

1944

Bangor Public Library Annual Report 1944

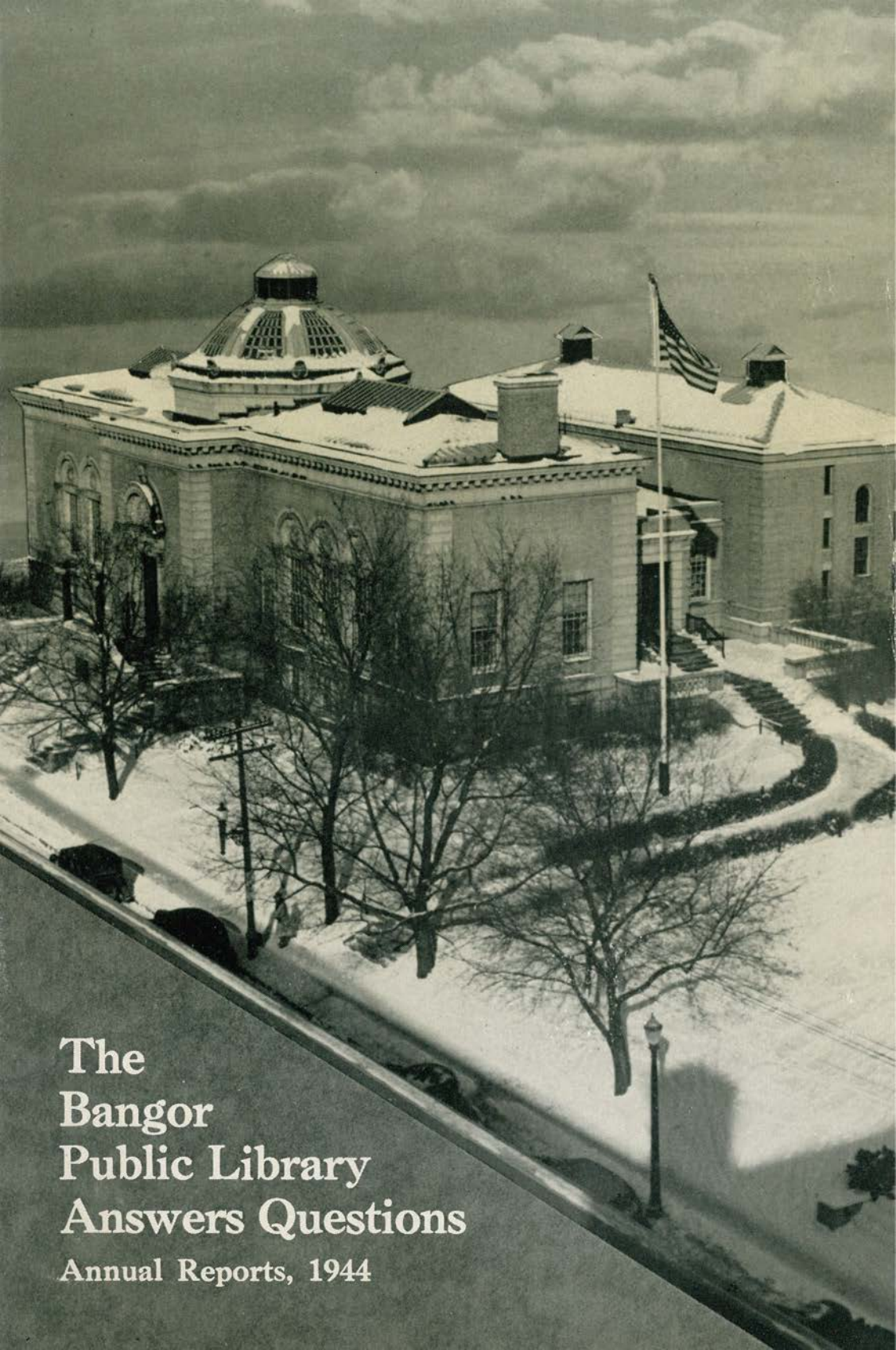
Bangor Public Library

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**The
Bangor
Public Library
Answers Questions**
Annual Reports, 1944



Halftone reproduction of the engraved

Bookplate

used in books bought by the Bangor Public Library
with the stipend provided by

The State of Maine

State Fund Bookplate

Section 27, Chapter 38, of the Revised Statutes of the State of Maine, 1944, reads: The officers of any municipality where a free public library is established shall annually, on or before the 1st day of May, certify to the state librarian the amount of money appropriated and expended by said municipality during the preceding year for the purchase of books and for library maintenance. Stipend payment shall be based on such certification. The state librarian may certify as to grade and quality of service performed by the library, and shall approve for payment a sum based on the following enumerated percentages: To municipalities appropriating and expending \$475 or less, 10%; to municipalities appropriating and expending \$476 to \$1,900, 7%; to municipalities appropriating and expending \$1,901 to \$5,000, 4%. No municipality shall receive annually more than \$200. The stipend shall be used for the purchase of books to be placed in said library.

In 1944 the total expenditure of the Bangor Public Library amounted to \$75,665.48. Of this amount \$63,465.48 was derived from the income of endowment and \$12,000.00 was derived from appropriation by the City of Bangor. On the basis of this appropriation by the City of Bangor, the Bangor Public Library received from the State of Maine a stipend of \$200.00, the maximum amount allowed by law. Including the stipend, the entire expenditure of the Bangor Public Library for books in 1944 amounted to \$33,079.26.

The bookplate used by the Bangor Public Library in books bought with the State stipend was engraved in May 1909 by Sidney Lawton Smith. It depicts the seal of the State of Maine, surrounded by pine branches and cones, which are symbolic of the state, and a view of the Bangor salmon pool and City of Bangor water works and electric power plant on the Penobscot River, with a portion of the track of the Maine Central Railroad in the foreground. It is one of seven bookplates designed by Sidney Lawton Smith for the Bangor Public Library, the other six all being individual memorials. The library also owns two memorial bookplates designed by Elisha Brown Bird.

BANGOR PUBLIC LIBRARY ANNUAL REPORTS

FOR THE FISCAL YEAR

JANUARY 1, 1944 - DECEMBER 31, 1944

PREPARED FOR PUBLICATION JANUARY 23, 1945



BANGOR PUBLIC LIBRARY
BANGOR, MAINE
1945

Report of Trustees of the Hersey Fund

Bangor, January 23, 1945.

To the City Council of the City of Bangor:

The Trustees of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousand dollars (\$4,000.00) in quarterly payments, which have been paid to the Treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the Librarian of the Bangor Public Library, the Treasurer of the Board of Trustees of the Bangor Public Library, and the Treasurer of the Board of Managers of said Library.

WARREN J. MOULTON

RALPH L. WAYMOUTH

DONALD S. HIGGINS

WM. F. CURRAN

RALPH WHITTIER

Trustees of the Hersey Fund.

Report of Librarian, 1944

January 23, 1945

To the Board of Managers of the Bangor Public Library:

Overseas every day some Bangor soldier will write to his mother something like this, "Do you remember that jelly I used to like so much?" or, "There's a little bird here that sings only in the hour just after sunset. You won't see him anywhere else in the world," or, "The time here is six hours ahead of your time," or, "I just saw the original of the statue we used to have on the piano."

These are all devices for telling mother, without aiding the enemy, where the soldier is. Perhaps mother reads the message all right. Perhaps not. If she does not, she will phone or call at the library to find out what jelly is named after a city, or what bird sings just after sunset, or for the answer to the time question, or for the location of the original of the Winged Victory. And many times, but not always, the library can answer.

The library answers questions. More specifically the information or reference department of the library uses books to answer questions. In 1944 it answered 7,873 questions. By this is meant questions where the reference librarian, Olive M. Smythe, her first assistant, Roberta E. Smith, or another assistant, had to look up facts or help the inquirer look up facts in one or many books. No count is kept of the other sort of question, "Where is the dictionary?" That sort of question is without number. The questions that are counted take real work, anywhere from five minutes to many hours.

Questions are answered not on authority of the library, but on authority of the books we use. This procedure is always highly satisfactory, particularly when the answer is to be used to settle an argument.

Statistically the number of questions worked on keeps pace with the home use of books. In 1944 314,317 books, or 10.54 per capita, were borrowed from the Bangor Public Library for home use. This is 24.4% less than the peak year of 1940. The war is the cause of the decline since 1940. In 1944 questions were 24.2% less than in 1940. But with both home use of books and questions there was a slight upturn in 1944, as compared with 1943.

Questions came in 1944 not only from Bangor, Brewer, Hampden, and Orono people, but by mail from 25 libraries within the state and two without; from individuals in 46 Maine towns; and from individuals in 20 places in 10 other states, one place in Canada, and 3 overseas APOs. One APO was in the China Theater, one in the European Theater, and one in the Southwest Pacific.

In the past ten years questions, in addition to the foregoing, have come from and have been answered to people in 33 states and from England, Alaska, Nova Scotia, Quebec and New Brunswick.

This business of answering questions means knowledge of what is in books and knowledge of how to find it. The staff of the information department is continually indexing our daily newspapers, the *News* and the *Commercial*, certain magazines that have no indexes, and the government *Newsmap*. It is keeping a complete army and navy casualty list of this area. It is studying each new reference book that appears.

Dictionaries, who's whos, almanacs, encyclopedias, magazine indexes, and world atlases are the obvious furnishings of an information department. Less obvious and less usual, but much-used books of high practical value, that we have in the information room are the city directories and phone directories of many large cities, school and college catalogs, registers of the officers in the various armed services, and the *American Genealogical Index*.

Business services in the library are an important tool for Bangor business men. Among these are *Moody's In-*

vestors Service, some of the Standard and Poor's investment services, and the Prentice-Hall services on payrolls, state and local taxes, federal taxes, price control, wage-hour and salary-wage laws, internal revenue code cumulated changes, and priorities and allocations. The volume *Sanborn Insurance Maps*, showing every house and lot in Bangor, is in our information room. The great volumes of Rider's *Perpetual Trouble Shooter's Manual* (radio) are a boon to many radio owners.

The statistical tables that go with this report give a glimpse at many other phases of our work. All have this year been carried on vigorously, as usual.

Staff changes have been more frequent than in the past. Ruth E. Dole, first assistant in the children's department, enlisted in the WAVES. Her place is being held for her return. Dorothy M. Garey, first assistant in the catalog department, and Helen Zucker, chief of the circulation department and readers' adviser, resigned. Florence P. Eaton, Rossa W. Giberson, Thelma A. Restock, and Eileen B. Parker were appointed to the staff. Elmer W. Gibbs returned to the janitorial staff on full-time basis.

The district warning center of civilian defense, which we had housed free for two years, was discontinued with the improvement in the war situation. We were honored by being made the recipients of a posthumous citation by the editors of *Who's Who in America* to James Chesterman Stodder and George Tyler Stodder as the donors of the memorial gift to an American library selected as outstanding in the two-year period. We began work, by authorization of the City Council, on the compilation of an official city war service record, which, it is hoped, will contain the names of all of Bangor's more than 4,000 service men and women. We added 9,950 books, and weeded out 7,218, making a net gain of 2,732 and a total collection of 230,968, which is 7.74 books per capita. Our endowment totals \$1,960,301.05.

As to use of the library, if we had a bookmobile, as I hope we may after the war, though the money, certainly, is not now in sight, we might increase our home use of books in sections of the city remote from the central library building, by at least 100,000 volumes. The important thing about this is that we should reach thousands of Bangor people we do not now reach. The annual cost, after acquisition, would be about \$3,500. Worcester, Massachusetts, circulated 130,000 volumes from one bookmobile in 1943. Greensboro, North Carolina, a city of less than twice the size of ours, with only one fifth as many books, issued 206,260 books from a single bookmobile in a year.

Respectfully submitted,

L. FELIX RANLETT,

Librarian.

Report of the Treasurer, 1944

January 23, 1945

To the Board of Managers and Trustees of the Bangor Public Library:

As Treasurer, I submit reports of the various funds of the Bangor Public Library as follows:

Trustees Fund

Receipts

Balance Jan. 1, 1944.....	\$16,365.02	
From Invested Funds.....	8,767.59	
Sold, called or matured.....	31,035.00	
		\$56,167.61

Disbursements

For Insurance.....	\$1,643.23	
Conventions and associations.....	166.32	
General Fund, for adminis- tration	3,353.00	
Safekeeping of securities.....	530.26	
Salaries	1,125.00	
Purchase of securities.....	27,687.50	
Miscellaneous	166.57	
Balance Dec. 31, 1944.....	21,495.73	
		\$56,167.61

General Fund

Receipts

Balance Jan. 1, 1944.....	\$2,848.88	
From Trustees Fund	3,353.00	
Mechanic Association.....	600.00	
Librarian: fines, fees, etc.	2,400.00	
Hersey Fund.....	4,000.00	
City of Bangor.....	12,000.00	
Stodder Fund.....	21,418.42	
		\$46,620.30

Disbursements

For Telephone.....	104.98	
Gas and electricity.....	540.66	
Heat	2,888.94	

Water and ice.....	88.85	
Salaries	31,476.76	
Furniture, fittings, etc.	284.87	
Postage, stationery, etc.	913.44	
Printing, etc.	745.35	
Janitor's supplies.....	607.97	
Repairs, etc.	685.74	
Library of Congress catalog cards	324.41	
Miscellaneous	272.72	
Balance Dec. 31, 1944.....	7,685.61	
		<hr/> \$46,620.30

Book Fund

Receipts

Balance Jan. 1, 1944.....	\$31,065.86	
From State of Maine.....	200.00	
Income, Edward Ellison Fund	300.00	
Income, Frederick W. and Marianne Hill Fund.....	27,703.71	
Income, Stodder Fund.....	21,418.42	
Payments for lost books.....	193.78	
		<hr/> \$80,881.77

Disbursements

For Books, pamphlets, etc.	\$26,901.15	
Periodical subscriptions.....	3,315.46	
Binding and repairs.....	2,035.05	
Transportation	27.70	
Maps, prints and music.....	677.63	
Accrued interest refunded....	20.15	
Balance Dec. 31, 1944.....	47,904.63	
		<hr/> \$80,881.77

John F. Patten Fund

Receipts

Balance Jan. 1, 1944.....	\$5,355.22	
From Invested funds.....	164.90	
Called or matured.....	1,045.00	
		<hr/> \$6,565.12

Disbursements

For Books, etc.	\$ 122.27	
Purchase of securities.....	5,986.14	
Balance Dec. 31, 1944.....	456.71	
	<hr/>	\$6,565.12

Frederick W. Hill and Marianne Hill Fund*Receipts*

Balance Jan. 1, 1944.....	\$ 18,699.94	
From Sale, maturity and call of securities	227,650.49	
	<hr/>	\$246,350.43

Disbursements

For Purchase of securities.....	\$213,181.20	
Miscellaneous	330.75	
Balance Dec. 31, 1944.....	32,838.48	
	<hr/>	\$246,350.43

The entire income of this fund, \$27,703.71, was credited to the Book Fund.

Stodder Fund*Receipts*

Balance Jan. 1, 1944.....	\$ 964.88	
From 1/6 interest in sale of Stodder homestead....	1,350.00	
1/6 insurance rebate.....	32.42	
Miscellaneous	130.00	
Income from invest- ments	42,836.80	
Sale, maturity and call of securities.....	1,020,810.94	
	<hr/>	\$1,066,125.04

Disbursements

For Transfer to Book Fund..	\$ 21,418.42	
Transfer to General Ac- count	21,418.42	
Purchase of securities....	1,021,704.20	
Miscellaneous	483.50	
Balance Dec. 31, 1944.....	1,100.50	
	<hr/>	\$1,066,125.04

Statement of Library Funds

As of December 31, 1944

Frederick W. Hill and Mari- anne Hill Fund		\$586,841.07
John F. Patten Fund	\$6,000.00	
augmented by Thomas Upham Coe Bequest....	2,000.00	
		8,000.00
Stodder Fund		1,028,129.34
Trustees Fund	\$139,330.64	
augmented by Luther H. Peirce Fund	75,000.00	
further augmented by Frances A. Stetson Fund	1,000.00	
		215,330.64
		<u>\$1,838,301.05</u>

Respectfully submitted,

HARRY D. BENSON, *Treasurer.***Certification***To the Board of Managers and Trustees of the Bangor Public Library:*

I have examined the accounts of Harry D. Benson, Treasurer of the Bangor Public Library, for the year ended December 31, 1944. The cash income and expenditures of the year were found to be properly accounted for, and the cash on hand as of December 31, 1944 was confirmed by certification obtained by me directly from the Merchants National Bank of Bangor.

The securities owned by the Library are held for safekeeping by the Merchants National Bank of Bangor. They were produced for my inspection by an officer of that bank; all were accounted for and found to be in proper order.

FRANK H. FLOYD, *Auditor.*

Bangor, Maine, January 23, 1945.

1944 Organization

**Board of Managers and Trustees
of the
Bangor Public Library**

Consisting of the

Trustees of the Hersey Fund

Ralph Whittier, term expires January 1947

William F. Curran, term expires January 1949

Donald S. Higgins, term expires January 1945

Warren J. Moulton, term expires January 1947

Ralph L. Waymouth, *ex officio* as City Treasurer

and the

Officers of the Bangor Mechanic Association

Harry D. Benson

Franklin E. Bragg

George F. Eaton

Horace S. Stewart

Officers

President, Warren J. Moulton

Vice-President and Treasurer, Harry D. Benson

Secretary and Clerk, L. Felix Ranlett

Committees

Auditing, Mr. Higgins

Finance, Mr. Bragg, Dr. Moulton, and, *ex officio*, Mr. Benson

Purchasing, Mr. Eaton, Mr. Benson, and Mr. Whittier

Building and Grounds, Mr. Benson, Mr. Stewart, and Mr. Whittier

Insurance and Property Values, Mr. Higgins, Mr. Curran and Mr. Waymouth

Endowment of the Bangor Public Library

Administered by the Trustees of the Bangor
Public Library

Frederick W. Hill and Marianne Hill Fund—Bequeathed in 1920 by Frederick W. Hill “for the purpose of purchasing books . . . and no part . . . for the erection or repair of any building.” \$586,841.07

John F. Patten Fund—Bequeathed in 1900 by Grace D. Patten (Mrs. John F. Patten) in memory of her husband for “the purchase of books to make, or help make, entire some important department of the Library.” \$6,000.00

Augmented by the

Thomas Upham Coe Bequest—Bequeathed in 1927 by Thomas Upham Coe “to be added to the Patten Fund, so called.” 2,000.00

\$8,000.00

Stodder Fund—To a nucleus of \$36,000.00 bequeathed in 1924 by George Tyler Stodder and added to in subsequent years by reinvestment, the termination in 1942 of life trusts set up by George Tyler Stodder and James Chesterman Stodder for Anne E. Stodder added a balance received in 1942 and 1943. Of the income of this fund, designated as the “Stodder Fund”, one half is for the purchase of books and the other half “may, if needed, be used by the Library for administration expenses.” \$1,028,129.34

Trustees Fund—Invested monies upon which there is no restriction as to the use of income. 139,330.64

Augmented by the

Luther H. Peirce Fund—Bequeathed in 1915 by Luther H. Peirce, the income for “the purchase of books or for any other purpose within the walls of said Library building.” \$75,000.00

Further augmented by the

Frances A. Stetson Fund—Bequeathed in 1918 by Frances A. Stetson “to be used as may seem to them (the Trustees) best.” 1,000.00

\$215,330.64

Administered by the Trustees of the Hersey Fund

Hersey Fund—Bequeathed in 1875 by Samuel F. Hersey and its income now, by provision of the City Ordinances, unalterably fixed at \$4,000.00 and devoted “to the perpetual maintenance of the Bangor Public Library.” \$100,000.00

Administered by the City of Bangor

Mechanic Association Fund—Conveyed in 1883 to the City of Bangor by the Bangor Mechanic Association (founded 1828) in pursuance of an agreement with the Trustees of the Hersey Fund “for the purpose of establishing and perpetually maintaining a Public Library in the City of Bangor.” \$12,000.00

Administered by the Bangor Mechanic Association

Edward Ellison Fund—Bequeathed in 1918 by Mary Harris Ellison Curran (Mrs. Nicholas F. Curran), in memory of her father, Edward Ellison, “for the purchase of books, other than works of fiction” of which only one copy is to be bought and that “may never be taken from the Library.” \$10,000.00

Total endowment \$1,960,301.05

Library Personnel

Librarian

Staff

Substitutes and Extra Help

Care of Building

Music Branch

†Resigned to enter the armed service of the U. S.

#

APPENDIX B

Additions and Removals, 1944

Sources of Additions

	New Totals	Added Copies	Replace- ments	Binding Serials	Totals
Purchase	4,124	3,275	1,019	216	8,634
Gift	576	583	46	85	1,290
Return after loss.....			23		23
Exchange			3		3
Totals.....	4,700	3,858	1,091	301	9,950

Causes of Removals

Withdrawn:		
Worn out	5,903	
Duplicate	3	
Obsolete	881	
Exchange	3	
Sold	29	
Given away	6	
Returned to publisher, trade-in.....	2	
Total withdrawn		6,827
Lost:		
Charged out and not returned.....	278	
Missing in inventories.....	7	
Missing from classes not inventoried.....	23	
Lost and paid for.....	71	
Contagion	10	
Fire and/or water.....	2	
Total lost		391
Total removed		7,218
Net additions (additions less removals).....		2,732

APPENDIX C

Binding and Repair, 1944

Sent to Bindery:		
Previously unbound:		
Volumes of serials.....	398	
Volumes not serials.....	74	
Previously bound:		
Volumes to be rebound.....	932	
Volumes to be repaired.....	15	
Total sent to Bindery.....		1,419
Repaired by Library.....		120

APPENDIX D

Registration, 1944

(Principal registration period is three years)

	Adult	Juvenile	Total
Card holders, Jan. 1, 1944.....	15,310	2,856	18,166
Registrations removed because of failure to renew, change of residence, death, etc., 1944	1,649	768	2,417
	<hr/> 13,661	<hr/> 2,088	<hr/> 15,749
New registration, 1944.....	1,685	673	2,358
	<hr/>	<hr/>	<hr/>
Card holders, Dec. 31, 1944.....	15,346	2,761	18,107
Including registrations renewed, 1944	2,264	241	2,505

APPENDIX E

Classes of Borrowers, 1944

	Adult	Juvenile 3rd-9th Grade	Juvenile "Mother's" Cards	(Total) (Juvenile)	Total
A. Bangor residents.....	13,157	2,350	387	(2,737)	15,894
AS. Army service.....	1,044	1,044
B. Business cards.....	204	204
C. Non-resident individ- uals who paid \$1.00 a year . . . (Juvenile \$0.50)...	751	19	5	(24)	775
D. Special borrowers who made a de- posit	67	67
E. Libraries outside of Bangor	88	88
I. Viistors who made a deposit of \$2.00	21	21
J. Non-resident groups	14	14
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Totals	15,346	2,369	392	(2,761)	18,107
Percent of population registered.....					61%

APPENDIX F

Circulation, 1944

Entire Library

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library—				
General works, including unbound periodicals 000-099	19,482	643	20,125
Philosophy 100-199	1,942	36	1,978
Religion 200-299	2,037	491	2,528
Social sciences 300-399.....	3,980	13,502	17,482
Languages 400-499	449	35	484
Pure science 500-599.....	1,472	1,485	2,957
Useful arts 600-699	5,522	2,836	8,358
Fine arts 700-799	4,747	1,316	6,063
Literature 800-899	7,046	834	7,880
Description 910-919	2,116	461	2,577
History 900-909-930-999	7,151	741	7,892
Biography 920-929 and B.....	5,922	1,127	7,049
Fiction	143,335	18,640	161,975
Total, Central Library.....	61,866	143,335	42,147	247,348
Music Branch	7,709	7,709
Total, Central Library and Music Branch	69,575	143,335	42,147	255,057
Extension Department	4,886	19,090	35,284	59,260
Total, entire library.....	74,461	162,425	77,431	314,317
Percent	24%	52%	24%	100%
Circulation per capita.....				10.54

Extension Department

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Bangor grade schools (public grades I-VI and parochial grades I-VIII	14,380	14,380
Bangor High School.....	1,942	3,720	5,662
John Bapst High School.....	500	1,148	1,648
Fifth St. Junior High.....	6,166	6,166
Garland St. Junior High.....	5,861	5,861
Orrington Schools	2,897	2,897

Veazie School			540	540
Bangor Anti-Tuberculosis Assn. Sanatorium	3	125		128
Bangor Theological Seminary.....	290	11		301
District Warning Center, Jan.-Mar.....	7	15		22
Dow Field—Base Hospital.....	62	450		512
Eastern Corporation	13	1,377		1,390
E. M. G. Hospital, Patients' Library..	1,730	7,512	3,198	12,440
Forest Ave. Branch.....	210	3,262	1,555	5,027
Home for Aged Men in Bangor.....	13	367		380
Home for Aged Women in Bangor.....	16	569		585
King's Daughters Home.....	22	61		83
Summer Camps	30	56	687	773
Teachers' Sets	48	417		465
Totals	4,886	19,090	35,284	59,260

The Extension Department also maintained deposits, as follows, where books are used for reference only or where no circulation was reported: E. M. G. Hospital: (1) Doctors' Medical Library, (2) Nurses' Professional Library; Penobscot Bar Library; York Street Clinic: (1) Adult reference books, (2) Juvenile books; Y. M. C. A. Reference books; Y. W. C. A. Reference books; Bangor Evening School Americanization class; Good Samaritan Home.

APPENDIX G

Growth and Circulation, 1925-1944

	Books in Library		
Year	Dec. 31		Circulation
1925.....	103,385		219,989
1926.....	111,849		248,074
1927.....	119,455		269,828
1928.....	128,467		293,646
1929.....	136,294		308,235
1930.....	145,452		311,620
1931.....	152,333		338,179
1932.....	158,385		376,566
1933.....	164,946		397,015
1934.....	168,439		378,448
1935.....	174,162		388,089
1936.....	180,397		389,363

1937.....	186,914	384,801
1938.....	195,726	389,785
1939.....	204,928	415,723
1940.....	212,193	416,029
1941.....	218,181	405,323
1942.....	222,249	358,740
1943.....	228,236	310,535
1944.....	230,968	314,317

APPENDIX H

Miscellaneous Statistics, 1944

Postal card notices for overdue books.....	8,019
Second notices for overdue books.....	721
Reference questions answered, adult.....	7,873
Reserves for home use.....	16,252
Discarded books given away.....	4,819
Lectures outside library.....	23
Classes instructed in library by staff:	
Number of classes.....	87
Total attendance	2,283
Children's story periods given in library by staff:	
Number of periods.....	61
Total attendance	2,192
Average attendance	35.93
Exhibits in lecture hall:	
Library's own property.....	1
By invitation of the library.....	5
Offered	3
Public meetings (by 46 organizations).....	180
Mail service to 152 individuals and 34 libraries in 106 cities or towns, total books	3,633
Borrowed from 7 libraries, books.....	17
Newspapers currently received:	
Titles	17
Duplicates	3
Other periodicals currently received:	
Titles	570
Duplicates	245
Adult books missing in inventory of classes, 636-699, 700, 800, 910-914.7	94
Juvenile books missing in inventory of all non-fiction.....	29
New cards filed in public catalog.....	26,248
Staff hours lost from illness, funerals, etc.....	502

APPENDIX I

American Library Association, Public Library Statistical Report, 1944

Report for fiscal year ending.....Dec. 31, 1944

City of Bangor, Penobscot County, Maine

1. Name of Library, Bangor Public Library. Date of founding, 1883
2. Name of librarian, L. Felix Ranlett. Date appointed, Jan. 1, 1937
3. Chief librarian appointed by, The Board of Managers of the Bangor Public Library.
4. Governmental unit of support, City. Population served
(1940 U. S. Census).....29,822
5. Terms of use: a. Free for lending to residents of Bangor.
Lends to others for a fee or deposit.
6. Central library is housed in a building owned by the library.

Daily Schedule (Central Library)

7. Open for circulation, reading, and study, Mon. 9-9, Tues. 9-9, Wed. 9-9, Thurs. 9-9, Fri. 9-9, Sat. 9-9. Total hours open per week, 72.
8. Number of days open during year, 304. Entirely closed on holidays, Jan. 1, Feb. 22, Apr. 19, May 30, July 4, Sept. 4, Nov. 11, Nov. 23, Dec. 25.

Agencies

9. Central library	1
10. Number of branches and sub-branches:	
c. In other than library buildings or schools.....	2
11. Number of stations: a. In schools.....	114
b. Other	16
12. Other agencies	6
13. Total agencies	139

Circulation and Use

	Volumes	Percentage of Total Circulation
15. Number of volumes of adult non-fiction lent for home use	74,461	24%
16. Number of volumes of adult fiction lent for home use	162,425	52%
17. Number of books for children lent for home use	77,431	24%
18. Total number of volumes lent for home use	314,317	100%

19. Period of loan for the majority of adult book stock is 28 days.
20. Number of interlibrary loans:
- | | |
|------------------------|-----|
| Volumes lent | 559 |
| Volumes borrowed | 17 |
21. Number of reference questions answered (adult)..... 7,873

Registration

- | | Adult | Juvenile | Total |
|--|--------|----------|--------|
| 22. Total number of registered borrowers.... | 15,346 | 2,761 | 18,107 |
| 23. Borrowers registered or reregistered..... | 3,949 | 914 | 4,863 |
| 24. Number of non-resident borrowers (including above) | 941 | 24 | 965 |
| 25. Annual fee for non-resident borrowers ... | \$1.00 | \$0.50 | |
26. The length of the registration period is 3 years for residents and 1 year for non-residents or soldiers on duty in Bangor.

Book Stock

- | | | | |
|--|---------|--------|---------|
| 27. Number of volumes at beginning of year | 202,023 | 26,213 | 228,236 |
| 28. Number of volumes added during year | 7,145 | 2,805 | 9,950 |
| Total | 209,168 | 29,018 | 238,186 |
| 29. Number of volumes withdrawn from record during year..... | 4,673 | 2,545 | 7,218 |
| 30. Total number of volumes at end of year | 204,495 | 26,473 | 230,968 |
| 31. Number of newspapers currently received excluding duplicates..... | | | 17 |
| 32. Number of periodicals currently received excluding duplicates..... | | | 570 |

Personnel

47. Full time equivalent of all employees..... 24.96

Finance

48. Assessed valuation of city.....\$28,401,613
49. The appropriation for the library is direct.

Receipts

- | | |
|---|-------------|
| 52. City appropriation | \$12,000.00 |
| 57. State grants | 200.00 |
| 58. Incomes from endowment, trust, and invested funds | 84,373.04 |

60. Petty cash: Fines, fees, memberships, etc.....	2,400.00	
62. Other sources: Books lost, books sold, misc.....	193.78	
		<hr/>
63. Total	\$99,166.82	
64. Unexpended balance from previous year		
(\$49,986.44 less \$2,000.00 transferred		
to principal)	47,986.44	
		<hr/>
		\$147,153.26

*Expenditures**Operating Expenses*

65. Salaries: Library staff.....	\$27,595.04	
66. Salaries: Building staff.....	3,881.72	
67. Books	27,728.75	
68. Periodicals	3,315.46	
69. Binding, repairing and mending.....	2,035.05	
70. Rent	120.00	
71. Heat, light, power, water.....	3,518.45	
72. Insurance (all types)	1,643.23	
73. Other operating expenses	5,827.78	
		<hr/>
74. Total operating expenses.....	\$75,665.48	
75. Capital expenses	0.00	
		<hr/>
76. Grand total	\$75,665.48	
77. Balance on hand at end of fiscal year.....	71,487.78	
		<hr/>
Total		\$ 147,153.26
Total endowment.....	\$1,960,301.05	

APPENDIX J

Gifts to the Library During 1944

A total of 5,235 gifts, consisting of 1,895 books or pamphlets, 3,340 serials, and 173 other items, were received. 16 of these items were from donors who did not make their identity known. Of the 497 donors who identified themselves 69 were individuals or estates and 428, organizations.

