managers and Trustees who, though he had served only since 1950, had contributed much to the management of the library. He was a member of special committees on an insurance problem and on the retirement system and he was also a member of the regular committees on Insurance and Property Values and on Buildings and Grounds. In this latter capacity his vision for the enlarged building that we need contributed strongly to the probability of its eventual acquisition. As librarian I mourn the death of a valued friend and advisor.

A notable event for the library was the gift by Margaret Matson McIntosh (Mrs. A. F. McIntosh) of a painting by herself of Hannibal Hamlin of Bangor at the time he was Vice-President of the United States. Such a portrait has long been needed. J. Palmer Libby of Bangor and the First Marine Division gave his painting "Spring in Munsan" and Frank Nanartonis of Bangor and Positano, Italy, gave his "Sad Song." All are displayed in the Bangor Room.

Respectfully submitted,

L. FELIX RANLETT, *Librarian*

Report of the Treasurer

*To the Board of Trustees and the Board of Managers
of the Bangor Public Library:*

On the following seven pages are presented the financial statements of the Bangor Public Library. Copies of the detailed statements, which include a list of investments, are available for inspection at the library or at the office of the city clerk of the City of Bangor.

The report of Arthur Andersen & Co., independent public accountants, is shown on page 17.

ERWIN S. ANDERSON

Treasurer.

Bangor, Maine, January 25, 1955

Trustees of the Bangor Public Library
Statements of Income and Expenditures
General Operating and Book Funds
For the Year Ended December 31, 1954

	General Operating Fund	Book Fund
INCOME:		
Endowment income received from—		
Frederick W. Hill and Marianne Hill Fund....	\$	\$34,358.95
Stodder Fund	32,835.83	32,835.80
Trustees Fund	6,216.05
Hersey Fund (Note 2).....	4,000.00
Bangor Mechanic Association Fund (Note 2) ..	600.00
Edward Ellison Fund (Note 2).....	356.15
Interest and dividends.....	4,992.96
City of Bangor appropriation, including \$200 of State Aid	35,800.00	200.00
Received from librarian—		
Registration fees, fines, etc.	4,494.57
Payments for lost and damaged books.....	232.44
Other	269.71
Miscellaneous	40.50
	<u>\$83,986.95</u>	<u>\$73,246.01</u>
EXPENDITURES:		
Salaries—		
Operating	\$57,571.10	\$
Acquiring and processing new books.....	20,000.00
Books and pamphlets	26,021.64
Periodicals, maps, prints and music.....	7,500.77
Binding	10,994.73
Employees' retirement plan.....	5,570.79
Heat, electricity and water.....	3,558.95
Postage and stationery	2,697.93
Repairs and improvements	4,086.09
Furniture and furnishings	4,263.62
Printing and publicity	1,210.23
Janitor's supplies	1,140.69
Telephone	570.68
Library of Congress catalog cards.....	466.05
Transportation	308.77	70.26
Miscellaneous	105.78
	<u>\$81,550.68</u>	<u>\$64,587.40</u>
Excess of income over expenditures for the year	<u>\$ 2,436.27</u>	<u>\$ 8,658.61</u>

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library
Statements of Income and Expenditures
Endowment Funds
For the Year Ended December 31, 1954

	Trustees Fund	Frederick W. Hill and Marianne Hill Fund	Stodder Fund	John F. Patten Fund	Louise Baldwin Thompson Fund
INTEREST AND DIVIDEND INCOME.....	\$13,355.08	\$34,358.95	\$65,671.63	\$307.80	\$61.60
EXPENDITURES:					
Transfers to other funds—					
General Operating Fund.....	\$ 6,216.05	\$	\$32,835.83	\$	\$
Elevator Fund	2,300.00
Book Fund	34,358.95	32,835.80
Salaries	1,820.00
Legal and auditing services.....	1,626.20
Insurance premiums, less \$12.67 refunds.....	1,637.10
Conventions and travel.....	438.50
Books purchased	216.50	63.85
Custody of securities.....	210.39
Miscellaneous	9.00
	<u>\$14,257.24</u>	<u>\$34,358.95</u>	<u>\$65,671.63</u>	<u>\$216.50</u>	<u>\$63.85</u>
Excess or deficiency* of income over expenditures for the year	\$ 902.16*	\$	\$	\$ 91.30	\$ 2.25*

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library Statements of Changes in Fund Capital For the Year Ended December 31, 1954

PRINCIPAL (see statements of changes in endowment fund capital):

	Combined Funds	General Operating Fund	Elevator Fund	Book Fund	Combined Endowment Funds
Gifts and bequests.....	\$1,676,205.12	\$	\$	\$1,676,205.12
Net gains on sales of investments.....	653,775.44	653,775.44
Total principal at December 31, 1954 (\$2,256,405.05 not expendable).....	\$2,329,980.56	\$	\$	\$2,329,980.56

INCOME:

Expendable only for books—					
Balance at December 31, 1953.....	\$ 166,302.75	\$	\$	\$166,262.44	\$ 40.31
Add—					
Net gains on sales of investments in 1954.....	423.76	423.76
Excess of income over expenditures.....	8,747.66	8,658.61	89.05
Balance at December 31, 1954.....	\$ 175,474.17	\$	\$	\$175,344.81	\$ 129.36
Appropriated for elevator—					
Balance at December 31, 1953.....	\$ 7,063.86	\$	\$7,063.86	\$
Add—					
Transferred from Trustees Fund.....	2,300.00	2,300.00
Interest on savings account.....	163.12	163.12
Balance at December 31, 1954.....	\$ 9,526.98	\$	\$9,526.98	\$
Not restricted—					
Balance at December 31, 1953.....	\$ 1,191.41	\$ 283.36	\$	\$ 908.05
Add or deduct*—Excess or deficiency* of income over expenditures	1,534.11	2,436.27	902.16*
Balance at December 31, 1954.....	\$ 2,725.52	\$2,719.63	\$	\$	\$ 5.89
Total fund capital at December 31, 1954.....	\$2,517,707.23	\$2,719.63	\$9,526.98	\$175,344.81	\$2,330,115.81

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library
Statements of Changes in Endowment Fund Capital
For the Year Ended December 31, 1954

	Trustees Fund					Louise Baldwin Thompson Fund
	Combined Endowment Funds	Luther H. Pearce Fund	Clarence C. Stetson Fund	General Trustees Fund (Not Restricted)	Frederick W. Hill and Marianne Hill Fund	John F. Patten Fund
PRINCIPAL:						
Gifts and bequests—						
Balance at December 31, 1953	\$1,671,918.88	\$ 75,000.00	\$	\$27,303.03	\$543,010.90	\$1,018,604.95
Add—Bequest received in 1954	4,286.24	4,286.24
Balance at December 31, 1954	<u>\$1,676,205.12</u>	<u>\$ 75,000.00</u>	<u>\$4,286.24</u>	<u>\$27,303.03</u>	<u>\$543,010.90</u>	<u>\$1,018,604.95</u>
Net gains on sales of investments—						
Balance at December 31, 1953	\$ 623,293.16	\$114,368.62	\$	\$42,633.32	\$234,827.30	\$ 231,443.92
Add—Net gains during 1954	30,482.28	543.85	3,639.16	10,579.57	15,719.70
Balance at December 31, 1954	<u>\$ 653,775.44</u>	<u>\$114,932.47</u>	<u>\$</u>	<u>\$46,272.48</u>	<u>\$245,406.87</u>	<u>\$ 247,163.62</u>
Total principal at December 31, 1954 (\$2,256,405.05 not expendable)	<u>\$2,329,980.56</u>	<u>\$189,932.47</u>	<u>\$4,286.24</u>	<u>\$73,575.51</u>	<u>\$788,417.77</u>	<u>\$1,265,768.57</u>
INCOME:						
Expendable only for books—						
Balance at December 31, 1953	\$ 40.31	\$	\$	\$	\$	\$ 37.53
Add or deduct*—Excess or deficiency* of income over expenditures....	89.05	91.30
Balance at December 31, 1954	<u>\$ 129.36</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$ 128.83</u>
Not restricted—						
Balance at December 31, 1953	\$ 908.05	\$	\$	\$ 908.05	\$	\$
Deduct—Deficiency of income over expenditures	902.16	902.16
Balance at December 31, 1954	<u>\$ 589</u>	<u>\$</u>	<u>\$</u>	<u>\$ 589</u>	<u>\$</u>	<u>\$</u>
Total endowment fund capital at December 31, 1954	<u>\$2,330,115.81</u>	<u>\$189,932.47</u>	<u>\$4,286.24</u>	<u>\$73,581.40</u>	<u>\$788,417.77</u>	<u>\$1,265,768.57</u>
						<u>\$2,000.53</u>

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library
Statements of Cash, Investments and Fund Capital
December 31, 1954

	ASSETS			LIABILITIES AND FUND CAPITAL		
	Combined Funds	General Operating Fund	Elevator Fund	Book Fund	Combined Endowment Funds	
CASH:						
Principal	\$ 68,628.65	\$	\$	\$	\$ 68,628.65	
Expendable only for books.....	58,086.99	57,957.63	129.36	
Appropriated for elevator.....	9,526.98	9,526.98	
Not restricted	2,725.52	2,719.63	5.89	
INVESTMENTS (Note 1):						
Not expendable (market value \$2,798,329)	2,189,441.62	2,189,441.62	
Expendable only for books (market value \$141,438)	117,387.18	117,387.18	
Not restricted (market value \$78,647)	71,910.29	71,910.29	
	<u>\$2,517,707.23</u>	<u>\$2,719.63</u>	<u>\$9,526.98</u>	<u>\$175,344.81</u>	<u>\$2,330,115.81</u>	
FUND CAPITAL						
PRINCIPAL:						
Gifts and bequests	\$1,676,205.12	\$	\$	\$	\$1,676,205.12	
Net gains on sales of investments.....	653,775.44	653,775.44	
Total principal (\$2,256,405.05 not expendable)	<u>\$2,329,980.56</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$2,329,980.56</u>	
INCOME:						
Expendable only for books.....	\$175,474.17	\$175,344.81	\$ 129.36	
Appropriated for elevator.....	9,526.98	9,526.98	
Not restricted	2,725.52	2,719.63	5.89	
	<u>\$2,517,707.23</u>	<u>\$2,719.63</u>	<u>\$9,526.98</u>	<u>\$175,344.81</u>	<u>\$2,330,115.81</u>	

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library
Notes to Financial Statements
December 31, 1954

- (1) Investments are carried at cost or, in the case of gifts or bequests, at the market value at the date received.
- (2) In addition to the funds administered by the Trustees, the Library is beneficiary of the income of the following funds:

Income not restricted—

Hersey Fund, administered by the Trustees of the Hersey Fund, principal \$100,000, income fixed at \$4,000 per annum by contractual agreement with the City of Bangor which holds the principal.

Bangor Mechanic Association Fund, administered by the City of Bangor, principal \$12,000.

Income expendable only for books—

Edward Ellison Fund, administered by the Bangor Mechanic Association, principal \$10,000.

Report of Independent Public
Accountants

*To the Board of Trustees and the Board of Managers
of the Bangor Public Library:*

We have examined the statements of cash, investments and fund capital of the funds administered by the TRUSTEES OF THE BANGOR PUBLIC LIBRARY (a Maine corporation) as of December 31, 1954, and the related statements of income and expenditures and changes in fund capital for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying statements present fairly the cash, investments and fund capital of the funds administered by the Trustees of the Bangor Public Library as of December 31, 1954, and the income and expenditures and changes in fund capital for the year then ended.

ARTHUR ANDERSEN & Co.

Boston, Massachusetts,
January 8, 1955.

1954 Organization

**Board of Managers and Trustees
of the
Bangor Public Library**

Consisting of the

Trustees of the Hersey Fund

William P. Newman, term expires January 1955

Donald S. Higgins, term expires January 1957

Boutelle Savage, term expires January 1959

John M. O'Connell, Jr., died November 19, 1954

Ralph L. Waymouth, *ex officio* as City Treasurer

and the

Officers of the Bangor Mechanic Association

George F. Eaton

Charles F. Bragg, 2nd

Erwin S. Anderson

Horace S. Stewart

Officers

President, Donald S. Higgins

Vice-President, George F. Eaton

Treasurer, Erwin S. Anderson

Secretary and Clerk, L. Felix Ranlett

Standing Committees

Auditing, Mr. Higgins

Finance, Mr. Eaton, Mr. Stewart, and *ex officio*, Mr. Anderson

Purchasing, Mr. Bragg, Mr. Savage, and Mr. Waymouth

Building and Grounds, Mr. Higgins Mr. Newman and Mr. O'Connell

Insurance and Property Values, Mr. Higgins, Mr. O'Connell, and Mr. Savage

1954 Organization

Library Personnel

(Who worked at any time during 1954)

Librarian and Staff

(In order of first appointment to staff)

- Olive M. Smythe, *Reference Librarian*
 Pauline E. Tartre, *Chief, Accessions and Classification Department*
 H. Eola Mayo, *Librarian's Secretary*
 Marion C. Cluff, *Chief, Catalog Department*
 L. Felix Ranlett, *Librarian*
 Ruth E. Dole, *Chief, Extension Department*
 Freda M. Wilks, *First Assistant, Catalog Department*
 Charlotte C. Bowler, *Chief, Circulation Department*
 *Charlotte M. Torrey, *Chief, Extension Department*
 Rossa W. Giberson, *First Assistant, Accessions and Classification Department*
 Thelma A. Rebstock, *Assistant, Catalog Department*
 Helen H. Wheeler, *Children's Librarian*
 Dorothy H. Foley, *Assistant, Accessions and Classification Department*
 Dorrice M. Wetzler, *Chief of Periodicals and Binding Department*
 *Joanne L. Brooks, *Assistant, Circulation Department*
 Jeanette Staples, *First Assistant, Reference Department*
 Dolores C. Toothaker, *First Assistant, Extension Department*
 Joan M. Tesseo, *Assistant, Children's Department*
 *Constance B. Fayle, *Assistant, Office*
 *Harriette D. Pickard, *Assistant, Reference Department*
 *Ethel K. Hamilton, *Assistant, Circulation Department*
 Doris M. Lichtenstein, *Assistant, Children's Department*
 Lillian Y. Marquis, *Assistant, Periodicals and Binding Department*
 Virginia M. Lane, *Assistant, Office*
 *Joyce F. Swan, *Assistant, Circulation Department*
 Martha B. Barrett, *Assistant, Children's Department*
 Barbara B. Byrnes, *Assistant, Circulation Department*
 Marjorie A. Moore, *Assistant, Circulation Department*

Probationary and Part-time Assistants

- | | |
|-------------------|--------------------|
| Joanne A. Brown | Mary J. Murray |
| Aleck S. Carver | *Ethel S. Payne |
| Benita J. Dorsky | Helen A. Remington |
| Susan B. Humphrey | Bette J. Ricker |
| Marie McDonough | C. Louise Snyder |
| Betty B. May | Louise C. Tardiff |

Care of Building

- Omer J. Nadeau, *Superintendent of the Building*
 Elmer W. Gibbs, *Janitor*
 C. S. Barchard, *Engineer*
 Cornelius Golden, *Asst. Jan.*
 Edward L. McCann, *Asst. Jan.*
 Shenton A. Peters, *Asst. Jan.*

*Resigned



"LIVES OF GREAT MEN"—Richard and Cynthia Higgins, children of Mr. and Mrs. Richard E. Higgins, enjoying the presidential exhibit in the children's room of the Bangor Public Library. The complete set of statuettes of the presidents of the United States was given by Frederick R. Call.—Photograph by staff photographer, Bangor Daily News.

Statistics of the Library

TABLE A

Books in the Library, 1954

<i>By Class</i>			
Class and Class Number	In Library Jan. 1, 1954	Net Additions	In Library Dec. 31, 1954
General works 000-099.....	18,033	642	18,675
Philosophy 100-199	4,067	65	4,132
Religion 200-299	7,871	146	8,017
Social sciences 300-399.....	54,908	1,559	56,467
Languages 400-499	1,449	21	1,470
Pure science 500-599.....	10,564	246	10,810
Useful arts 600-699.....	26,746	769	27,515
Fine arts 700-799.....	37,505	569	38,074
Literature 800-899	20,399	332	20,731
Description 910-919	8,911	211	9,122
History 900-909, 930-999.....	24,062	309	24,371
Biography 920, 929 & B.....	18,192	644	18,836
Fiction	57,962	1,606	59,568
Totals	290,669	7,119	297,788
Gross additions were	10,200		
Removals	3,081		
Making net additions	7,119		

By Location and Kind, December 31, 1954

Location	Adult	Juvenile	Total
Central Library	219,898	26,170	246,068
Music Branch	19,978	19,978
Extension	14,357	17,385	31,742
Totals	254,233	43,555	297,788
Kind	Number	Percent	
Adult non-fiction	212,743	71%	
Adult fiction	41,490	14%	
Juvenile	43,555	15%	
	297,788	100%	

Volumes per capita..... 9.43

TABLE B

Additions and Removals, 1954

<i>Sources of Additions</i>					
	New Titles	Added Copies	Replace- ments	Binding Serials	Totals
Purchase	3,833	3,894	754	604	9,085
Gift	288	776	12	4	1,080
Return after loss.....	35	..	35
Totals	4,121	4,670	801	608	10,200
<i>Causes of Removals</i>					
Withdrawn:					
Worn out				2,294	
Duplicate				24	
Obsolete				480	
Sold				1	
Given away				48	
Damaged				24	
Total withdrawn					2,871
Lost:					
Charged out and not returned.....				79	
Missing in inventories				24	
Missing from classes not inventoried.....				63	
Lost and paid for.....				43	
Contagion				1	
Total lost					210
Total removed					3,081
Net additions (additions less removals).....					7,119

TABLE C

Binding and Repair, 1954

Sent to bindery:		
Previously unbound:		
Volumes of serials	440	
Volumes not serials	
Previously bound:		
Volumes to be rebound	3,344	
Volumes to be repaired	
		3,784

TABLE D

Registration, 1954

(Principal registration period is three years)

	Adult	Juvenile	Total
Card holders Jan. 1, 1954.....	13,220	2,143	15,363
Registration removed because of failure to renew, change of address, death, etc.	2,480	701	3,181
	<hr/> 10,740	<hr/> 1,442	<hr/> 12,182
New registrations, 1954.....	2,166	637	2,803
	<hr/>	<hr/>	<hr/>
Theoretical total of card holders Dec. 31, 1954	12,906	2,079	14,985
Plus discrepancy discovered by actual count of registrations in force Dec. 31, 1954	124	173	297
	<hr/>	<hr/>	<hr/>
Card holders Dec. 31, 1954.....	13,030	2,252	15,282
Including registrations renewed in 1954	1,601	143	1,744

TABLE E

Class of Borrowers, 1954

	Adult	Juvenile 3rd-8th Grade	Juvenile Parent's Cards	Total Juve- nile)	Total
A. Bangor residents	10,528	1,725	473	(2,198)	12,726
AS. Army Service	755	755
B. Business cards	192	192
C. Non-resident individuals who pay \$1.00 a year (juvenile \$0.50) for over-the-desk service, or \$3.00 a year (juvenile \$1.50) plus postage for mail service	1,468	68	8	(76)	1,544
D. Special borrowers who make a deposit.....	(31)	(31)
E. Libraries outside of Bangor	85	85
I. Visitors who make a de- posit of \$2.00.....	(23)	(23)
J. Non-resident groups	2	2
	<hr/> 13,030	<hr/> 1,793	<hr/> 481	<hr/> (2,274)	<hr/> 15,304
Percent of population registered, counting only classes A, AS, and B...					43%
Percent of population registered, counting all classes.....					49%

TABLE F

Circulation, 1954

Entire Library

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library				
General works, 000-099.....	588	728	1,316
Philosophy 100-199	2,424	23	2,447
Religion 200-299	2,625	561	3,186
Social sciences 300-399.....	5,786	18,213	23,999
Languages 400-499	478	41	519
Pure science 500-599.....	2,382	1,926	4,308
Useful arts 600-699.....	8,256	2,578	10,834
Fine arts 700-799.....	6,855	1,292	8,147
Literature	7,740	894	8,634
Description 910-919	2,874	1,131	4,005
History 900-909, 930-999.....	6,585	1,034	7,619
Biography 920-929 and B.....	5,851	2,775	8,626
Current periodicals 000.....	19,942	779	20,721
Fiction	87,926	19,740	107,666
Total Central Library.....	72,386	87,926	51,715	212,027
Music Branch—records	1,917	1,917
Music Branch—music	4,576	4,576
Total Music Branch.....	6,493	6,493
Total, Central Library and Music Branch.....	78,879	87,926	51,715	218,520
Extension Department	4,197	11,462	48,581	64,240
Total entire library.....	83,076	99,388	100,296	282,760
Percent	29%	35%	36%	100%
Circulation per capita.....				8.96
Circulation per registered borrower.....				18.48

Extension Department, 1954

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Bangor grade schools (public, grades I-IV and parochial, grades I-VIII)	14,123	14,123
Bangor High School.....	1,287	3,458	4,745
John Bapst High School.....	321	1,114	1,435
Fifth Street Jr. High.....	13,568	13,568
Garland Street Jr. High.....	13,386	13,386
Holden Schools	408	408
Orrington Schools	1,967	1,967

Veazie Schools	1,321	1,321
Bangor Sanitorium	8 73	81	81
Bangor Children's Home..... 32	32	32
Bangor Theological Seminary.....	462 23	485	485
Burrill's Convalescent Home.....	7 63	70	70
E.M.G.H. Doctors' Medical.....	216	216	216
E.M.G.H. Nurses' Professional.....	192	192	192
E.M.G.H. Patients' Library.....	1,566 5,707 3,201	10,474	10,474
Good Samaritan Home 2	2	2
Hammond Street Church.....	92 65	157	157
Home for Aged Men..... 50	50	50
Home for Aged Women.....	12 532	544	544
King's Daughters Home..... 30	30	30
Prescott's Convalescent Home.....	12 199	211	211
Summer Camps 575	575	575
Teachers' Sets	22 146	168	168
Totals	4,197 11,462 48,581	64,240	64,240

Deposits as follows, were also maintained, where books were used for reference only: Bangor Osteopathic Hospital Doctors' Medical Library, City Clerk's Office, City Manager's Office, City Planner's Office, City Purchasing Agent's Office, Community Chest Office, Penobscot Bar Library, Police Headquarters, Public Welfare Department Office, Public Works Department Office, Water Board Office. 70 sets of encyclopedias are on deposit in school rooms or principals' offices.

TABLE G

Books in Library and Circulation, Twenty Years

Year	Books in Library		Circulation
	Dec. 31		
1935.....	174,162.....	388,089	
1936.....	180,397.....	389,363	
1937.....	186,914.....	384,801	
1938.....	195,726.....	389,785	
1939.....	204,928.....	415,723	
1940.....	212,193.....	416,029	
1941.....	218,181.....	405,323	
1942.....	222,249.....	358,740	
1943.....	228,236.....	310,535	
1944.....	230,968.....	314,317	
1945.....	236,562.....	316,655	
1946.....	243,812.....	310,699	
1947.....	251,116.....	308,058	
1948.....	257,860.....	310,727	
1949.....	264,657.....	308,181	
1950.....	271,168.....	303,096	
1951.....	276,144.....	309,180	
1952.....	283,405.....	297,979	
1953.....	290,669.....	289,062	
1954.....	297,788.....	282,760	

TABLE H

Miscellaneous Statistics, 1954

Postal card notices for overdue books.....	11,808
Second notices for overdue books.....	1,403
Reference questions answered, adult (general 11,034; Tello-Test 16,140)	27,174
Reserves for home use	10,555
Discarded books given away.....	424
Lectures outside library.....	8
Exhibits in lecture hall:	
Own material	1
Offered	17
Public meetings (by 40 organizations).....	156
Mail service to 195 individuals and 45 libraries in 140 cities or towns, total books	6,807
Borrowed from 5 libraries, books.....	27
Lent to 45 libraries, books.....	666
Newspapers currently received:	
Titles	16
Duplicates	3
Other periodicals currently received:	
Titles	968
Duplicates	372
New cards filed in all catalogs and shelf lists.....	21,591
Staff hours lost from illness, funerals, etc.....	816

TABLE I

U.S. Office of Education, Public Library
Statistical Report, 1954

Report for fiscal year ending Dec. 31, 1954

City of Bangor, Penobscot County, Maine

1. Name of Library, Bangor Public Library. Date of founding, 1883.
2. Name of Librarian, L. Felix Ranlett. Date appointment, January 1, 1937.
3. Chief Librarian appointed by, The Board of Managers of the Bangor Public Library.
4. Governmental unit of support, City. Population served, 31,558 (1950 U. S. Census, final)
5. Terms of use: a. Free for lending to residents of Bangor. Lends to others for a fee or deposit.
6. Central Library is housed in a building owned by the Library and erected in 1913.

Daily Schedule (Central Library)

7. Open for circulation, reading and study:
 - Jan. 1-June 12, Sept. 5-Dec. 31. Daily, except Sundays, 9 A. M. to 9 P. M., total 72 hours a week.
 - June 13-Sept. 4. Daily, Mon.-Fri. 9 A. M. to 7 P. M., Sat. 9 A. M. to 1 P. M., total 54 hours a week.

8. Number of days open during year, 304. Entirely closed on holidays, Jan. 1, Feb. 22, April 19, May 31, July 5, Sept. 6, Nov. 11, Nov. 25, Dec. 25.

Agencies

9. Central Library	1
10. Number of branches and sub-branches:	
c. In other than library buildings or schools.....	1
11. Number of stations: a. In schools.....	156
b. Other	18
12. Other agencies	11
13. Total agencies	187

Circulation and Use

	Volumes	Percentage of Total Circulation
15. Number of volumes of adult non-fiction lent for home use	83,076	29%
16. Number of volumes of adult fiction lent for home use	99,388	35%
17. Number of books for children lent for home use	100,296	36%
18. Total number of volumes lent for home use..	282,760	100%
19. Period of loan for the majority of adult book stock is 28 days.		
20. Number of interlibrary loans:		
Volumes lent		666
Volumes borrowed		27
21. Number of reference questions answered (adult).....		27,174

Registration

	Adult	Juvenile	Total
22. Total number of registered borrowers.....	13,030	2,252	15,282
23. Borrowers registered or reregistered.....	3,767	780	4,547
24. Number of non-resident borrowers (included above)	1,470	76	1,546
25. Annual fee for non-resident borrowers			
a. Over the desk.....	\$1.00	\$0.50	
b. By mail	3.00	1.50	
26. The length of the registration period is 3 years for residents and 1 year for non-residents or service personnel on duty in Bangor.			

Book Stock

27. Number of volumes at beginning of year....	248,917	41,752	290,669
28. Number of volumes added during year.....	7,028	3,172	10,200
Total	255,945	44,924	300,869
29. Number of volumes withdrawn from record during year	1,712	1,369	3,081
30. Total number of volumes at end of year....	254,233	43,555	297,788

31. Number of newspapers currently received excluding duplicates	16
32. Number of periodicals currently received excluding duplicates	968

Personnel

47. Full-time equivalent of all employees.....	30.02
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Finance

48. Assessed valuation of city, April 1, 1954....	\$39,602,000.00
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Receipts

52. City Appropriation (includes state grant of \$200.00).....	\$ 36,000.00
58. Incomes from endowment, trust and invested funds.....	124,291.05
60. Petty Cash: Fines, fees, memberships, etc.....	4,996.72
62. Other sources	40.50
63. Total	\$165,328.27
64. Unexpended balance from previous year.....	174,558.02
	<u>\$339,886.29</u>

Expenditures

65. Salaries: Library staff	\$ 49,783.65
66. Salaries: Building staff	7,787.45
67. Books: Price	27,210.99
Books: Processing	20,000.00
68. Periodicals	6,662.03
69. Binding, repairing and mending.....	10,994.73
71. Heat, light, power, water.....	3,558.95
72. Insurance (all types)	1,637.10
73. Other operating expenses.....	24,524.72
74. Total ordinary operating expenses.....	\$152,159.62
75. Major improvements
76. Grand total operating expenses.....	\$152,159.62
77. Balance on hand at end of fiscal year (including \$175,474.17 restricted to purchase of books and \$9,526.98 appropriated for Elevator Fund).....	187,726.67
Total	<u>\$339,886.29</u>

Total endowment principal—Administered by Trustees (\$2,256,405.05 not expendable)	\$2,329,980.56
Administered by others (not expendable).....	122,000.00
	<u>\$2,451,980.56</u>

The City of Bangor and The Bangor Public Library

In 1954, 74% of the entire ordinary cost of the library was met by the income of the trust funds described on pages 3-5 of this report, 3% was met by fees and fines, and the remaining 23% was supplied by appropriation by the City of Bangor under the provisions of section 6 of chapter 19 of the city ordinances: "For the purpose of maintaining a free public library and hereafter provide for the necessary expense of such maintenance, there shall be annually appropriated by the city council under the title of 'Library Fund' a sum sufficient to meet the estimated current expense of maintaining such library for the benefit of the public; such appropriation to be in charge of and expended under the direction of the trustees of the Hersey Fund." These provisions are the result of the contractual relationship between the city and the library set up in (1) the agreement of the city and the Bangor Mechanic Association ratified June 5, 1883 and (2) the action in 1904 under which the library discontinued membership charges to borrowers to become a free public library and the city assumed the necessary expense of maintaining such a library for the benefit of the public.

1000 copies

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