

1945

Bangor Public Library Annual Report 1945

Bangor Public Library

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The Bangor Public Library Last Year and Later

Annual Reports, 1945



*Cover photograph of Bangor Public Library
by Harold C. Potter*



Halftone reproduction of the engraved

Bookplate

Designed by Sidney Lawton Smith, August 1897
for the

Bangor Mechanic Association Fund

The Bangor Mechanic Association Fund

The Bangor Mechanic Association Fund is one of nine funds from the income of which, and an annual appropriation by the City of Bangor, the Bangor Public Library receives its support. From the founding of the Bangor Public Library, in 1883, until 1920, when the second of the great book funds of the library was received, part of the income of the Bangor Mechanic Association Fund was applied to the purchase of books. Such books were identified by the Bangor Mechanic Association Fund bookplate, shown on the previous page. The bookplate was designed and engraved by Sidney Lawton Smith, who, long before his death in 1929, became the dean of American bookplate designers. Three more of Smith's bookplates for the Bangor Public Library are illustrated on the final pages of this report.

Seven of the library's nine bookplates were designed by Smith. The other two were designed by Elisha Brown Bird, likewise a leader in the field of bookplate art.

The donors of funds whose income is used for the general expenses of the library, rather than for books, and who, therefore, cannot be remembered by bookplates, are remembered by a bronze plaque, bearing their names, affixed to the wall of the library building just inside the main entrance.

BANGOR PUBLIC LIBRARY

ANNUAL REPORTS

FOR THE FISCAL YEAR

JANUARY 1, 1945 - DECEMBER 31, 1945

PREPARED FOR PUBLICATION JANUARY 22, 1946



BANGOR PUBLIC LIBRARY
BANGOR, MAINE
1946

Report of Trustees of the Hersey Fund

Bangor, January 22, 1946.

To the City Council of the City of Bangor:

The Trustees of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousand dollars (\$4,000.00) in quarterly payments, which have been paid to the Treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the Librarian of the Bangor Public Library, the Treasurer of the Board of Trustees of the Bangor Public Library, and the Treasurer of the Board of Managers of said Library.

WARREN J. MOULTON

WILLIAM F. CURRAN

DONALD S. HIGGINS

RALPH WHITTIER

RALPH L. WAYMOUTH

Trustees of the Hersey Fund.

Report of the Librarian

January 22, 1946

To the Board of Managers of the Bangor Public Library:

The phenomenal opportunity to buy books that the Bangor Public Library enjoys by reason of its generous endowment specified for that purpose imposes on the management corresponding responsibilities. The two chief responsibilities are to use the books well and to care for them well.

Concerning Bangor's use of books it is pertinent to note that our library, in this city of 29,822 inhabitants, contains 236,562 books. In size of book collection we are about the equal of such cities as Akron, Atlanta, Houston, New Orleans, Omaha, San Diego, and Youngstown, which have from seven to thirteen times as many residents as Bangor. The home use of books per individual per year in Bangor is 10.61, as compared with from 2.88 to 5.92 in the seven cities whose book collections correspond with ours. The per cent of Bangor's population registered as library users is 61, as compared with from 10 to 35 in the other cities. Bangor's books are well used.

Because the foregoing figures are gratifying does not, however, justify or incline us to cease expanding our library services so far as our means permit. The budget for 1946 contains provision for two more staff members. Part of their time will be used in expanding the public services of the library and part, in doing the additional work made necessary by the 36% growth of our collection in the past ten years.

As I have suggested in previous years, a bookmobile might reach enough more readers to increase Bangor's home use of books by at least one-fourth. A bookmobile is an auto truck furnished with a special, heated body, fitted with interior

shelves for some 1,000 to 1,200 books. It could be in charge of a young man on short-term appointment directly after graduation from a library school. He would act both as driver and as librarian. To lend books the bookmobile would make one-hour or two-hour stops, on regular weekly schedule, at neighborhood stores, grange halls, and other gathering places in the outlying residential areas and in the rural areas within city limits. Our budget does not now permit such an acquisition, but I seriously urge the desirability of trying to include a bookmobile in our future plans.

As to housing our books, it must be said that, though there is hardly another library anywhere built with such foresight for future growth, we should within six years seek means to build an extension to our present book stack. Such an addition, to take the form of a wing or ell on the rear of our present building, would make a dignified and permanently useful memorial should any donor or testator be interested.

There is room for such an addition on the library lot.

Our stack room is capable of containing shelves for 275,000 books. When the building was opened in 1913 shelves for a little less than half of the full capacity of the stack room were erected. In 1925 the shelving was increased from one-half to five-eighths of full capacity; in 1929, to three-quarters; and, in 1937, to seven-eighths, or 240,625 books. Our average annual gain for the past ten years has been 6,240 books. Continuing this rate in 1946 we shall have 242,802 books by the end of the year, exceeding our present shelf capacity.

Two facts have, until now, prevented the present shelves from becoming impossibly crowded: that about one-quarter of our collection is at all times in use outside the building and that we do continually weed the collection. Nevertheless, as capacity has been approached, the problem of handling new books has become constantly harder. Often, when a set is bought or ten new books on a single subject are added, two or more full ranges of books have to be moved to make room for the new books in their proper place.

In 1946, now that materials are again to be had, it will be well to erect the final one-half floor of stacks within the present walls. We can do this from such savings as we have been able to make from the income of the only one of our funds that may be used for the purpose.

The new half-floor within the present roof will take care of the growth for about five years. After that an addition for more book stack will become imperative. It is not too early to begin planning for this.

A four-story addition, the same height as the present stack, with ground area forty-five by fifty feet, would provide space for about 200,000 additional books, or for thirty-two years at the present rate of expansion. Its erection would also permit the installation of an elevator that would serve equally the new stack and the old.

To turn from planning for the future to outlining the work of the year 1945, it is interesting to note that for the second successive year since the low point of 1943, home use of books has increased slightly. Bangor's total home use of library books in 1945 was 316,655. This is 23.9% below the peak year of 1940, when 416,029 books were taken home. The variation between the peak of 1940 and the low of 1943 was 25.3%. The increase in 1945 was principally in children's books and in adult non-fiction from the Central Library. There were small declines in borrowing through the Music Branch and the Extension Department. Borrowing of books by fee-paying non-residents by mail increased 25% in the year and reached the highest point ever attained.

During 1945 we distributed books at 148 locations throughout Bangor: school rooms, hospitals, residential institutions, other libraries, and our own central library and two branches.

In our information department, work, as measured by questions requiring research, increased 15% over the year before. Reserves of books for home use increased 12%. The gain here was principally in the months since the end of the war. These

are straws which may indicate that as Bangor's soldiers and sailors continue to return and now that there is gasoline in every auto, the use of the library is likely to rise rapidly to the level of the pre-war years.

Pages 17 through 25 of this report contain full statistics of operation, arranged in the same form as for the past nine years and so easily comparable.

Respectfully submitted,

L. FELIX RANLETT,
Librarian.

Bangor, Maine, January 22, 1946.

Report of the Treasurer, 1945

January 22, 1946

To the Board of Managers and Trustees of the Bangor Public Library:

As Treasurer, I submit reports of the various funds of the Bangor Public Library as follows:

Trustees Fund

Receipts

Balance Jan. 1, 1945.....	\$21,495.73	
From Invested Funds.....	11,211.72	
Sold, called or matured.....	58,150.00	
		<u>\$90,857.45</u>

Disbursements

For Insurance	\$1,007.88	
Conventions and associations.....	49.68	
Safekeeping of securities.....	479.07	
Salaries	1,100.00	
Purchase of securities.....	53,512.50	
Miscellaneous	67.27	
Balance Dec. 31, 1945.....	34,641.05	
		<u>\$90,857.45</u>

General Fund

Receipts

Balance Jan. 1, 1945.....	\$7,685.61	
From Mechanic Association.....	600.00	
Librarian: fines, fees, etc.	2,500.00	
Hersey Fund.....	4,000.00	
City of Bangor.....	12,000.00	
Stodder Fund (\$26,370.76 less accrued interest, \$467.06).....	25,903.70	
		<u>\$52,689.31</u>

Disbursements

For Telephone	\$ 124.06	
Gas and electricity.....	796.32	
Heat	3,043.03	
Water and ice.....	97.75	
Salaries	31,599.11	
Furniture, fittings, etc.	333.89	
Postage, stationery, etc.	979.60	
Printing, etc.	953.87	
Janitor's supplies.....	421.95	
Repairs, etc.	534.45	
Library of Congress catalog cards.....	358.96	
Miscellaneous	275.23	
Balance Dec. 31, 1945.....	13,171.09	
		<hr/> \$52,689.31

Book Fund*Receipts*

Balance Jan. 1, 1945.....	\$47,904.63	
From State of Maine.....	200.00	
Income, Edward Ellison Fund.....	298.00	
Income, Frederick W. Hill and Marianne Hill Fund.....	30,398.72	
Hill Fund.....	30,398.72	
Income, Stodder Fund (\$26,370.77 less accrued interest, \$467.06).....	25,903.71	
Payments for lost books.....	228.46	
Investment income.....	1,300.00	
		<hr/> \$106,233.52

Disbursements

For Books, pamphlets, etc.	\$23,913.10	
Periodical subscriptions.....	3,821.04	
Binding and repairs.....	940.47	
Transportation	15.71	
Maps, prints and music.....	487.52	
Investment of income.....	26,980.00	
Balance Dec. 31, 1945.....	50,075.68	
		<hr/> \$106,233.52

John F. Patten Fund*Receipts*

Balance Jan. 1, 1945.....	\$ 456.71	
From Invested funds.....	313.50	
Called or matured, none		
	<hr/>	\$ 770.21

Disbursements

For Books etc.	\$ 96.30	
Purchase of securities, none		
Balance Dec. 31, 1945.....	673.91	
	<hr/>	\$ 770.21

Frederick W. Hill and Marianne Hill Fund*Receipts*

Balance Jan. 1, 1945.....	\$ 32,838.48	
From Sale, maturity and call of securities..	113,783.23	
	<hr/>	\$146,621.71

Disbursements

For Purchase of securities.....	\$122,701.40	
Miscellaneous	129.95	
Balance Dec. 31, 1945.....	23,790.36	
	<hr/>	\$146,621.71

The entire income of this fund, \$30,398.72, was credited to the Book Fund.

Stodder Fund*Receipts*

Balance Jan. 1, 1945.....	\$ 1,100.50	
From Income from investments.....	52,741.53	
Sale, maturity and call of securities....	476,261.73	
	<hr/>	\$530,103.76

Disbursements

For Transfer to Book Fund.....	\$ 26,370.77	
Transfer to General Account.....	26,370.76	
Purchase of securities.....	445,453.30	
Miscellaneous, none		
Balance Dec. 31, 1945.....	31,908.93	
	<hr/>	\$530,103.76

Statement of Library Funds

As of December 31, 1945

Frederic W. Hill and Marianne Hill Fund		\$ 599,214.35
John F. Patten Fund.....	\$ 6,000.00	
augmented by		
Thomas Upham Coe Bequest.....	2,000.00	
		8,000.00
Stodder Fund.....		1,065,647.07
Trustees Fund.....	\$149,763.46	
augmented by		
Luther H. Peirce Fund.....	75,000.00	
further augmented by		
Frances A. Stetson Fund.....	1,000.00	
		225,763.46
		<u>\$1,898,624.88</u>

Respectfully submitted,

HARRY D. BENSON, *Treasurer.***Certification***To the Board of Managers and Trustees of the Bangor Public Library:*

I have examined the accounts of Harry D. Benson, Treasurer of the Bangor Public Library, for the year ended December 31, 1945. The cash income and expenditures of the year were found to be properly accounted for, and the cash on hand as of December 31, 1945, was confirmed by certification obtained by me directly from the Merchants National Bank of Bangor.

The securities owned by the Library are held for safekeeping by the Merchants National Bank of Bangor. They were produced for my inspection by an officer of that bank; all were accounted for and found to be in proper order.

FRANK H. FLOYD, *Auditor.*

Bangor, Maine, January 22, 1946.

1945 Organization
Board of Managers and Trustees
of the
Bangor Public Library

Consisting of the
Trustees of the Hersey Fund

Ralph Whittier, term expires January 1947
William F. Curran, term expires January 1949
Donald S. Higgins, term expires January 1951
Warren J. Moulton, term expires January 1947
Ralph L. Waymouth, *ex officio* as City Treasurer
and the

Officers of the Bangor Mechanic Association

Harry D. Benson
Franklin E. Bragg
George F. Eaton
Horace S. Stewart

Officers

President, Warren J. Moulton
Vice-President and Treasurer, Harry D. Benson
Secretary and Clerk, L. Felix Ranlett

Committees

Auditing, Mr. Higgins
Finance, Mr. Bragg, Dr. Moulton, and, *ex officio*, Mr. Benson
Purchasing, Mr. Eaton, Mr. Benson, and Mr. Whittier.
Building and Grounds, Mr. Benson, Mr. Stewart, and Mr. Whittier
Insurance and Property Values, Mr. Higgins, Mr. Curran and Mr. Waymouth

Endowment of the Bangor Public Library

Administered by the Trustees of the Bangor
Public Library

Frederick W. Hill and Marianne Hill Fund—Bequeathed in 1920 by Frederick W. Hill “for the purpose of purchasing books . . . and no part . . . for the erection or repair of any building.” \$ 599,214.35

John F. Patten Fund—Bequeathed in 1900 by Grace D. Patten (Mrs. John F. Patten) in memory of her husband for “the purchase of books to make, or help make, entire some important department of the Library.” 6,000.00

Augmented by the

Thomas Upham Coe Bequest—Bequeathed in 1927 by Thomas Upham Coe “to be added to the Patten Fund, so-called.” 2,000.00

\$ 8,000.00

Stodder Fund—To a nucleus of \$36,000.00 bequeathed in 1924 by George Tyler Stodder and added to in subsequent years by reinvestment, the termination in 1942 of life trusts set up by George Tyler Stodder and James Chesterman Stodder for Anne E. Stodder added a balance received in 1942 and 1943. Of the income of this fund, designated as the “Stodder Fund”, one half is for the purchase of books and the other half “may, if needed, be used by the Library for administration expenses.” 1,065,647.07

Trustees Fund—Invested monies upon which there is no restriction as to the use of income. 149,763.46

Augmented by the

Luther H. Peirce Fund—Bequeathed in 1915 by Luther H. Peirce, the income for “the purchase of books or for any other purpose within the walls of said Library building.” 75,000.00

Further augmented by the

Frances A. Stetson Fund—Bequeathed in 1918 by Frances A. Stetson “to be used as may seem to them (the Trustees) best.” 1,000.00

 \$225,763.46
Administered by the Trustees of the Hersey Fund

Hersey Fund—Bequeathed in 1875 by Samuel F. Hersey and its income now, by provision of the City Ordinances, unalterably fixed at \$4,000.00 and devoted “to the perpetual maintenance of the Bangor Public Library.” \$100,000.00

Administered by the City of Bangor

Bangor Mechanic Association Fund—Conveyed in 1883 to the City of Bangor by the Bangor Mechanic Association (founded 1828) in pursuance of an agreement with the Trustees of the Hersey Fund “for the purpose of establishing and perpetually maintaining a Public Library in the City of Bangor.” \$12,000.00

Administered by the Bangor Mechanic Association

Edward Ellison Fund—Bequeathed in 1918 by Mary Harris Ellison Curran (Mrs. Nicholas F. Curran), in memory of her father, Edward Ellison, “for the purchase of books, other than works of fiction” of which only one copy is to be bought and that “may never be taken from the Library.” \$10,000.00

 Total endowment \$2,020,624.88

1945 Organization

Library Personnel

(Who worked at any time during 1945)

Librarian

L. Felix Ranlett

Staff

(In order of first appointment to staff)

Carrie C. Mayberry, *Chief, Cataloging Department*
 Eva E. Rand, *Chief, Accessions and Classification Department*
 Olive M. Smythe, *Reference Librarian*
 Pauline E. Tartre, *Chief Extension Department*
 Alice M. Wetherell, *Children's Librarian*
 H. Eola Mayo, *Librarian's Secretary*
 Marion C. Cluff, *Assistant in Charge of Binding*
 Edna D. Brown, *Chief, Circulation Department*
 Mary G. Bean, *First Assistant, Office*
 Roberta E. Smith, *First Assistant, Reference Department*
 † Ruth E. Dole, *First Assistant, Children's Department*
 ° Natalie G. Barker, *First Assistant, Circulation Department*
 Freda M. Wilks, *Assistant, Catalog Department*
 Charlotte C. Bowler, *First Assistant, Circulation Department*
 Charlotte M. Torrey, *Assistant, Children's Department*
 Rose Eola Tuck, *Assistant, Circulation Department*
 Florence P. Eaton, *Assistant, Circulation Department*
 Rossa W. Giberson, *Assistant, Catalog Department*
 Thelma A. Rebstock, *Assistant, Circulation Department*
 Eileen B. Parker, *Assistant, Children's Department*
 Isabel R. Carroll, *Assistant, Accessions and Classification Department*

Substitutes and Extra Help

Sona E. Averill
 Corris M. Gibbs

Marjorie G. Higgins
 Jeannette L. Nadeau

Jane G. Rollins

Care of Building

Omer J. Nadeau, *Superintendent of the Building*

C. S. Barchard, *Engineer*

Elmer W. Gibbs, *Janitor*

Claude H. Brooks, *Asst. Janitor (temporary)* Walter P. Gilbert, *Asst. Janitor*

Music Branch

Alice G. Bibber, *Assistant in Charge*

° Resigned

† On leave to the WAVES

#

APPENDIX B Additions and Removals, 1945

<i>Sources of Addition</i>					
	New Titles	Added Copies	Replace- ments	Binding Serials	Totals
Purchase	3,572	3,327	667	198	7,764
Gift	434	538	42	47	1,061
Return after loss.....			33		33
Exchange			3		3
Totals	4,006	3,865	745	245	8,861

Causes of Removals

Withdrawn:					
Worn out					1,394
Duplicate					12
Obsolete					1,136
Exchange					3
Sold					11
Total withdrawn					2,556
Lost:					
Charged out and not returned.....					363
Missing in inventories.....					110
Missing from classes not inventoried.....					7
Lost and paid for.....					116
Contagion					93
Fire and/or water.....					13
Lost at bindery.....					9
Total lost.....					711
Total removed.....					3,267
Net additions (additions less removals).....					5,594

APPENDIX C Binding and Repair, 1945

Sent to Bindery:					
Previously unbound:					
Volumes of serials.....					368
Volumes not serials.....					60
Previously bound:					
Volumes to be rebound.....					640
Volumes to be repaired.....					2
Total sent to Bindery.....					1,070
Repaired by Library.....					99

APPENDIX D

Registration, 1945

(Principal registration period is three years)

	Adult	Juvenile	Total
Card Holders, Jan. 1, 1945.....	15,346	2,761	18,107
Registrations removed because of failure to renew, change of residence, death, etc., 1945.....	1,543	648	2,191
	13,803	2,113	15,916
New Registrations, 1945.....	1,618	689	2,307
Card holders, Dec. 21, 1945.....	15,421	2,802	18,223
Including registrations renewed, 1945	2,033	307	2,340

APPENDIX E

Classes of Borrowers, 1945

	Adult	Juvenile 3rd-9th Grade	Juvenile "Mother's" Cards	(Total (Juvenile)	Total
A. Bangor residents.....	13,739	2,356	421	(2,777)	16,516
AS. Army service.....	619	619
B. Business cards.....	145	145
C. Non-resident individuals who pay \$1.00 a year (juvenile \$0.50)	725	20	5	(25)	750
D. Special borrowers who made a deposit	71	71
E. Libraries outside of Bangor	84	84
I. Visitors who made a deposit of \$2.00....	19	19
J. Non-resident groups ..	19	19
Totals	15,421	2,376	426	(2,802)	18,223
Percent of population registered.....					61%

APPENDIX F

Circulation, 1945

<i>Entire Library</i>				
	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library—				
General works, including unbound periodicals 000-099.....	20,204	597	20,801
Philosophy 100-199.....	2,169	23	2,192
Religion 200-299.....	1,946	648	2,594
Social sciences 300-399.....	4,468	14,894	19,362
Languages 400-499.....	528	32	560
Pure science 500-599.....	1,751	1,588	3,339
Useful arts 600-699.....	6,361	2,684	9,045
Fine arts 700-799.....	5,883	1,334	7,217
Literature 800-899.....	6,197	950	7,147
Description 910-919.....	2,286	533	2,819
History 900-909, 930-999.....	6,267	656	6,923
Biography 920-929 and B.....	6,284	1,153	7,437
Fiction	142,507	20,241	162,748
Total Central Library.....	64,344	142,507	45,333	252,184
Music Branch.....	6,782	6,782
Total, Central Library and Music Branch	71,126	142,507	45,333	258,966
Extension Department.....	4,460	17,982	35,247	57,689
Total, entire library.....	75,586	160,489	80,580	316,655
Percent	24%	51%	25%	100%
Circulation per capital.....	10.61			

Extension Department

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Bangor grade school (public grades I-VI and parochial grades I-VIII)	13,756	13,756
Bangor High School.....	1,809	3,494	5,303
John Bapst High School.....	222	816	1,038
Fifth St. Junior High.....	6,741	6,741

Garland St. Junior High			6,164	6,164
Orrington Schools.....			2,346	2,346
Veazie School.....			862	862
Bangor Anti-Tuberculosis Assn. Sana- torium	23	427		450
Bangor Theological Seminary.....	253	13		266
Dow Field—Base Hospital.....	6	164		170
Dow Field—P. O. W. Library.....	443			443
Eastern Corporation.....	17	832		849
E. M. G. Hospital, Patients' Library	1,470	7,391	3,228	12,089
Forest Avenue Branch	123	3,332	1,526	4,981
Good Samaritan Home.....		67		67
Home for Aged Men in Bangor.....	8	177		185
Home for Aged Women in Bangor..	19	797		816
Summer Camps.....	4	22	624	650
Teachers' Sets.....	54	266		320
Whitten's Convalescent Home.....	9	184		193
Totals	4,460	17,982	35,247	57,689

The Extension Department also maintained deposits, as follows, where books are used for reference only or where no circulation was reported: Bangor Children's Home; E. M. G. Hospital: (1) Doctors' Medical Library, (2) Nurses' Professional Library; Girl Scout Headquarters; King's Daughters Home; Penobscot Bar Library; York Street Clinic: (1) Adult reference books, (2) Juvenile books; Y. M. C. A. Reference books; Y. W. C. A. Reference books.

APPENDIX G

Growth and Circulation, 1926-1945

Books in Library		
Year	Dec. 31	Circulation
1926.....	111,849	248,074
1927.....	119,455	269,828
1928.....	128,467	293,646
1929.....	136,294	308,235
1930.....	145,452	311,620
1931.....	152,333	338,179
1932.....	158,385	376,566
1933.....	164,946	397,015
1934.....	168,439	378,448
1935.....	174,162	388,089
1936.....	180,397	389,363

1937.....	186,914	384,801
1938.....	195,726	389,785
1939.....	204,928	415,723
1940.....	212,193	416,029
1941.....	218,181	405,323
1942.....	222,249	358,740
1943.....	228,236	310,535
1944.....	230,968	314,317
1945.....	236,562	316,655

APPENDIX H

Miscellaneous Statistics, 1945

Postal card notices for overdue books.....	10,338
Second notices for overdue books.....	848
Reference questions answered, adult.....	9,013
Reserves for home use.....	18,140
Discarded books given away.....	1,480
Lectures outside library.....	44
Classes instructed in library by staff:	
Number of classes.....	74
Total attendance.....	2,095
Children's story periods given in library by staff:	
Number of periods.....	59
Total attendance.....	1,965
Average attendance.....	33.3
Exhibits in lecture hall:	
Library's own property.....	0
By invitation of the library.....	5
Offered	7
Public meetings (by 45 organizations).....	143
Mail service to 171 individuals and 26 libraries in 115 cities or towns, total books.....	4,662
Borrowed from 4 libraries, books.....	29
Newspapers currently received:	
Titles	18
Duplicates	3
Other periodicals currently received:	
Titles	587
Duplicates	261
Adult books missing in inventory of classes 914.8 and Fiction A-C....	81
Juvenile books missing in inventory of all fiction.....	36
New cards filed in public catalog.....	23,748
Staff hours lost from illness, funerals, etc.....	466

APPENDIX I

U. S. Office of Education, Public Library Statistical Report, 1945

Report for fiscal year ending.....Dec. 31, 1945

City of Bangor, Penobscot County, Maine

1. Name of Library, Bangor Public Library. Date of founding, 1883
2. Name of librarian, L. Felix Ranlett. Date appointed, Jan. 1, 1937
3. Chief librarian appointed by, The Board of Managers of the Bangor Public Library.
4. Governmental unit of support, City. Population served
(1940 U. S. Census)..... 29,822
5. Terms of use: a. Free for lending to residents of Bangor.
Lends to others for a fee or deposit.
6. Central library is housed in a building owned by the library and erected in 1913.

Daily Schedule (Central Library)

7. Open for circulation, reading and study:
Jan. 1-June 29, Sept. 3-Dec. 31. Daily, except Sundays, 9 A. M.
to 9 P. M., total 72 hours a week.
June 30-Sept. 2. Daily, Mon.-Fri. 9 A. M. to 7 P. M., Sat. 9
A. M. to 1 P. M., total 54 hours a week.
8. Number of days open during year, 301. Entirely closed on holidays,
Jan. 1, Feb. 22, Apr. 19, May 8, May 30, July 4, Aug. 15-16,
Sept. 3, Nov. 12, Nov. 21, Dec. 25.

Agencies

- | | |
|--|-----|
| 9. Central library..... | 1 |
| 10. Number of branches and sub-branches: | |
| c. In other than library buildings or schools..... | 2 |
| 11. Number of stations: a. In Schools..... | 120 |
| b. Other | 18 |
| 12. Other Agencies..... | 7 |
| 13. Total agencies..... | 148 |

Circulation and Use

- | | Volumes | Percentage
of Total
Circulation |
|---|---------|---------------------------------------|
| 15. Number of volumes of adult non-fiction
lent for home use | 75,586 | 24% |
| 16. Number of volumes of adult fiction lent
for home use..... | 160,489 | 51% |
| 17. Number of books for children lent for
home use..... | 80,580 | 25% |
| 18. Total number of volumes lent for home use | 316,655 | 100% |

BANGOR PUBLIC LIBRARY

19. Period of loan for the majority of adult book stock is 28 days.
20. Number of interlibrary loans:
- | | |
|------------------------|-----|
| Volumes lent..... | 677 |
| Volumes borrowed | 29 |
21. Number of reference questions answered (adult)..... 9,013

Registration

- | | Adult | Juvenile | Total |
|---|--------|----------|--------|
| 22. Total number of registered borrowers.... | 15,421 | 2,802 | 18,223 |
| 23. Borrowers registered or reregistered ... | 3,651 | 996 | 4,647 |
| 24. Number of non-resident borrowers (in-
cluding above)..... | 918 | 25 | 943 |
| 25. Annual fee for non-resident borrowers.... | \$1.00 | \$0.50 | |
| 26. The length of the registration period is 3 years for residents and
1 year for non-residents or soldiers on duty in Bangor. | | | |

Book Stock

- | | | | |
|---|---------|--------|---------|
| 27. Number of volumes at beginning of year | 204,495 | 26,473 | 230,968 |
| 28. Number of volumes added during year | 6,464 | 2,397 | 8,861 |
| Total | 210,959 | 28,870 | 239,829 |
| 29. Number of volumes withdrawn from
record during year..... | 1,917 | 1,350 | 3,267 |
| 30. Total number of volumes at end of year | 209,042 | 27,520 | 236,562 |
| 31. Number of newspapers currently re-
ceived excluding duplicates..... | | | 18 |
| 32. Number of periodicals currently re-
ceived excluding duplicates..... | | | 587 |

Personnel

47. Full time equivalent of all employees..... 23.88

Finance

48. Assessed valuation of city.....\$28,407,516

Receipts

- | | |
|---|--------------|
| 52. City Appropriation..... | \$ 12,000.00 |
| 57. State grants..... | 200.00 |
| 58. Incomes from endowment, trust, and in-
vested funds..... | 99,929.35 |

60. Petty cash: Fines, fees, memberships, etc. . .	2,500.00	
62. Other sources: Books lost, books sold, misc. . .	228.46	
63. Total	\$114,857.81	
64. Unexpended balance from previous year . . .	71,487.78	
		\$186,345.59

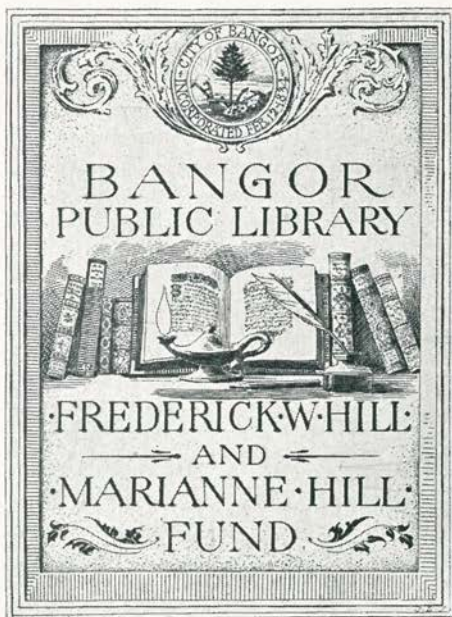
*Expenditures**Operating Expenses*

65. Salaries: Library staff.....	27,431.73	
66. Salaries: Building staff.....	4,167.38	
67. Books	24,512.63	
68. Periodicals	3,821.04	
69. Binding, repairing and mending.....	940.47	
70. Rent	120.00	
71. Heat, light, power, water.....	3,937.10	
72. Insurance (all types).....	1,007.88	
73. Other operating expenses.....	5,558.03	
74. Total operating expenses.....	71,496.26	
75. Capital expenses.....	0.00	
76. Grand total.....	71,496.26	
77. Balance on hand at end of fiscal year	114,849.33	
Total		\$186,345.59
Total endowment.....	\$2,020,624.88	

APPENDIX J

Gifts to the Library During 1945

A total of 5,029 gifts, consisting of 1,325 books or pamphlets, 3,465 serials, and 239 other items, were received. 95 of these items were from donors who did not make their identity known. Of the 444 donors who identified themselves 62 were individuals or estates and 382 organizations.



Halftone reproduction of the engraved

Bookplate

of the

Frederick W. Hill and Marianne Hill Fund



Halftone reproduction of the engraved

Bookplate

of the

John F. Patten Fund



Halftone reproduction of the engraved

Bookplate

used in books bought by the Bangor Public Library
with the stipend provided by

The State of Maine

800 Copies

Printed by Furbush-Roberts Printing Co., Bangor, Maine

