

1942

Bangor Public Library Annual Report 1942

Bangor Public Library

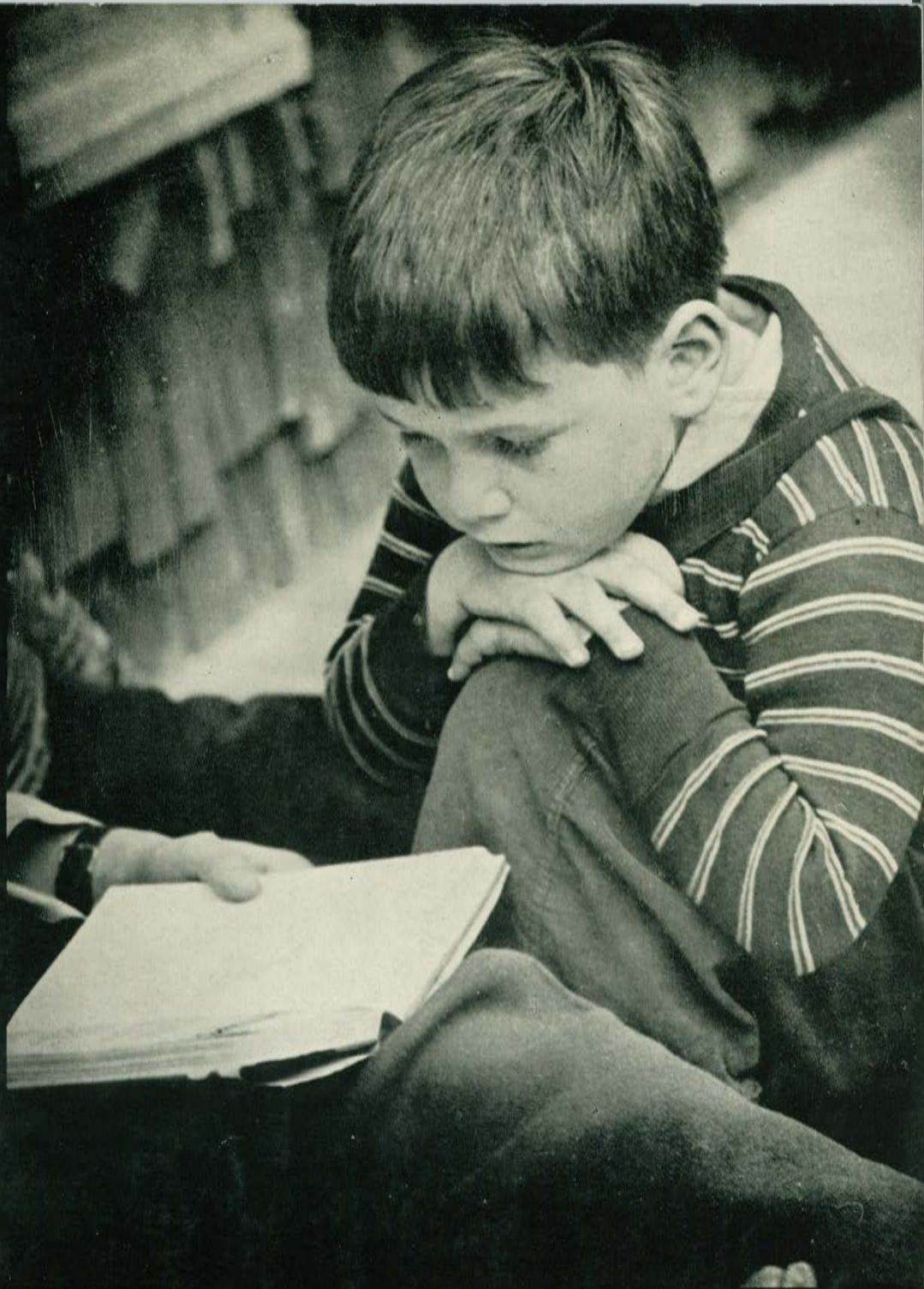
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BANGOR PUBLIC LIBRARY — ANNUAL REPORTS — 1942



PEOPLE AND BOOKS

BANGOR PUBLIC LIBRARY ANNUAL REPORTS

FOR THE YEAR

1942



BANGOR PUBLIC LIBRARY
BANGOR, MAINE
1943



Elmar Trickey Boyd

January 6, 1873 - October 27, 1942

Librarian, 1921 - 1937

Consulting Librarian, 1937 - 1942

Report of the Trustees of the Hersey Fund

Bangor, January 26, 1943.

To the City Council of the City of Bangor:

The Trustees of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousands dollars (\$4,000.00) in quarterly payments, which have been paid to the Treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the Librarian of the Bangor Public Library, the Treasurer of the Board of Trustees of the Bangor Public Library, and the Treasurer of the Board of Managers of said Library.

WARREN J. MOULTON
WILLIAM F. CURRAN
DONALD S. HIGGINS
RALPH WHITTIER
RALPH L. WAYMOUTH

Trustees of the Hersey Fund.

Report of the Librarian

To the Board of Managers of the Bangor Public Library:

On October 25, 1942 died Anne E. Stodder (Mrs. James Chesterman Stodder). She left to the Bangor Public Library 1,203 books, about half of her private library, and her Warwick vase, a reduced replica in bronze with marble pedestal, of a famous piece of Greek sculpture, attributed to Lysippus of Sicyon, of the fourth century before Christ, which since 1774 has been on public view at Warwick Castle in England. Her death terminated life trusts left her by her husband and by his brother, George Tyler Stodder, and which now come to the library as principal bequests. The whole George Tyler Stodder bequest has already been received. On December 31, 1941 the principal of the Stodder Fund amounted to \$40,309.80; on December 31, 1942 it totalled \$864,656.27.

The Stodder Fund

The \$40,309.80 just mentioned was the principal of the Stodder Fund bequeathed by George Tyler Stodder in 1924, which is now merged with the new bequest. The James Chesterman Stodder bequest, when it is received, will be added to these two portions of principal given by George Tyler Stodder and the whole combined fund will, as was the wish of its donors, be known as the Stodder Fund. One half of the income of this combined fund is for the purchase of books, no limitation being placed on the sort of books that may be acquired, and the other half may be used by the library for administration purposes.

The principal of the library's endowment now amounts to \$1,786,066.87. When the James Chesterman Stodder bequest is received it will be further increased; probably to somewhat in excess of \$2,000,000.00.

One immediate effect of these generous new bequests will be even larger book purchases than before. Work has already begun on transferring to film newspaper files now rapidly wearing out. I should like to see us expand into the purchase of motion picture film for the use of societies and of public and parochial schools, and of phonograph records of excellence for individual use at home. I believe we can do even more than we have done (and that has been much) to supply institution and school libraries with more books and graphic materials than it has been the minimum duty of their own managements to supply. I have no thought that we should assume that minimum duty. I would like to see a larger and more timely deposit than at present at the Bangor Air Base. I hope that when the war is over we may acquire at least two bookmobiles to make regular visits to areas both rural and residential now not adequately served by reason of distance from our central library building.

A Saving to Taxpayers

Another important, immediate effect of the bequests is a direct saving to Bangor taxpayers. Because much of our endowment is limited as to the parts of the library's work for which it may be used, the library continues to need an appropriation from the city as it has in the past. But the amount requested for 1943 is 40% less than was needed in 1942.

What I hope may be an important change was made during 1942 in our regulations for borrowing by children. A fine for an overdue book is meant to be merely a reminder that the reader should give someone else a chance to read

the book too. Sometimes, though, in the case of a child who does not have money of his own, an unpaid fine operates as a bar to the continued use of the library. This is disturbing because it is in childhood that the valuable habit of reading is acquired or may be forever missed. To do away with much of the burden of fines the loan period on children's books has been increased from two weeks to four weeks. Adults in Bangor have for years enjoyed the four-week period on most books. The children now have it on all books. As a further means of keeping children from depriving themselves of library privileges by incurring fines, which for them are but one cent a day, the period for which an unpaid fine stands as a bar to library privileges has been reduced.

Use of the Library

Because, I suppose, of civilian defense and Red Cross courses, removal of citizens by reason of war service, and lack of automobile transportation, our statistics for the home use of books show a falling off of 13.8% from 1940, which was our all-time high. In 1940 we lent 416,029 books for home use; in 1941, 405,323; in 1942, 358,740. The number of questions requiring research in our reference department declined 17% from 1940. That much time that used to be devoted to reading was in 1942 given to class study is shown by the fact that 274 meetings were held in our three meeting rooms in 1942, as compared with 131 in 1940. This is an increase of 109%.

The statistical tables beginning on page 19 give further insight into our many activities during 1942.

Elmar Trickey Boyd

On October 27, 1942 died our beloved former librarian, Elmar Trickey Boyd. His life is here remembered in a resolution adopted by the Board of Managers of the Bangor

Public Library at its regular quarterly meeting, held on the day of his passing:

Resolved: The Board of Managers of the Bangor Public Library holds in honor the memory of Elmar Trickey Boyd who served this institution as librarian for sixteen years, from 1921 to 1937, and as consulting librarian for six years, from 1937 until his death in 1942. It hereby records its appreciation of his many contributions to the advancement of the purposes of the library. His mind not simply open to the best ideas, but seeking them actively and creating them, brought to Bangor and employed the finest methods that library science has developed. Under his regime the public use of the library increased fourfold to a degree rarely equalled elsewhere. His kindly personality established an atmosphere of friendliness in the institution that made and still makes it better able to perform its mission, the wide dissemination of knowledge.

Respectfully submitted,

L. FELIX RANLETT,

Librarian.

Bangor, Maine, January 26, 1943.

Report of the Treasurer

To the Board of Managers and Trustees of the Bangor Public Library:

As Treasurer, I submit reports of the various funds of the Bangor Public Library as follows:

Trustees Fund

Receipts

Balance Jan. 1, 1942.....	\$11,894.41	
From Invested funds.....	9,798.92	
Sale of securities.....	45,618.75	
		\$67,312.08

Disbursements

For Insurance	\$1,096.66	
Conventions and associations.....	233.70	
General Fund, for administration	6,600.00	
Safekeeping of securities.....	344.25	
Salaries	1,685.00	
Purchase of securities.....	30,517.71	
Miscellaneous	208.50	
Balance Dec. 31, 1942.....	26,626.26	
		\$67,312.08

General Fund

Receipts

Balance Jan. 1, 1942.....	\$ 155.30	
From Trustees Fund.....	6,600.00	
Mechanic Association	720.00	
Librarian: fines, fees, etc.....	2,500.00	
Hersey Fund	4,000.00	
City of Bangor	20,276.04	
Stodder Fund (half income Nov. 1 - Dec. 31, less accrued interest 69.62)	4,357.73	
		\$38,609.07

BANGOR PUBLIC LIBRARY

Disbursements

For Telephone	\$120.87	
Gas and electricity	632.08	
Heat	2,254.95	
Water and ice	124.90	
Salaries	27,341.97	
Furniture, fittings, etc.	201.84	
Postage, stationery, etc.	904.80	
Printing, etc.	495.69	
Janitor's supplies	625.62	
Repairs, etc.	458.55	
Library of Congress catalog cards	282.28	
Miscellaneous	205.70	
Balance Dec. 31, 1942	4,959.82	
		\$38,609.07

Book Fund*Receipts*

Balance Jan. 1, 1942	\$13,344.30	
From State of Maine	200.00	
Income, Edward Ellison Fund....	356.00	
Income, Frederick W. and Mari- anne Hill Fund	22,335.45	
Income, George T. Stodder Fund (less accrued interest 69.63)	5,917.73	
Payments for lost books	169.64	
		\$42,323.12

Disbursements

For Books, pamphlets, etc.	\$18,517.01	
Periodical subscriptions	3,050.20	
Binding and repairs	1,739.21	
Transportation	9.89	
Maps, prints and music	360.07	
Balance Dec. 31, 1942	18,646.74	
		\$42,323.12

John F. Patten Fund*Receipts*

Balance Jan. 1, 1942	\$2,331.21	
From Invested funds	167.50	
		\$2,498.71

Disbursements

For Books, etc.	\$ 110.76	
Balance Dec. 31, 1942.....	2,387.95	
	<hr/>	\$2,498.71

Frederick W. Hill and Marianne Hill Fund

Receipts

Balance Jan. 1, 1942.....	\$98,468.17	
From Sale, maturity and call of securities	46,575.00	
	<hr/>	\$145,043.17

Disbursements

For Purchase of securities.....	\$126,160.55	
Miscellaneous	23.36	
Balance Dec. 31, 1942.....	18,859.26	
	<hr/>	\$145,043.17

The entire income of this fund, \$22,335.45 was credited to the Book Fund.

Stodder Fund

Receipts

Balance Jan. 1, 1942.....	\$ 809.80	
From executor and trustee		
George T. Stodder Estate.....	813,975.03	
Sale, maturity and call of securities	567,864.04	
	<hr/>	\$1,382,648.87

Disbursements

For Purchase of securities.....	\$1,201,769.79	
Miscellaneous	1,812.95	
Balance Dec. 31, 1942.....	179,066.13	
	<hr/>	\$1,382,648.87

From Jan. 1 to Oct. 31 the entire income of this fund, \$1,560.00, was credited to the Book Fund. From Nov. 1 to Dec. 31 one half of the income of this fund, \$4,427.36 (less accrued interest refunded, 69.63) was credited to the Book Fund and one half, \$4,427.35 (less accrued interest refunded, 69.62) to the General Fund.

Statement of Library Funds

As of December 31, 1942

Frederick W. Hill and Marianne Hill Fund		\$579,949.43
John F. Patten Fund	\$4,000.00	
augmented by		
Thomas Upham Coe Bequest	2,000.00	
		6,000.00
Stodder Fund		864,656.27
Trustees Fund	\$137,461.17	
augmented by		
Luther H. Peirce Fund	75,000.00	
further augmented by		
Frances A. Stetson Fund	1,000.00	
		213,461.17
		<u>\$1,664,066.87</u>

Respectfully submitted,

HARRY D. BENSON, *Treasurer.*

Bangor, Maine, January 26, 1943.

Certification

To the Board of Managers and Trustees of the Bangor Public Library:

I have examined the accounts of Harry D. Benson, Treasurer of the Bangor Public Library, for the year ended December 31, 1942. The cash income and expenditures of the year were found to be properly accounted for, and the cash on hand as of December 31, 1942 was confirmed by certification obtained by me directly from the Merchants National Bank of Bangor.

The securities owned by the Library are held for safekeeping by the Merchants National Bank of Bangor. They were produced for my inspection by an officer of that bank; all were accounted for and found to be in proper order.

FRANK H. FLOYD, *Auditor.*

Bangor, Maine, January 26, 1943.



George Tyler Stodder

April 24, 1843 - April 11, 1924

Benefactor of the Library

Endowment of the Bangor Public Library

Administered by the Trustees of the Bangor Public Library

Frederick W. Hill and Marianne Hill Fund—	
Bequeathed in 1920 by Frederick W. Hill	
“for the purpose of purchasing books . . .	
and no part . . . for the erection or repair	
of any building.”	
	\$579,949.43
John F. Patten Fund— Bequeathed in 1900 by	
Mrs. Grace D. Patten (Mrs. John F.	
Patten) in memory of her husband for “the	
purchase of books to make or help make,	
entire some important department of the	
Library.”	
	\$4,000.00
Augmented by the	
Thomas Upham Coe Bequest— Bequeathed in	
1927 by Thomas Upham Coe “to be added	
to the Patten Fund, so called.”	
	\$2,000.00
	<hr/>
	\$6,000.00
Stodder Fund— To a nucleus of \$36,000.00 be-	
queathed in 1924 by George Tyler Stodder	
and added to in subsequent years by re-	
investment, the termination in 1942 of a	
life trust set up by George Tyler Stodder	
for Anne E. Stodder added a balance which	
will be augmented in due course by the	
principal of a similar life trust created by	
James Chesterman Stodder. Of the income	
of this fund, designated as the “Stodder	
Fund”, one half is for the purchase of books	
and the other half “may, if needed, be used	
by the Library for administration ex-	
penses.”	
	\$864,656.27
Trustees Fund— Invested monies upon which	
there is no restriction as to the use of	
income.	
	\$137,461.17

Augmented by the

Luther H. Peirce Fund—Bequeathed in 1915 by Luther H. Peirce the income for “the purchase of books or for any other purpose within the walls of said Library building.” \$75,000.00

Further augmented by the

Frances A. Stetson Fund—Bequeathed in 1918 by Frances A. Stetson “to be used as may seem to them (the Trustees) best.” \$1,000.00

\$213,461.17

Administered by the Trustees of the Hersey Fund

Hersey Fund—Bequeathed in 1875 by Samuel F. Hersey and its income now, by provision of the City Ordinances, unalterably fixed at \$4,000.00 and devoted “to the perpetual maintenance of the Bangor Public Library.” \$100,000.00

Administered by the City of Bangor

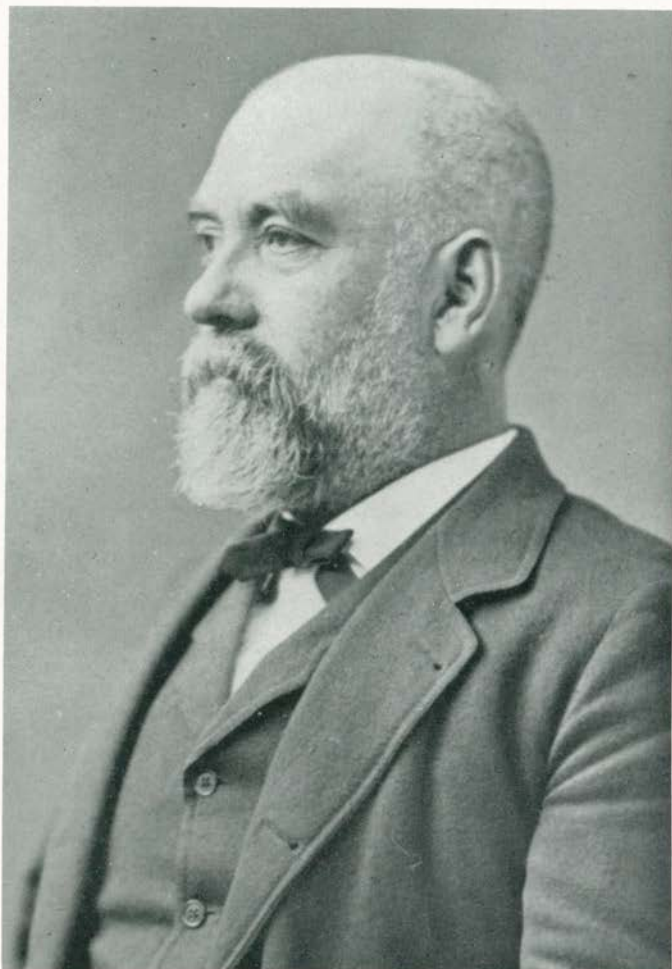
Mechanic Association Fund—Conveyed in 1883 to the City of Bangor by the Bangor Mechanic Association (founded 1828) in pursuance of an agreement with the Trustees of the Hersey Fund “for the purpose of establishing and perpetually maintaining a Public Library in the City of Bangor.” \$12,000.00

Administered by the Bangor Mechanic Association

Edward Ellison Fund—Bequeathed in 1918 by Mary Harris Ellison Curran (Mrs. Nicholas F. Curran), in memory of her father, Edward Ellison, “for the purchase of books, other than works of fiction” of which only one copy is to be bought and that “may never be taken from the Library.” \$10,000.00

Total endowment

\$1,786,066.87



James Chesterman Stodder

June 9, 1838 - March 6, 1917

Benefactor of the Library

1942 Organization

**Board of Managers and Trustees
of the
Bangor Public Library**

Consisting of the

Trustees of the Hersey Fund

William F. Curran, term expires January 1943

Donald S. Higgins, term expires January 1945

Warren J. Moulton, term expires January 1946

Ralph L. Waymouth, *ex officio* as City Treasurer

Ralph Whittier, term expires January 1946

and the

Officers of the Bangor Mechanic Association

Harry D. Benson

Franklin E. Bragg

George F. Eaton

Horace S. Stewart

Officers

President, Warren J. Moulton

Vice-President and Treasurer, Harry D. Benson

Secretary and Clerk, L. Felix Ranlett

Committees

Auditing, Mr. Higgins

Finance, Mr. Bragg, Dr. Moulton, and, *ex officio*, Mr. Benson

Purchasing, Mr. Eaton, Mr. Benson, and Mr. Whittier

Building and Grounds, Mr. Benson, Mr. Stewart, and Mr.
Whittier

Insurance and Property Values, Mr. Higgins, Mr. Curran,
and Mr. Waymouth

1942 Organization

Library Personnel

(Who worked at any time during 1942)

Librarian

L. Felix Ranlett

Consulting Librarian

Elmar T. Boyd†

Elected Staff

(In order of first appointment to staff)

Carrie C. Mayberry, *Chief, Cataloging Department*Eva E. Rand, *Chief, Accessions and Classification Department*Olive M. Smythe, *Reference Librarian*Dorothy M. Garey, *First Assistant, Cataloging Department*Pauline E. Tartre, *Chief, Extension Department*Alice M. Wetherell, *Children's Librarian*H. Eola Mayo, *Librarian's Secretary*Helen Zucker, *Chief, Circulation Department and Readers' Adviser*Marion C. Cluff, *Assistant in Charge of Binding*Edna D. Brown, *First Assistant, Circulation Department*Mary G. Bean, *First Assistant, Office*Dorothea G. Knox, *First Assistant, Children's Department*Roberta E. Smith, *First Assistant, Reference Department*Ruth E. Dole, *Assistant, Circulation Department*Dorothy H. Martin,* *Assistant, Circulation Department*Rebecca D. Peavey,* *Assistant, Circulation Department*Natalie G. Barker, *Assistant, Circulation Department*Freda M. Wilks, *Assistant, Catalog Department***Substitutes and Extra Help**

Leslie D. Bartlett

Isabel R. Carroll*

Margaret Maxfield

Elizabeth B. Beal*

Alice M. Daley*

Charlotte M. Torrey

Charlotte C. Bowler

Margaret S. Hughes

Dorrice Wetzler*

Care of BuildingOmer J. Nadeau, *Janitor*Elmer W. Gibbs,* *Assistant Janitor*Ronald Blaisdell,* *Substitute Janitor*Chester E. Downs, *Assistant Janitor*Clyde E. Burton, *Substitute Janitor*C. S. Barchard, *Engineer***Music Branch**Alice G. Bibber, *Assistant in Charge*

†Died Oct. 27. *Resigned.

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APPENDIX B

Additions and Removals, 1942

<i>Sources of Additions</i>					
	New Titles	Added Copies	Replace- ments	Binding Serials	Totals
Purchase	3,267	1,849	805	375	6,296
Gift	560	791	27	127	1,505
Return after loss			49		49
Exchange			9		9
Totals.....	3,827	2,640	890	502	7,859

Causes of Removals

Withdrawn:					
Worn out				2,223	
Obsolete				1,212	
Exchange				9	
Imperfect				1	
Total withdrawn					3,445
Lost:					
Charged out and not returned				221	
Missing in inventories				14	
Missing from classes not inventoried.....				9	
Lost and paid for				95	
Contagion				4	
Fire and/or water				3	
Total lost					346
Total removed					3,791
Net Additions (Additions less removals).....					4,068

APPENDIX C

Binding and Repair, 1942

Sent to Bindery:					
Previously unbound:					
Volumes of serials				518	
Volumes not serials				69	
Previously bound:					
Volumes to be rebound				894	
Volumes to be repaired				2	
Total sent to Bindery					1,483
Repaired by Library					202

APPENDIX D

Registration, 1942

(Principal registration period is three years)

	Adult	Juvenile	Total
Card holders, Jan. 1, 1942.....	15,206	2,972	18,178
Registrations removed because of failure to renew, change of residence, death, etc., 1942	1,814	744	2,558
	13,392	2,228	15,620
New registrations, 1942	1,793	702	2,495
	15,185	2,930	18,115
Card holders, Dec. 31, 1942.....	1,804	246	2,050
Including registrations renewed, 1942			

APPENDIX E

Classes of Borrowers, 1942

	Adult	Juvenile, 3rd-9th Grade	Juvenile, "Mothers' " Cards	(Total) (Juvenile)	Total
A. Bangor residents.....	13,803	2,509	406	(2,915)	16,718
AS. Army service.....	340	340
B. Business Cards	197	197
C. Non - resident individuals who paid \$1.25 a year (Juvenile \$0.65).....	682	10	5	(15)	697
D. Special borrowers who made a deposit	47	47
E. Libraries outside of Bangor	79	79
I. Visitors who made a deposit of \$2.00	27	27
J. Non-resident groups	10	10
Totals.....	15,185	2,519	411	2,930	18,115

APPENDIX F

Circulation, 1942

Entire Library

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library—				
General works, including un- bound periodicals 000-099.....	21,270	1,160	22,430
Philosophy 100-199	2,471	45	2,516
Religion 200-299	1,944	756	2,700
Social sciences 300-399.....	5,934	14,673	20,607
Language 400-499	464	76	540
Pure science 500-599.....	2,562	1,501	4,063
Useful arts 600-699	7,992	2,919	10,911
Fine arts 700-799	5,624	1,224	6,848
Literature 800-899	7,344	1,179	8,523
Description 910-919	3,099	727	3,826
History 900-909, 930-999.....	7,170	781	7,951
Biography 920-929 & B.....	7,857	1,192	9,049
Fiction	158,452	23,748	182,200
Total, Central Library	73,731	158,452	49,981	282,164
Music Branch	9,558	9,558
Total, Central Library and Music Branch	83,289	158,452	49,981	291,722
Extension Department	4,782	23,092	39,144	67,018
Total, entire library	88,071	181,544	89,125	358,740
Percent	24%	51%	25%	100%
Circulation per capita	12.03

Extension Department

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Bangor grade schools (public and private) grades I-VI.....	17,374	17,374
Bangor High School	2,375	5,239	7,614
John Bapst High School.....	289	717	1,006
Fifth St. Junior High.....	6,605	6,605
Garland St. Junior High.....	4,773	4,773
Orrington schools	3,356	3,356
Veazie school	872	872
Auditorium (36th U. S. Eng.) Jan. - Feb.	12	183	195

Bangor Anti - Tuberculosis Assoc.				
Sanatorium	14	327		341
Bangor Osteopathic Hospital.....	3	55		58
Bangor Theological Seminary.....	428	6		434
District Warning Center (May-Dec.)	7	49		56
Dow Field—Base Hospital	50	513		563
Eastern Corporation	8	1,144		1,152
E.M.G. Hospital, Patients' Library	1,404	8,700	3,888	13,992
Forest Ave. Church Branch.....	67	4,736	1,652	6,455
Good Samaritan Home	13	1		14
Hammond St. Cong. Church (Jan.-June)	1	15		16
Home for Aged Men in Bangor.....	10	262		272
Home for Aged Women in Bangor	16	692		708
King's Daughters Home	2	26		28
St. Michael's Home			233	233
Summer Camps	15	44	391	450
Teachers' sets	39	370		409
U. S. O. Club (Feb.-Nov.).....	29	13		42
Totals.....	4,782	23,092	39,144	67,018

The Extension Department also maintained deposits, as follows, where books are used for reference only or where no circulation was reported: E. M. G. Hospital; Doctors' Medical Library, (2) Nurses' Professional Library; Dow Field: Recreation Hall T-6; Penobscot Bar Library; York Street Clinic: (1) Adult reference books, (2) Juvenile books; Y. M. C. A. Reference books; Y. W. C. A. Reference books.

APPENDIX G

Growth and Circulation, 1923-1942

Year	Books in Library	Circulation
	Dec. 31	
1923.....	90,427	146,548
1924.....	95,260	174,728
1925.....	103,385	219,989
1926.....	111,849	248,074
1927.....	119,455	269,828
1928.....	128,467	293,646
1929.....	136,294	308,235
1930.....	145,452	311,620
1931.....	152,333	338,179
1932.....	158,385	376,566
1933.....	164,946	397,015

1934.....	168,439	378,448
1935.....	174,162	388,089
1936.....	180,397	389,363
1937.....	186,914	384,801
1938.....	195,726	389,785
1939.....	204,928	415,723
1940.....	212,193	416,029
1941.....	218,181	405,323
1942.....	222,249	358,740

APPENDIX H

Miscellaneous Statistics, 1942

Postal card notices for overdue books.....	7,176
Second notices for overdue books.....	596
Reference questions answered, adult.....	8,576
Reserves for home use.....	19,425
Discarded books given away.....	2,318
Radio programs given	25
Lectures outside library	27
Classes instructed in library by staff:	
Number of classes	92
Total attendance	2,439
Children's story periods given in library by staff:	
Number of periods	59
Total attendance	1,925
Average attendance	32.6
Exhibits in lecture hall:	
Library's own property	0
By invitation of the library.....	1
Offered	5
Public meetings (by 52 organizations).....	274
Mail service to 120 individuals and 37 libraries in 117 cities or towns, total books	3,035
Borrowed from 7 libraries, books.....	11
Newspapers currently received:	
Titles	18
Duplicates	4
Other periodicals currently received:	
Titles	545
Duplicates	200
Adult books missing in Music Branch inventory.....	94
Inventory of juvenile books not taken	
New cards filed in public catalog.....	24,506
Staff hours lost from illness, funerals, etc.....	649

APPENDIX I

American Library Association, Public Library Statistical
Report, 1942

Report for fiscal year ending.....Dec. 31, 1942

City of Bangor, Penobscot County, Maine.

1. Name of library, Bangor Public Library. Date of founding, 1883
2. Name of librarian, L. Felix Ranlett. Date appointed, Jan. 1, 1937
3. Chief librarian appointed by, The Board of Managers of the
Bangor Public Library.
4. Governmental unit of support, City. Population served
(1940 U. S. Census).....29,822
5. Terms of use: a. Free for lending to residents of Bangor.
Lends to others for a fee or deposit.
6. Central library is housed in a building owned by the library.

Daily Schedule (Central Library)

7. Open for circulation, reading, and study, Mon. 9-9, Tue. 9-9,
Wed. 9-9, Thur. 9-9, Fri. 9-9, Sat. 9-9, Sun. 2-6. Total
hours open per week, 76. Closed Sundays Apr. - Oct.
8. Number of days open during year, 326. Entirely closed on
holidays, Jan. 1, Feb. 22, Apr. 20, May 30, July 4, Sept. 7,
Nov. 11, Nov. 26, Dec. 25.

Agencies

9. Central library	1
10. Number of branches and sub-branches:	
c. In other than library buildings or schools.....	2
11. Number of stations: a. In schools	124
b. Other	23
12. Other agencies	7
13. Total agencies	157

Circulation and Use

	Volumes	Percentage of Total Circulation
15. Number of volumes of adult non-fiction lent for home use.....	88,071	24%
16. Number of volumes of adult fiction lent for home use	181,544	51%
17. Number of books for children lent for home use	89,125	25%
18. Total number of volumes lent for home use	358,740	100%

19. Period of loan for the majority of adult book stock is 28 days.
 20. Number of interlibrary loans:
 Volumes lent 511
 Volumes borrowed 14
 21. Number of reference questions answered (adult) 8,576

Registration

- | | Adult | Juvenile | Total |
|--|--------|----------|--------|
| 22. Total number of registered borrowers..... | 15,185 | 2,930 | 18,115 |
| 23. Borrowers registered or reregistered..... | 3,597 | 948 | 4,545 |
| 24. Number of non-resident borrowers (in-
cluded above) | 845 | 15 | 860 |
| 25. Annual fee for non-resident borrowers | \$1.25 | \$0.65 | |
| 26. The length of the registration period is 3 years for residents and
1 year for non-residents and soldiers on duty in Bangor. | | | |

Book Stock

- | | | | |
|---|---------|--------|---------|
| 27. Number of volumes at beginning of year | 193,587 | 24,594 | 218,181 |
| 28. Number of volumes added during year | 5,884 | 1,975 | 7,859 |
| Total | 199,471 | 26,569 | 226,040 |
| 29. Number of volumes withdrawn from
record during year | 2,447 | 1,344 | 3,791 |
| 30. Total number of volumes at end of year | 197,024 | 25,225 | 222,249 |
| 31. Number of newspapers currently re-
ceived excluding duplicates..... | | | 18 |
| 32. Number of periodicals currently re-
ceived excluding duplicates..... | | | 545 |

Personnel

47. Full time equivalent of all employees..... 24.27

Finance

48. Assessed valuation of city.....\$28,874,292.00
 49. The appropriation for the library is direct.

Receipts

- | | |
|--|-------------|
| 52. City appropriation | \$20,276.04 |
| 57. State grants | 200.00 |
| 58. Incomes from endowment, trust, and in-
vested funds | 47,653.33 |
| 60. Petty cash: Fines, fees, memberships, etc..... | 2,500.00 |

62. Other sources:		
Payments for lost books.....	169.64	
63. Total	\$70,799.01	
64. Unexpended balance from previous year.....	27,725.22	
		\$98,524.23

*Expenditures**Operating Expenses*

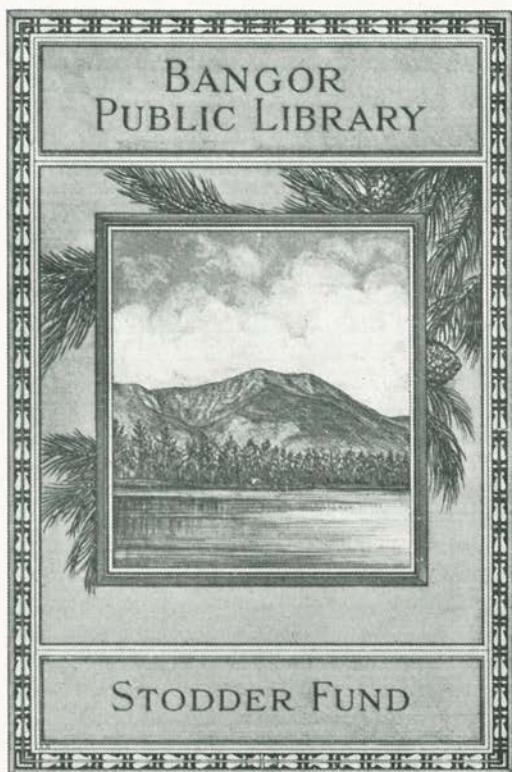
65. Salaries: Library staff	\$24,448.32	
66. Salaries: Building staff	2,893.65	
67. Books	18,997.73	
68. Periodicals	3,050.20	
69. Binding, repairing and mending.....	1,739.21	
70. Rent	120.00	
71. Heat, light, power, water.....	3,011.93	
72. Insurance (all types).....	1,096.66	
73. Other operating expenses	5,646.80	
74. Total operating expenses.....	\$61,004.50	
75. Capital expenses	0.00	
76. Grand total	\$61,004.50	
77. Balance on hand at end of fiscal year.....	37,519.73	
Total		\$ 98,524.23
Total endowment		\$1,786,066.87

APPENDIX J

Gifts to the Library During 1942

A total of 9,858 gifts, consisting of 4,096 books or pamphlets, 5,094 serials, and 668 other items, were received. 260 of these items were from donors who did not make their identity known. Of the 515 donors who identified themselves 96 were individuals or estates and 419 organizations.

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Engraved by Sidney Alabaster

