

1952

Bangor Public Library Annual Report 1952

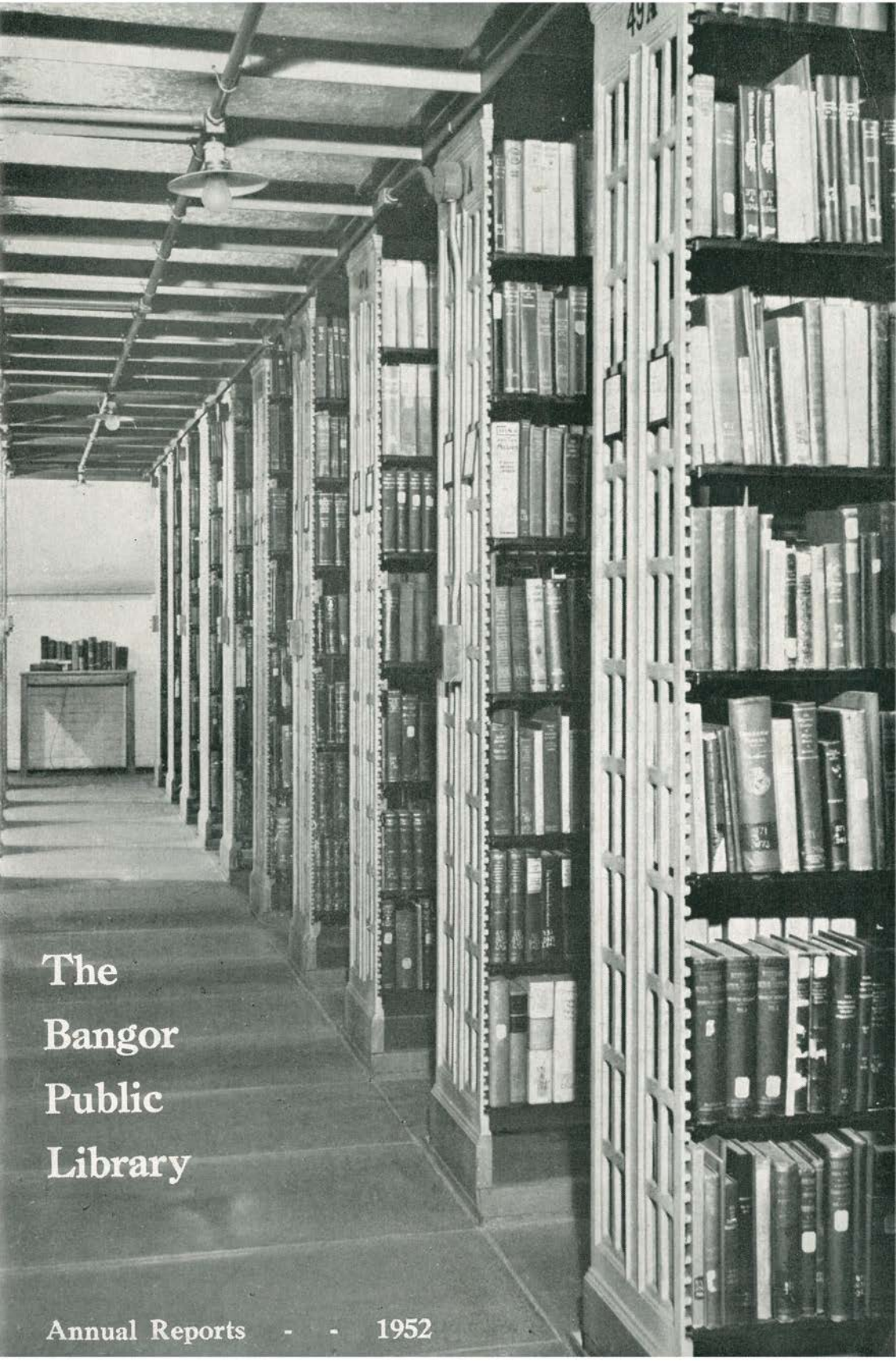
Bangor Public Library

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The
Bangor
Public
Library

Our Purpose

The purpose of the Bangor Public Library is to preserve and disseminate knowledge and thought as recorded in print; to provide recreation through print; and to provide a maximum of assistance to its clients in the use of its collections. We are a general library yet we are also a library of record. We aim to provide printed material on all subjects likely to be of concern or interest either to present or potential users of whatever age or education. We recognize the scholarly resources of our neighbor library of the University of Maine and are interested that each library shall complement the other. Within the library building the use of the collections of the Bangor Public Library is free to all comers. The home-use privileges are free to all residents of Bangor and to whoever, regardless of place of residence, works, goes to school, or pays taxes in Bangor. To others they are available for a fee.

Cover photograph by

LUTHER S. PHILLIPS

A view inside the book storage area, known as the stacks, of the Bangor Public Library, where are stored for quick access those of the library's 283,405 books that are not at the moment in active use. The stacks consist of four floors of steel shelving. The floors themselves are of glass. The stacks are now badly overcrowded and within two years will be completely outgrown.

BANGOR PUBLIC LIBRARY ANNUAL REPORTS

FOR THE FISCAL YEAR

JANUARY 1, 1952 - DECEMBER 31, 1952

PREPARED FOR PUBLICATION JANUARY 27, 1953



BANGOR PUBLIC LIBRARY
BANGOR, MAINE
1953



The Bangor Public Library on an April evening with Norway maples in flower.

Bangor Evening Commercial photograph.

Endowment of the Bangor Public Library

Administered by the Trustees of the Bangor
Public Library

Frederick W. Hill and Marianne Hill Fund— Bequeathed in 1920 by Frederick W. Hill "for the purpose of purchasing books . . . and no part . . . for the erection or repair of any building." Added to in subsequent years by reinvestment.	
	\$759,442.72
John F. Patten Fund— Bequeathed in 1900 by Grace D. Patten (Mrs. John F. Patten) in memory of her husband for "the purchase of books to make, or help make, entire, some important department of the Li- brary."	
	4,000.00
Augmented by the	
Thomas Upham Coe Bequest— Bequeathed in 1927 by Thomas Upham Coe "to be added to the Patten Fund, so-called."	
	2,000.00
Total of Patten Fund	
	<hr/> \$6,000.00
Stodder Fund— To a nucleus of \$36,000.00 be- queathed in 1924 by George Tyler Stodder and added to in subsequent years by rein- vestment, the termination in 1942 of life trusts set up by George Tyler Stodder and James Chesterman Stodder for Anne E. Stodder added a balance received in 1942, 1943, and 1946. Of the income of this fund, designated as the "Stodder Fund," one-half is for the purchase of books and the other half "may, if needed, be used by the Li- brary for administration expenses."	
	1,195,879.35

Trustees Fund consisting of:

Luther H. Peirce Fund —Bequeathed in 1915 by Luther H. Peirce, the income for “the purchase of books or for any other purpose within the walls of said Library building.” Added to in subsequent years by reinvestment.	\$180,000.00
Frances A. Stetson Fund —Bequeathed in 1918 by Frances A. Stetson “to be used as may seem to them (the Trustees) best.”	1,000.00
Ernestine Thompson Fund —Bequeathed in 1945 by Ernestine Thompson without conditions either as to use of principal or income.	1,000.00
Charles E. Adams Bequest , without conditions either as to use of principal or income, received in 1949.	10,000.00
Other monies from unexpended gifts and reinvestment, upon which there is no restriction as to use.	55,020.84
Total of Trustees Fund	<hr/> \$247,020.84
Louise Baldwin Thompson Fund —Bequeathed in 1944 by Louise de Hauteville Bell (Mrs. Jaffray de Hauteville Bell, née Louise Baldwin Thompson) in memory of her mother, Louise Baldwin Thompson (Mrs. Arad Thompson), “all books purchased with this fund to bear a bookplate in her name.”	\$2,000.00
Elevator Fund —Comprised of transfers from income of Trustees Fund and income thereon.	4,656.39

Administered by the Trustees of the Hersey Fund

Hersey Fund—Bequeathed in 1875 by Samuel F. Hersey and its income now, by provision of the City Ordinances, unalterably fixed at \$4,000.00 and devoted “to the perpetual maintenance of the Bangor Public Library.” \$100,000.00

Administered by the City of Bangor

Bangor Mechanic Association Fund — Conveyed by the Bangor Mechanic Association (founded 1828) to the City of Bangor in various years, beginning in 1867 and continuing until 1883, and administered in accordance with an agreement with the Trustees of the Hersey Fund “for the purpose of establishing and perpetually maintaining a Public Library in the City of Bangor.” \$12,000.00

Administered by the Bangor Mechanic Association

Edward Ellison Fund—Bequeathed in 1918 by Mary Harris Ellison Curran (Mrs. Nicholas F. Curran), in memory of her father, Edward Ellison, “for the purchase of books, other than works of fiction” of which only one copy is to be bought and that “may never be taken from the Library.” \$10,000.00

Total Endowment \$2,336,999.30

Report of Trustees of the Hersey Fund

Bangor, January 27, 1953

To the City Council of the City of Bangor:

The Trustees of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousand dollars (\$4,000.00) in quarterly payments, which have been paid to the treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the librarian of the Bangor Public Library, the treasurer of the Trustees of the Bangor Public Library, and the treasurer of the Board of Managers of said library.

DONALD S. HIGGINS

W. P. NEWMAN

RALPH L. WAYMOUTH

JOHN M. O'CONNELL, JR.

MANNING C. MOULTON

Trustees of the Hersey Fund

Report of the Librarian

January 27, 1953

To the Board of Managers of the Bangor Public Library:

Our most pressing problem is lack of space for more books. Our net annual growth (additions less removals) for the past seven years has averaged 6,692 items. At this rate the suffocation point will be reached in two years. A new stack building added to the rear of the present one is the desirable solution of the problem, if only funds for building can be obtained. This problem was discussed, previously, in my annual report for 1947 and, recently, in a detailed special report to you.

Our first year under the new classification and pay plan, begun January 1, 1952, has been pleasant. In general the plan is excellent. There are a few points where it can, perhaps, be improved. We have not yet lived with it long enough to have had sufficient experience to justify any recommendations for changes.

The exhibition hall, which was completely remodelled in 1951, is attracting a great deal more use for exhibitions than formerly and is performing a fine service for the artists of this area. Eighteen exhibitions were held there in 1952, as compared with eleven in the previous year. The schedule of exhibits is completely filled from now to the end of the season in June and there are already several exhibits planned for the autumn of 1953.

The packing, by our staff, of the museum collection of the Bangor Historical Society, occupied much time from early November to December. The move to the Society's new quarters at 159 Union Street was finished on January 22, 1953. After rehabilitation, the vacated space will be opened for library use. The Society is generously placing with us on permanent loan such of its books and papers as will add value to our collection. There will be many.

New shelf space has been made available to us in Symphony House. There all our bound files of musical periodicals will be transferred.

The introduction of two-cent post cards forced us to charge for reserve postals, which, at one cent, we used to give away. This reduced the number of reserves to 7,994 from the 1951 figure of 12,818. Perhaps we should consider supplying the service free, even though that might add \$200.00 to our cost.

A complete reorganization of our large collection of topographic maps of the entire United States was finished during the year. Our collection of U. S. government specifications, located in the office of the city purchasing agent, where it is also available to the public, was increased substantially. A start was made on compiling a special collection on Bangor for school use. The condition of the periodical collection was greatly improved. Our phonograph record collection, at the music branch, which was begun in June 1950, now contains 613 discs in albums and 106 separate, single discs. Use during the year totalled 2,396 items (either albums or single discs), nearly double that of 1951.

The library sustained a great loss in the retirement in October, because of ill health, of Mrs. Edna D. Brown, who had been a member of the staff since 1930 and chief of the circulation department since 1944. Mrs. Brown's death, on January 11, 1953, intensifies the loss, which is felt not only by the library, but by all its clients.

In full-time equivalent we employed 30 persons. Actually, at one time or another, 48 individuals were employed. Many of the jobs were simply part-time, but six full-time employees resigned, though their jobs would have been permanent could they have remained. All of these resignations were either because of health or family obligations, rather than because of any dissatisfaction with terms or conditions of employment. The illness record was bad, 1,622 hours. Five senior employees accounted for 56% of this loss. Mrs. Charlotte C. Bowler, Thelma A. Rebstock, and Freda M. Wilks repeated their previous record of a year of perfect health. Charlotte M. Torrey joined this enviable list this year.

Repairs cost \$1,140.38. The principal one was the complete repainting of the children's room at a cost of \$420.38. Other repairs requiring outside services were the reconditioning of the two electric motors on the ventilating blowers, plumbers' work on the staff room water closets and a blocked

soil pipe from a roof drain, pointing on the front steps, work on the elevator mechanism, and work on the Recordak. Most repairs were made personally by the superintendent of the building at a cost only of his salary and of material, a great saving over engaging outside labor. Gas, that we have used for years as our emergency illuminant, was given up and two battery-powered auxiliary lights were installed. Three more are needed. They are included in the 1953 budget.

Gifts of publications have been numerous. Those of a non-advertising nature have all been acknowledged in writing. Mr. Paul Hanneman presented a photostat of the original petition, dated May 18, 1790, for the incorporation of the Town of Bangor, which seems effectually to dispose of the legend that Parson Seth Noble, who presented the petition to the General Court of Massachusetts, in any way altered his instructions. Miss Charlotte W. Hardy, transmitted an important, painstakingly gathered collection of photographs of paintings by her great uncle, the nationally known Hampden artist, Jeremiah P. Hardy (1800-1888). Dr. Adelbert Wells Sprague gave a collection, of substantial importance to musicians, of the programs of the Boston Symphony Orchestra 1898-1952. Of importance in the industrial history of the locality were the gifts by the Bangor and Aroostook Railroad and the Eastern Corporation of long files of their annual reports. We have had these bound. The New England Telephone and Telegraph Company helped our reference department by a gift of telephone directories of the nine greatest cities of the United States. The Colby College Library, the Colby Oracle, and the Maine Maritime Academy were generous in giving considerable files of their student yearbooks.

We helped thirty schools and small libraries by gifts of 2,619 books from among our discards or from among books given with the understanding that we might pass them on where most needed. Mr. Paul G. Butler, the estate of David L. Carver by Heywood S. Jones, executor, Mrs. Edward F. Hogan, Mrs. Carleton B. Lewis, Mrs. Leon E. Parkhurst, and Mr. and Mrs. Lee M. Varney were among donors who helped with this project.

In all of the 163 locations in Bangor (central library, school libraries, school rooms, hospitals, institutions, and city offices) where the library now maintains collections, there

are 283,405 books. This is 8.89 books per capita, a very high figure. Home use of books fell from 309,180 in 1951 to 297,979 in 1952, but this, though the lowest figure since 1928, is, nevertheless, 18.26 books per registered borrower, which means a very active clientele. Forty-seven percent of the people of Bangor, not counting 1,433 non-residents who pay a fee, are registered as active users of the library. This 47% figure is reduced from 61% last year, but is more accurate, as it results from a complete physical count of the registration records.

The total cost of operating the library was \$128,970.96. This includes \$50,148.91 to buy and process 9,700 new books, subscribe to 1,110 copies of 795 magazines and 16 newspapers, and bind or rebind 2,020 books. Of the total, \$93,387.94 (73%) was from the income of trust funds, \$31,000 (24%) was from city appropriation, including the state grant of \$200.00, and \$4,583.02 (3%), from other sources, principally fines and non-resident fees. Expenditures from the general account were \$4.07 less than budgeted and income from fines and fees, \$1,089.43 more than budgeted.

Complete statistics of the operation of the library are found on pages 21-27 of this report.

Respectfully submitted,

L. FELIX RANLETT, *Librarian*

Report of the Treasurer

*To the Board of Trustees and the Board of Managers
of the Bangor Public Library:*

On the following six pages are presented the financial statements of the Bangor Public Library. Copies of the detailed statements, which include a list of investments, are available for inspection at the library or at the office of the city clerk of the City of Bangor.

The report of Arthur Andersen & Co., independent public accountants, is shown below.

ERWIN S. ANDERSON,

Treasurer.

Bangor, Maine, January 27, 1953

Report of Independent Public Accountants

*To the Board of Trustees and the Board of Managers
of the Bangor Public Library:*

We have examined the statement of cash, investments and fund capital of the funds administered by the TRUSTEES OF THE BANGOR PUBLIC LIBRARY (a Maine corporation) as of December 31, 1952, and the related statements of income and expenditures and changes in fund capital for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying statements present fairly the cash, investments and fund capital of the funds administered by the Trustees of the Bangor Public Library as of December 31, 1952, and the income and expenditures and changes in fund capital for the year then ended.

ARTHUR ANDERSEN & Co.

Boston, Massachusetts,
January 16, 1953.

Trustees of the Bangor Public Library
Statement of Cash, Investments and Fund Capital
December 31, 1952

GENERAL OPERATING FUND:	
Cash	\$ 2,779.24
BOOK FUND (Expendable only for the purchase of books):	
Cash	\$ 47,495.56
Investments (market value \$108,458) (Note 1)	105,691.56
	<u>\$ 153,187.12</u>
ENDOWMENT FUNDS	
TRUSTEES FUND (\$180,000 not expendable):	
Principal cash	\$ 1,106.56
Income cash—	
Appropriated	1,500.00
Unappropriated	1,862.87
Investments (market value \$275,936) (Note 1)	245,914.28
	<u>\$ 250,383.71</u>
ELEVATOR FUND (created out of Trustees Fund income):	
Cash in savings account	4,656.39
FREDERICK W. HILL AND MARIANNE HILL FUND (not expendable):	
Principal cash	\$ 29,967.24
Investments (market value \$778,634) (Note 1)	729,475.48
	<u>759,442.72</u>
STODDER FUND (not expendable):	
Principal cash	\$ 22,863.76
Investments (market value \$1,397,366) (Note 1)	1,173,015.59
	<u>1,195,879.35</u>
JOHN F. PATTEN FUND (\$6,000 not expendable):	
Principal cash	\$ 13.86
Income cash	12.46
Investments (market value \$6,162) (Note 1)	5,986.14
	<u>6,012.46</u>
LOUISE BALDWIN THOMPSON FUND (\$2,000 not expendable):	
Principal cash	\$ 37.60
Income cash	2.28
Investments (market value \$1,815) (Note 1)	1,962.40
	<u>2,002.28</u>
Total endowment fund capital.....	<u>\$2,218,376.91</u>
Total fund capital.....	<u>\$2,374,343.27</u>

The accompanying notes are an integral part of this statement.

Trustees of the Bangor Public Library
Statements of Income and Expenditures
General Operating, Book and Trustees Funds
For the Year Ended December 31, 1952

	General Operating Fund	Book Fund	Trustees Fund
INCOME:			
Endowment income received from—			
Frederick W. Hill and Marianne			
Hill Fund	\$	\$29,357.78	\$
Stodder Fund	28,685.24	28,685.26
Trustees Fund	5,542.00
Hersey Fund (Note 2)	4,000.00
Bangor Mechanic Association			
Fund (Note 2)	600.00
Edward Ellison Fund (Note 2)
Interest and dividends	4,689.71	12,781.82
City of Bangor appropriation, in- cluding \$200 of State Aid	30,800.00	200.00
Received from librarian—			
Registration fees, fines, etc.	4,214.43
Payments for lost and damaged			
books	243.59
Other	125.00
	<u>\$73,841.67</u>	<u>\$63,301.34</u>	<u>\$12,781.82</u>

(Continued on next page)

Trustees of the Bangor Public Library
Statements of Income and Expenditures
General Operating, Book and Trustees Funds
For the Year Ended December 31, 1952

(Continued)

	General Operating Fund	Book Fund	Trustees Fund
INCOME, from preceding page.....	\$73,841.67	\$63,301.34	\$12,781.82
EXPENDITURES:			
Salaries—			
Operating	\$57,492.65	\$	\$ 1,550.00
Acquiring and processing new			
books	16,401.00
Books and pamphlets.....	21,847.43
Periodicals, maps, prints and			
music	7,326.70
Binding	4,192.16
Contribution for employees' re-			
tirement plan	5,612.81
Heat, electricity, gas and water..	4,450.48
Postage and stationery.....	1,577.89
Repairs	1,138.88
Furniture and furnishings.....	1,082.54
Printing and publishing.....	884.15
Janitor's supplies	675.44
Telephone	498.79
Catalog cards	393.25
Transportation	208.30	32.22
Transfers to—			
General Operating Fund	5,542.00
Elevator Fund	2,300.00
Appropriated for auditing			
services	1,500.00
Insurance premiums, less \$671.64			
refunds	1,278.67
Miscellaneous	57.75	420.45
	<u>\$74,072.93</u>	<u>\$49,799.51</u>	<u>\$12,591.12</u>
Excess (or deficiency*) of in-			
come over expenditures for			
the year	<u>\$ 231.26*</u>	<u>\$13,501.83</u>	<u>\$ 190.70</u>

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library
Statements of Changes in Fund Capital
General Operating, Book, Trustees and Elevator Funds
For the Year Ended December 31, 1952

GENERAL OPERATING FUND:

Balance at December 31, 1951.....	\$ 3,010.50
Deduct—Excess of expenditures over income for the year	231.26
	<hr/>
Balance at December 31, 1952.....	<u>\$ 2,779.24</u>

BOOK FUND (Expendable only for the purchase
of books):

Balance at December 31, 1951.....	\$139,685.29
Add—Excess of income over expenditures for the year	13,501.83
	<hr/>
Balance at December 31, 1952.....	<u>\$153,187.12</u>

TRUSTEES FUND:

Principal (\$180,000 not expendable)—	
Balance at December 31, 1951.....	\$246,566.05
Add—Net gains on sales of investments dur- ing the year	454.79
	<hr/>
	\$247,020.84
Income—	
Appropriated during the year.....	1,500.00
Unappropriated balance December 31, 1951.....	\$ 1,672.17
Add—Excess of income over expenditures for the year	190.70
	<hr/>
	1,862.87
	<hr/>
Total balance at December 31, 1952.....	<u>\$250,383.71</u>

ELEVATOR FUND:

Balance at December 31, 1951.....	\$ 2,300.00
Add—Transfer from Trustees Fund.....	2,300.00
Interest income during the year.....	56.39
	<hr/>
Balance at December 31, 1952.....	<u>\$ 4,656.39</u>

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library
Statements of Changes in Fund Capital
Hill, Stodder, Patten and Thompson Funds
For the Year Ended December 31, 1952

	Frederick W. Hill and Marianne Hill Fund	Stodder Fund	John F. Patten Fund	Louise Baldwin Thompson Fund
PRINCIPAL (not expendable)				
GIFTS AND BEQUESTS				
(no change during the year)	\$535,172.75	\$1,018,604.95	\$6,000.00	\$2,000.00
ACCUMULATED NET GAINS ON SALES OF INVESTMENTS:				
Balance at December 31, 1951	\$120,828.45	\$ 159,409.23	\$	\$
Add—Net gains during the year.....	103,441.52	17,865.17
	<u>\$224,269.97</u>	<u>\$ 177,274.40</u>	<u>\$</u>	<u>\$</u>
Total principal at December 31, 1952.....	<u>\$759,442.72</u>	<u>\$1,195,879.35</u>	<u>\$6,000.00</u>	<u>\$2,000.00</u>
INCOME				
BALANCE AT DECEMBER 31, 1951.....	\$	\$	\$ 58.76	\$ 8.78
ADD—Interest and dividends	29,357.78	57,370.50	239.40	57.20
	<u>\$ 29,357.78</u>	<u>\$ 57,370.50</u>	<u>\$ 298.16</u>	<u>\$ 65.98</u>
DEDUCT:				
Transfers to other funds—				
Book Fund	\$ 29,357.78	\$ 28,685.26	\$	\$
General Operating Fund		28,685.24
Books purchased.....			285.70	63.70
	<u>\$ 29,357.78</u>	<u>\$ 57,370.50</u>	<u>\$ 285.70</u>	<u>\$ 63.70</u>
BALANCE AT DECEMBER 31, 1952	<u>\$</u>	<u>\$</u>	<u>\$ 12.46</u>	<u>\$ 2.28</u>

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library
Notes to Financial Statements
December 31, 1952

- (1) Investments are carried at cost or, in the case of gifts or bequests, at the market value at the date received.
- (2) In addition to the funds administered by the Trustees, the Library is beneficiary of the income of the following funds:

Income not restricted—

Hersey Fund, administered by the Trustees of the Hersey Fund, principal \$100,000, income fixed at \$4,000 per annum by contractual agreement with the City of Bangor which holds the principal.

Bangor Mechanic Association Fund, administered by the City of Bangor, principal \$12,000.

Income expendable only for books—

Edward Ellison Fund, administered by the Bangor Mechanic Association, principal \$10,000. Although no income was received from this fund in 1952, there was \$659.74 unexpended income in the fund at December 31, 1952.

1952 Organization

**Board of Managers and Trustees
of the
Bangor Public Library**

Consisting of the

Trustees of the Hersey Fund

Donald S. Higgins, term expires January 1957
Manning C. Moulton, term expires January 1953
John M. O'Connell, Jr., term expires January 1953
William P. Newman, term expires January 1955
Ralph L. Waymouth, *ex officio* as City treasurer
and the

Officers of the Bangor Mechanic Association

George F. Eaton
Charles F. Bragg, 2nd
Erwin S. Anderson
Horace S. Stewart

Officers

President, Donald S. Higgins
Vice-President, George F. Eaton
Treasurer, Erwin S. Anderson
Secretary and Clerk, L. Felix Ranlett

Standing Committee

Auditing, Mr. Higgins
Finance, Mr. Stewart, Mr. Eaton, and *ex officio*, Mr. Anderson
Purchasing, Dr. Moulton, Mr. Bragg, and Mr. Waymouth
Building and Grounds, Mr. Higgins, Mr. Newman, and Mr. O'Connell
Insurance and Property Values, Mr. Higgins, Dr. Moulton, and Mr. O'Connell

1952 Organization

Library Personnel

(Who worked at any time during 1952)

Librarian and Staff

(In order of first appointment to staff)

- Olive M. Smythe, *Reference Librarian*
 Pauline E. Tartre, *Chief, Accessions and Classification Department*
 Alice M. Wetherell, *Children's Librarian*
 H. Eola Mayo, *Librarian's Secretary*
 Marion C. Cluff, *Chief, Catalog Department*
 *Edna D. Brown, *Chief, Circulation Department*
 L. Felix Ranlett, *Librarian*
 Ruth E. Dole, *Assistant, Circulation Department*
 Freda M. Wilks, *First Assistant, Catalog Department*
 Charlotte C. Bowler, *Chief, Circulation Department*
 Charlotte M. Torrey, *Chief, Extension Department*
 Rossa W. Giberson, *First Assistant, Accessions and Classification Dept.*
 Thelma A. Rebstock, *Assistant, Catalog Department*
 Helen H. Wheeler, *First Assistant, Children's Department*
 Dorothy H. Foley, *Assistant, Circulation Department*
 Dorrice M. Wetzler, *Assistant in Charge of Periodicals and Binding*
 Joanne L. Brooks, *Assistant, Circulation Department*
 Jeanette Staples, *First Assistant, Reference Department*
 Dolores C. Thayer, *Assistant, Extension Department*
 Joan M. Tesseo, *Assistant, Children's Department*
 *Charlene N. Jones, *Assistant, Circulation Department*
 *Bernice Sutton, *Assistant, Reference Department*
 *Helen von Lang, *Assistant, Children's Department*
 Constance M. Brisette, *Assistant, Office*
 *Madeline J. Brown, *Assistant, Office*
 Harriette D. Pickard, *Assistant, Circulation Department*
 Ethel K. Hamilton, *Assistant, Circulation Department*

Probationary and Part-time Assistants

- | | |
|--------------------|-----------------------|
| Barbara A. Ackley | Doris M. Lichtenstein |
| *Alfreda T. Black | Lillian Marquis |
| Susan L. Chase | Marjorie M. Melvin |
| *Madeline Fraser | *Mary L. Merrill |
| Sandra C. French | Ethel S. Payne |
| *Marceda M. Leeman | Hazel M. Seamans |
| | *Joan M. Thorne |

Care of Building

- Omer J. Nadeau, *Superintendent of the Building*
- | | |
|--------------------------------------|---|
| Elmer W. Gibbs, <i>Janitor</i> | Cornelius Golden, <i>Asst. Jan.</i> |
| C. S. Barchard, <i>Engineer</i> | Frank W. Jenkins, <i>Asst. Jan.</i> |
| Walter P. Gilbert, <i>Asst. Jan.</i> | Edward L. McCann, <i>Asst. Jan.</i> |
| | *Albert K. Watson, Jr., <i>Asst. Jan.</i> |

*Resigned



Listening to a story in the children's room of the Bangor Public Library at Christmas time. During 1952 the staff of the children's room conducted 61 story-telling periods. 1,478 children attended.

Bangor Evening Commercial photograph.

Statistics of the Library

TABLE A

Books in the Library, 1952

Class and Class Number	<i>By Class</i> In Library Jan. 1, 1952	Net Additions	In Library Dec. 31, 1952
General Works 000-099.....	16,856	524	17,380
Philosophy 100-199	3,940	81	4,021
Religion 200-299	7,545	114	7,659
Social Sciences 300-399.....	51,523	1,821	53,344
Language 400-499	1,394	40	1,434
Pure Science 500-599	10,066	231	10,297
Useful Arts 600-699	25,268	717	25,985
Fine Arts 700-799	36,485	521	37,006
Literature 800-899	19,836	291	20,127
Description 910-919	8,475	208	8,683
History 900-909, 930-999.....	23,357	234	23,591
Biography 920, 929 & B.....	17,090	528	17,618
Fiction	54,309	1,951	56,260
Totals	276,144	7,261	283,405
Gross additions were 9,700			
Removals 2,439			
Making net additions 7,261			

By Location and Kind, December 31, 1952

Location	Adult	Juvenile	Total
Central Library	210,223	24,607	234,830
Transferred to Music Branch.....	- 204	- 204
	210,019	24,607	234,626
Music Branch	19,719	19,719
Plus Transfer	204	204
	19,923	19,923
Extension	13,600	15,256	28,856
Totals	243,542	39,863	283,405
Kind	Number	Percent	
Adult non-fiction	203,760	72%	
Adult fiction	39,782	14%	
Juvenile	39,863	14%	
Totals	283,405	100%	
Volumes per capita			8.98

TABLE B

Additions and Removals, 1952

<i>Sources of Additions</i>					
	New Titles	Added Copies	Replaces- ments	Binding Serials	Totals
Purchase	3,536	4,173	942	129	8,780
Gift	298	570	5	21	894
Return after loss.....	26	26
Totals	3,834	4,743	973	150	9,700
<i>Causes of Removals</i>					
Withdrawn:					
Worn out				1,456	
Duplicate				24	
Obsolete				615	
Exchange				1	
Sold				1	
Given away				36	
Damaged				7	
Total withdrawn					2,140
Lost:					
Charged out and not returned.....				65	
Missing in inventories				21	
Missing from classes not inventoried.....				73	
Lost and paid for.....				71	
Contagion				14	
Burned				55	
Total lost					299
Total removed					2,439
Net additions (additions less removals).....					7,261

TABLE C

Binding and Repair, 1952

Sent to bindery:

Previously unbound:	
Volumes of serials.....	634
Volumes not serials.....
Previously bound:	
Volumes to be rebound.....	1,386
Volumes to be repaired.....
Total sent to bindery.....	2,020

TABLE D

Registration, 1952

(Principal registration period is three years)

	Adult	Juvenile	Total
Card holders reported Jan. 1, 1952.....	18,136	2,310	20,446
Registrations removed because of failure to renew, change of ad- dress, death, etc.	2,357	544	2,901
	15,779	1,766	17,545
New registrations, 1952.....	1,719	507	2,226
Theoretical total of card holders Dec. 31, 1952	17,498	2,273	19,771
Less discrepancy discovered by actual count of registrations in force Dec. 31, 1952.....	3,453	3,453
Card holders Dec. 31, 1952.....	14,045	2,273	16,318
Including registrations renewed in 1952	1,866	152	2,018

TABLE E

Class of Borrowers, 1952

	Adult	Juvenile 3rd-8th Grade	Juvenile "Parents" Cards	Total (Juve- nile)	Total
A. Bangor residents	11,834	1,859	354	(2,213)	14,047
AS. Army Service	570	570
B. Business cards	182	182
C. Non-resident individuals who pay \$1.00 a year (juvenile \$0.50) for over-the-desk service, or \$3.00 a year (juvenile \$1.50) plus postage for mail service	1,317	54	6	(60)	1,377
D. Special borrowers who make a deposit.....	36	36
E. Libraries outside of Bangor	86	86
I. Visitors who make a de- posit of \$2.00.....	13	13
J. Non-resident groups	7	7
	14,045	1,913	360	(2,273)	16,318
Percent of population registered, counting only classes A, AS, and B					47%
Percent of population registered, counting all classes.....					52%

TABLE F
Circulation, 1952
Entire Library

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library				
General works, 000-099.....	495		408	903
Philosophy 100-199	2,309		25	2,334
Religion 200-299	2,181		542	2,723
Social sciences 300-399.....	5,234		21,633	26,867
Languages 400-499	443		42	485
Pure science 500-599.....	2,317		1,924	4,241
Useful arts 600-699.....	7,288		2,445	9,733
Fine arts 700-799.....	6,720		1,493	8,213
Literature 800-899	7,334		1,102	8,436
Description 910-919	6,255		1,160	7,415
History 900-909, 930-999.....	2,543		1,060	3,603
Biography 920-929 and B.....	5,814		1,926	7,740
Current periodicals 000.....	21,990		835	22,825
Fiction		95,465	21,854	117,319
Total Central Library.....	70,923	95,465	56,449	222,837
Music Branch—records	2,396			2,396
Music Branch—music	4,907			4,907
Total Music Branch.....	7,303			7,303
Total, Central Library and and Music Branch.....	78,226	95,465	56,449	230,140
Extension Department	4,620	13,701	49,518	67,839
Total entire library.....	82,846	109,166	105,967	297,979
Percent	28%	36%	36%	100%
Circulation per capita				9.44
Circulation per registered borrower.....				18.26

Extension Department

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Bangor grade schools (public, grades I-VI and parochial, grades I-VIII)			16,954	16,954
Bangor High School.....	1,569	4,199		5,768
John Bapst High School.....	323	1,242		1,565
Fifth St. Jr. High.....			11,392	11,392
Garland St. Jr. High.....			11,957	11,957
Hermon High School			199	199

Holden Schools			334	334
Orrington Schools			2,674	2,674
Veazie Schools			1,584	1,584
Bangor Sanatorium	2	127		129
Bangor Children's Home			271	271
Bangor City Hospital	3	27		30
Bangor Theological Seminary	244	11		255
Burrill's Convalescent Home	29	360		389
E.M.G.H. Doctors' Medical	292			292
E.M.G.H. Nurses' Professional	181			181
E.M.G.H. Patients' Library	1,676	5,828	3,355	10,859
Good Samaritan Home	18	193		211
Hammond Street Church	67	19		86
Home for Aged Men		13		13
Home for Aged Women	100	912		1,012
King's Daughters Home	27	197		224
Prescott's Convalescent Home	17	390		407
Summer Camps	23	38	798	859
Teachers' Sets	49	145		194
Totals	4,620	13,701	49,518	67,839

Deposits as follows, were also maintained, where books were used for reference only: Bangor Osteopathic Hospital Doctors' Medical Library, City Clerk's Office, City Manager's Office, City Purchasing Agent's Office, City Hospital, Elementary School Workshop, Penobscot Bar Library, Police Headquarters, Public Welfare Department Office, Public Works Department Office, State Street Clinic, Water Board Office. 56 sets of encyclopedias are on deposit in school rooms or principals' offices.

TABLE G
Growth and Circulation, 1933-1952

	Books in Library		
Year	Dec. 31		Circulation
1933.....	164,946		397,015
1934.....	168,439		378,448
1935.....	174,162		388,089
1936.....	180,397		389,363
1937.....	186,914		384,801
1938.....	195,726		389,785
1939.....	204,928		415,723
1940.....	212,193		416,029
1941.....	218,181		405,323
1942.....	222,249		358,740
1943.....	228,236		310,535
1944.....	230,968		314,317
1945.....	236,562		316,655
1946.....	243,812		310,699
1947.....	251,116		308,058
1948.....	257,860		310,727
1949.....	264,657		308,181
1950.....	271,168		303,096
1951.....	276,144		309,180
1952.....	283,405		297,979

TABLE H

Miscellaneous Statistics, 1952

Postal card notices for overdue books.....	10,985
Second notices for overdue books.....	972
Reference questions answered, adult.....	28,441
Reserves for home use.....	7,994
Discarded books given away.....	2,619
Lectures outside library	11
Exhibits in lecture hall:	
Library's own property	1
By invitation of the library.....	2
Offered	15
Public meetings (by 22 organizations).....	57
Mail service to 205 individuals and 34 libraries in 126 cities or towns, total books	5,892
Borrowed from 11 libraries, books.....	25
Lent to 34 libraries, books.....	627
Newspapers currently received:	
Titles	16
Duplicates	3
Other periodicals currently received:	
Titles	795
Duplicates	315
New cards filed in all catalogs and shelf lists.....	22,790
Staff hours lost from illness, funerals, etc.	1,622

TABLE I

**U. S. Office of Education, Public Library
Statistical Report, 1952**

Report for fiscal year ending Dec. 31, 1952

City of Bangor, Penobscot County, Maine

1. Name of Library, Bangor Public Library. Date of founding, 1883.
2. Name of Librarian, L. Felix Ranlett. Date appointment, January 1, 1937.
3. Chief librarian appointed by, The Board of Managers of the Bangor Public Library.
4. Governmental unit of support, City. Population served, 31,558 (1950 U. S. Census, final).
5. Terms of use: a. Free for lending to residents of Bangor. Lends to others for a fee or deposit.
6. Central Library is housed in a building owned by the Library and erected in 1913.

Daily Schedule (Central Library)

7. Open for circulation, reading and study:
 Jan. 1-June 14, Sept. 2-Dec. 31. Daily except Sundays,
 9 A. M. to 9 P. M., total 72 hours a week.

June 15-Sept. 1. Daily, Mon.-Fri. 9 A. M. to 7 P. M.,
Sat. 9 A. M. to 1 P. M., total 54 hours a week.

8. Number of days open during year, 304. Entirely closed on
holidays, Jan. 1, Feb. 22, April 19, May 30, July 4, July
5, Sept. 1, Nov. 11, Nov. 27, Dec. 25.

Agencies

9. Central Library	1
10. Number of branches and sub-branches:	
c. In other than library buildings or schools.....	1
11. Number of stations: a. In schools.....	132
b. Other	18
12. Other agencies	11
13. Total agencies	163

Circulation and Use

	Volumes	Percentage of Total Circulation
15. Number of volumes of adult non-fiction lent for home use	83,833	28%
16. Number of volumes of adult fiction lent for home use	108,179	36%
17. Number of books for children lent for home use	105,967	36%
18. Total number of volumes lent for home use	297,979	100%
19. Period of loan for the majority of adult book stock is 28 days.		
20. Number of interlibrary loans:		
Volumes lent		627
Volumes borrowed		25
21. Number of reference questions answered (adult).....		28,441

Registration

	Adult	Juvenile	Total
22. Total number of registered borrowers.....	14,045	2,273	16,318
23. Borrowers registered or reregistered.....	3,585	659	4,244
24. Number of non-resident borrowers (in- cluded above)	1,317	60	1,377
25. Annual fee for non-resident borrowers			
a. Over the desk	\$1.00	\$0.50	
b. By mail	3.00	1.50	
26. The length of the registration period is 3 years for residents and 1 year for non-residents or soldiers on duty in Bangor.			

Book Stock

27. Number of volumes at beginning of year...	239,493	36,651	276,144
28. Number of volumes added during year.....	5,411	4,289	9,700
Total	244,904	40,940	285,844
29. Number of volumes withdrawn from record during year.....	1,362	1,077	2,439
30. Total number of volumes at end of year...	243,542	39,863	283,405

BANGOR PUBLIC LIBRARY

31. Number of newspapers currently received excluding duplicates	16
32. Number of periodicals currently received excluding duplicates	795

Personnel

47. Full time equivalent of all employees.....	29.98
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Finance

48. Assessed valuation of city, April 1, 1952	\$38,077,270.00
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Receipts

52. City Appropriation (includes state grant of \$200.00).....	\$ 31,000.00
58. Incomes from endowment, trust and invested funds.....	109,152.80
60. Petty cash: Fines, fees, memberships, etc.....	4,339.43
62. Other sources: Books lost.....	243.59
63. Total	144,735.82
64. Unexpended balance from previous year (includes \$2300.00 carried in item 75 in 1951).....	146,735.50
	<hr/> \$291,471.32

Expenditures

65. Salaries: Library staff	\$ 49,257.16
66. Salaries: Building staff	8,235.49
67. Books: Price	23,097.01
Books: Processing	16,401.00
68. Periodicals	6,458.74
69. Binding, repairing and mending.....	4,192.16
71. Heat, light, power, water.....	4,450.48
72. Insurance (all types)	1,278.67
73. Other operating expenses	15,600.25
74. Total ordinary operating expenses.....	128,970.96
75. Major improvements	0.00
76. Grand total operating expenses.....	128,970.96
77. Balance on hand at end of fiscal year.....	162,500.36
Total	<hr/> \$291,471.32
Total endowment (principal).....	\$2,336,999.30

The City of Bangor and The Bangor Public Library

In 1952 73% of the entire ordinary cost of the library was met by the income of the trust funds described on pages 3-5 of this report, 3% was met by fees and fines, and the remaining 24% was supplied by appropriation by the City of Bangor under the provisions of section 6 of chapter 19 of the city ordinances: "For the purpose of maintaining a free public library and hereafter provide for the necessary expense of such maintenance, there shall be annually appropriated by the city council under the title of 'Library Fund' a sum sufficient to meet the estimated current expense of maintaining such library for the benefit of the public; such appropriation to be in charge of and expended under the direction of the trustees of the Hersey Fund." These provisions are the result of the contractual relationship between the city and the library set up in (1) the agreement of the city and the Bangor Mechanic Association ratified June 5, 1883 and (2) the action in 1904 under which the library discontinued membership charges to borrowers to become a free public library and the city assumed the necessary expense of maintaining such a library for the benefit of the public.

1000 copies

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