

1937

Bangor Public Library Annual Report 1937

Bangor Public Library

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ANNUAL REPORTS

BANGOR
PUBLIC LIBRARY

FOR THE YEAR

1937



BANGOR, MAINE



Copyright Eastern Photo Service

The Library in 1937
Showing shrubbery presented by
Bangor Mechanic Association in 1936
and potted lilacs presented in 1937.
Laurence S. Caldwell, Landscape Architect

BANGOR PUBLIC LIBRARY

ANNUAL REPORTS

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BANGOR PUBLIC LIBRARY
BANGOR, MAINE
1938

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Origin, Organization and Endowments

Under terms of the will of Hon. Samuel F. Hersey, who died in 1875, the city of Bangor was left a certain part of his estate, to become available in 1900 as a fund whose income should be used "for the promotion of education, the health and good morals of the citizens." The sum of \$100,000 was accepted by the City in 1882 in full of all claims against the Hersey estate, and the City Government voted to use the entire sum for the establishment of a public library. The management of the legacy was entrusted to a board of five members, known as the "Trustees of the Income of the Hersey Fund," which now consists of the City Treasurer, ex-officio, and four citizens, one or more appointed biennially by the City Council to serve for terms of six years. (Charter of 1931 and Ordinances revised in 1915. Ordinance printed at end of 1916 Report).

These Trustees agreed with the Bangor Mechanic Association (which had for many years maintained a library and reading room for its members) to combine interests and establish the Bangor Public Library, with the 20,000 volumes of the Mechanic Association as a nucleus, and the \$12,000 of its invested funds and the \$100,000 Hersey Fund as endowments. The Trustees of the Income of the Hersey Fund and four representatives chosen annually by the Bangor Mechanic Association constitute the Board of Managers of the Bangor Public Library. (The text of this agreement printed at end of 1916 Report.)

When in 1893 the question of erecting a library building began to be agitated, the Board of Managers was incorporated under State law as the "Trustees of the Bangor Public Library" with power to acquire and hold real estate; the personnel of the two bodies being the same but their functions quite distinct.

The Bangor Mechanic Association maintains its organization, holds an annual meeting the second Tuesday in January and the President, Vice-President, Secretary and Treasurer elected at that time serve as members of the Board of Managers of the Bangor Public Library. The Association also administers the Mechanic Association Fund, and the Ellison Fund, its Treasurer turning the income of the two funds over to the Library Board of Managers.

The Ellison Fund of \$10,000 was created by the will of Mrs. Mary H. Curran, Librarian from 1888 to 1913, in memory of her father, and its income first became available in 1936.

The Trustees administer the John F. Patten Fund of \$4,000, bequeathed by Mrs. Grace D. Patten in 1900, in memory of her husband, and the Luther H. Peirce Fund of \$75,000, bequeathed in 1915, which is handled as a part of the Trustees Fund.

By the will of the late Frederick W. Hill the Library receives the income of one-fourth of the residue of his estate. The Treasurer reports \$586, 844.72 invested funds from this source.

Under the terms of the will of the late George T. Stodder a fund is created to be known as the "Stodder Fund." There are in the hands of the Treasurer \$37,240 from this Fund.

In 1927 the Library received from the estate of T. U. Coe \$2,000 to be added to the Patten Fund.

1937 Organization

Board of Managers and Trustees
of the
Bangor Public Library

Consisting of

The Trustees of the Hersey Fund

Louise C. Blanchard (Mrs. Albert L. Blanchard), term expires January 1941

William F. Curran, term expires January 1943

Donald S. Higgins, term expires January 1939

Warren J. Moulton, term expires January 1941

Ralph L. Waymouth, *ex officio* as City Treasurer

and the

Officers of the Bangor Mechanic Association

Harry D. Benson

Franklin E. Bragg

George F. Eaton

Horace S. Stewart

Officers

President, Warren J. Moulton*Vice-President*, Harry D. Benson*Treasurer*, Horace S. Stewart*Secretary and Clerk*, Louis Felix Ranlett

Committees

Auditing, Mr. Benson*Finance, (Of the Trustees)*, Mr. Bragg, Dr. Moulton, and, *ex officio*, Mr. Stewart*Library and Purchasing*, Mr. Eaton, Mr. Benson, and Mrs. Blanchard*Building and Grounds*, Mr. Benson, Mr. Bragg, and *ex officio*, Mr. Stewart*Insurance and Property Values*, Mr. Higgins and Mr. Curran

1937 Organization
Library Personnel

Librarian

Louis Felix Ranlett

Consulting Librarian

Elmar T. Boyd

Elected Staff

(In order of first appointment to staff)

Carrie C. Mayberry, *Chief, Cataloging Department*
Eva E. Rand, *Chief, Accessions and Classification Department*
Olive M. Smythe, *Reference Librarian*
Dorothy M. Garey, *First Assistant, Cataloging Department*
Pauline E. Tartre, *Chief, Extension Department*
Alice M. Wetherell, *Children's Librarian*
H. Eola Mayo, *Librarian's Secretary*
Helen Washburn Yost, *Chief, Circulation Department, and Readers' Adviser*
Barbara R. Dooley, *First Assistant, Office*
Marion Cluff, *Assistant in Charge of Binding*
Edna D. Brown, *First Assistant, Circulation Department*
Ruth Meservey, *First Assistant, Reference Department*
Mary G. Bean, *Assistant, Office*
Dorothea Goode, *First Assistant, Children's Department*
Roberta E. Smith, *Assistant, Circulation Department*

Substitutes and Extra Help

(Who worked at any time during 1937)

Natalie A. Anderson	Ruth Dole	Helen R. Powers
Natalie G. Barker	Alden Goode	Ellen P. Richardson
Elizabeth Beal	Marjorie G. Goode	Mildred L. Sawyer
Margaret F. Butterfield	Lorraine F. Martin	A. Marie Telfer
Alyce M. Connor		Freda Wilks

Care of Building

Omer J. Nadeau, *Janitor*

E. W. Gibbs, *Assistant Janitor*

C. S. Barchard, *Engineer*

Clyde E. Burton, *Substitute Janitor*

Mary F. Dunn, *Janitress*

Music Branch

Alice G. Bibber, *Assistant in Charge*

Report of the Trustees of the Income of the Hersey Fund

Bangor, January 25, 1938.

To the City Council of the City of Bangor:—

The Trustees of the Income of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousand dollars (\$4,000) in quarterly payments, which have been paid to the Treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the Treasurer of the Board of Trustees of the Bangor Public Library, and the Treasurer of the Board of Managers of said Library, and of the Librarian.

WARREN J. MOULTON
DONALD S. HIGGINS
LOUISE C. BLANCHARD
WILLIAM F. CURRAN
RALPH L. WAYMOUTH

Trustees of the Income of the Hersey Fund

Report of the Librarian

To the Board of Managers of the Bangor Public Library:

In submitting the 55th annual report of the Bangor Public Library I bring to your attention, first of all, that Bangor people are reading more and more works of fact. The per cent of adult non-fiction in the total circulation rose from 24 in 1936 to 26 in 1937. The per cent of adult fiction declined from 51 to 50. The per cent of juvenile circulation went down from 25 to 24.

USE AND ACQUISITION OF BOOKS

The total number of books issued by the Library in 1937 was 384,801, as contrasted with 389,363 in 1936. This is a decline of about 1 per cent from 1936, which was second only to 1933 as the busiest year in the fifty-five years of the Library's history. So slight a variation indicates virtual stability in the number of demands made upon the Library for books to take home. This same degree of equilibrium exists in the circulation of all departments: the Circulation Department, the Juvenile Department, the Extension Department, and the Music Branch.

The growth of the Library in number of volumes has been at the rate that has prevailed for several years. The net gain was 6,517 books, giving us a total of 186,914 volumes in our collection. During the year 12,215 books were added and 5,698 withdrawn from the records.

BOOKS WITHDRAWN

Of the 5,698 withdrawals, 5,167 were made because the books were worn out or obsolete or for similar reasons, and 531 be-

cause the books were lost in various ways. This total of loss from a stock as great as ours and which has a high measure of use, is outstandingly small.

Thirty-three organizations in 21 towns benefited from gifts of 1,865 of our discarded books. For the most part, these gifts, which it is pleasant to be able to make, were in places where, aside from school texts, there would otherwise be no books at all.

NEW STACK SPACE

But for the installation, early in the year, of the first half of the fourth tier of book stacks, which was contracted for in November 1936, the regular rate of growth of the Library could not have been maintained. The new stack space is being used for the storage of our periodical files. The moving of the periodicals is only about one third completed.

SOME SPECIAL SERVICES

Our files of bound periodicals, which are among the most prized tools of research workers, are being developed systematically with the aim of completing important sets. Much binding of periodicals and serials has been done.

The reserve service by which one may be sure of obtaining a desired book in turn, is important. Borrowers are being constantly encouraged to make more use of it. The average number of reserve requests in a month is 1,367. The total has been as high as 116 in a single day.

Other special services of the Library are likewise being put to increasing use. Twenty-four organizations used the public halls of the Library a total of 128 times. The study room was used 116 times. The Library itself conducted two exhibits in the lecture hall; other organizations, three.

MANY PUBLIC CONTACTS

Class instruction in the use of the Library is of the greatest importance. More such instruction was given than ever be-

fore. Alice M. Wetherell, the Children's Librarian, held classes for 1,380 grade-school children. Her first assistant, Dorothea Goode, gave similar instruction to 470 students. Olive M. Smythe, the Reference Librarian, held classes for 315 sophomores from the Bangor High School, 17 students from the Maine School of Commerce, and 54 students from the Winterport High School.

Seventeen public addresses and 34 radio broadcasts in our series, "Books People Like," were made by the Librarian. Three addresses were made by the Children's Librarian. Single broadcasts in the radio series were made by Olive M. Smythe, Helen Washburn Yost, and Roberta E. Smith.

STATE-WIDE SERVICE

One hundred and ninety-six individuals and 31 libraries in 121 cities and towns borrowed 2,950 books by mail. Non-resident card holders, who pay a fee, number 678.

A statement of the rules and privileges of the Library was compiled and printed during December for use in 1938 and will be an important tool in helping not only Bangor people, but people throughout the State, to know what this Library can do for them. Certain changes in the fees for non-residents and in the bases on which schoolroom collections may be borrowed by places outside of Bangor are of particular interest. These changes involve no change of principle, our aim being consistently to make use of our fine trust funds for the greatest advantage of the largest number of individuals and to require all individual users to contribute equally to that part of the cost of the service that is not met by the trust funds.

GIFTS TO THE LIBRARY

The Library has many friends. Conspicuous among these are radio station WABI, which has made possible our weekly broadcast; the Bangor Daily Commercial, which has produced our book column, "At the Library Tonight" in most attractive

form and published it three times a week; and the Bangor Daily News, which describes our bookish doings on its home page.

A statement about the large total of library material that we received as gifts is printed on pages 25-28. We are grateful to the many donors. Notable among the gifts are three works of art from the estate of Alice Appleton; a large collection of music from the Bangor Symphony orchestra; a group of books and music from Mrs. Jaffray de Hauteville-Bell in memory of Louise Baldwin Thompson; a pastel painting by Valentin Henneman, presented by Mrs. Henneman; and a muniment stand, containing facsimiles of the Constitution and the Declaration of Independence, by the Rotary Club of Bangor.

A LIBRARY OF RECORD

Gifts of booklets, issued by the All Souls Congregational Church and the First Methodist Episcopal Church in connection, respectively, with their 25th and 100th anniversaries, are types of gifts that are highly welcome. The Bangor Library is a library of record. It aims to provide not only instruction and pleasure in the present, but to preserve the present, as well as the past, for those who shall come after. Publications such as those named are actual historical records. The Library binds and protects them. A hundred years from now where else but in the Bangor Public Library will they be available?

Generous use was made of the new Edward Ellison Fund in this, its first year. In accordance with the terms of the gift only one copy of each work selected was bought with the fund and only works not needed for circulation were acquired. The purchases were of atlases, genealogies, and town histories. A bookplate for the fund was designed by the distinguished artist, Elisha Brown Bird, and engraved by Sidney Alabaster. It is of the same level of excellence as all of the Library's other bookplates, which are nationally known for their high quality.

TO ALL WHO HAVE HELPED

Only by the faithful work of every member of the Library force (36 during the year—a full-time equivalent of 24) and by

the counsel of the managers and the Consulting Librarian could all have been accomplished that has been. I am grateful for all this help. I am also grateful to many Bangor citizens and other users of our books who have been at pains to tell me of their appreciation of the help we have given them.

STATISTICAL TABLES

Appendices on pages 17-28 give full statistics for the year.

Respectfully submitted,

LOUIS FELIX RANLETT, *Librarian*

Bangor, Maine. January 25, 1938.

Report of the Treasurer

To the Board of Managers and Trustees of the Bangor Public Library:

As Treasurer, I submit reports of the various funds of the Bangor Public Library as follows:

Trustees Fund

Receipts

Unexpended balance Jan. 1, 1937.....	\$10,337.49	
From Invested funds.....	10,803.55	
Sale and maturity of securities.....	97,906.25	
		<hr/> \$119,047.29

Disbursements

For Insurance.....	\$860.61	
Conventions and associations.....	271.25	
General Fund, for administration.....	5,700.00	
Safekeeping of securities.....	494.63	
Salaries.....	2,235.00	
Book stacks and electrical work.....	8,324.49	
Miscellaneous.....	872.29	
Purchase of securities.....	92,892.05	
Unexpended balance Dec. 31, 1937.....	7,396.97	
		<hr/> \$119,047.29

General Fund*Receipts*

Unexpended balance Jan. 1, 1937.....	\$152.48	
From Trustees Fund.....	5,700.00	
Mechanic Association.....	720.00	
Librarian: fines, fees, etc.....	2,300.00	
Hersey Fund.....	4,000.00	
City of Bangor.....	19,800.00	
		<hr/>
		\$32,672.48

Disbursements

For Telephone.....	\$95.77	
Gas and electricity.....	410.63	
Heating.....	2,447.51	
Water and ice.....	130.60	
Salaries.....	25,626.04	
Furniture, fittings, etc.....	515.24	
Postage, stationery, etc.....	931.85	
Printing, etc.....	760.06	
Janitor's supplies.....	578.19	
Repairs and trucking.....	589.40	
Library of Congress catalog cards.....	300.00	
Miscellaneous.....	192.34	
Unexpended balance Dec. 31, 1937.....	94.85	
		<hr/>
		\$32,672.48

Book Fund*Receipts*

Unexpended balance Jan. 1, 1937.....	\$33,948.55	
From State of Maine.....	212.50	
Interest on bank account.....	502.50	
Income, Frederick W. Hill Fund.....	24,755.86	
Income, George T. Stodder Fund.....	1,772.22	
Income, Edward Ellison Fund.....	515.00	
		<hr/>
		\$61,706.63

Disbursements

For Books, pamphlets, etc.....	\$27,698.00	
Periodical subscriptions.....	2,339.17	
Binding and repairs.....	2,880.46	
Express, freight, trucking, etc.....	66.83	
Maps, prints and music.....	729.49	
Unexpended balance Dec. 31, 1937.....	27,992.68	
		<hr/>
		\$61,706.63

John F. Patten Fund*Receipts*

Unexpended balance Jan. 1, 1937.....	\$117.76	
From invested funds.....	290.00	
	<hr/>	\$407.76

Disbursements

For books, etc.....	\$126.98	
Unexpended balance Dec. 31, 1937.....	280.78	
	<hr/>	\$407.76

Frederick W. Hill and Marianne Hill Fund*Receipts*

Unexpended balance Jan. 1, 1937.....	\$20,171.19	
From sale or maturity of securities.....	119,640.43	
	<hr/>	\$139,811.62

Disbursements

For purchase of securities.....	\$135,023.79	
Book Fund: Net accrued interest.....	696.58	
Miscellaneous.....	195.53	
Unexpended balance Dec. 31, 1937.....	3,895.72	
	<hr/>	\$139,811.62

The entire income of this fund, \$24,755.86, was credited to the Book Fund.

George T. Stodder Fund*Receipts*

Jan. 1, 1937:		
From sale of securities.....		\$26,597.22

Disbursements

For Miscellaneous.....	\$135.00	
Book Fund: Accrued interest.....	222.22	
Unexpended balance Dec. 31, 1937.....	26,240.00	
	<hr/>	\$26,597.22

The entire income of this fund, \$1,772.22, was credited to the Book Fund.

Statement of Library Funds

As of December 31, 1937

Trustees Fund.....	\$207,193.20
Patten Fund.....	6,000.00
Hill Fund.....	586,844.72
Stodder Fund.....	37,240.00
	<hr/>
	\$837,277.92

Respectfully submitted,

HORACE S. STEWART, *Treasurer*

Bangor, Maine, January 25, 1938.

Certification

To the Board of Managers and Trustees of the Bangor Public Library:

I have examined the accounts of Horace S. Stewart, Treasurer of the Bangor Public Library, for the year ended December 31, 1937. The cash income and expenditures of the year were found to be properly accounted for, and the cash on hand as of December 31, 1937 was confirmed by certification obtained by me directly from the Merchants National Bank of Bangor.

The securities owned by the Library are held for safekeeping by the Merchants National Bank of Bangor. They were produced for my inspection by an officer of that bank; all were accounted for and found to be in proper order.

HARRY D. BENSON, *Auditor*.

Bangor, Maine, January 25, 1938.

Appendices to Librarian's Report

APPENDIX A

Books in the Library, 1937

By Class

Class and Class Number	In Library Jan. 1, 1937	Net Additions 1937	In Library Dec. 31, 1937
General works 000-099.....	12,039	37	12,076
Philosophy 100-199.....	2,774	134	2,908
Religion 200-299.....	5,289	209	5,498
Social science 300-399.....	36,303	1,486	37,789
Language 400-499.....	918	20	938
Pure science 500-599.....	7,132	349	7,481
Useful arts 600-699.....	16,394	895	17,289
Fine arts 700-799.....	18,324	1,111	19,435
Literature 800-899.....	14,850	396	15,246
Description 910-919.....	6,128	251	6,379
History 900-909, 930-999.....	16,764	522	17,286
Biography 920-929 & B.....	10,794	556	11,350
Fiction.....	32,688	551	33,239
Totals.....	180,397	6,517	186,914

By Location and Kind, Dec. 31, 1937

Location	Adult	Juvenile	Total
Central Library.....	150,431	13,338	163,769
Extension Department.....	8,202	7,903	16,105
Music Branch.....	7,040	7,040
Totals.....	165,673	21,241	186,914

APPENDIX B

Additions and Removals, 1937

Sources of Additions

	New Titles	Added Copies	Replace- ments	Binding Serials	Totals
Purchase.....	4,838	3,582	2,136	595	11,151
Gift.....	476	402	52	85	1,015
Return after loss.....	48	48
Exchange.....	1	1
Totals.....	5,315	3,984	2,236	680	12,215

Causes of Removals

Withdrawn:	
Worn out.....	4,599
Obsolete.....	234
Duplicate.....	331
Accessioned by mistake.....	3
Total withdrawn.....	5,167
Lost:	
Charged out and not returned.....	152
Missing in inventories.....	260
Missing from classes not inventoried.....	28
Lost and paid for.....	60
Contagion.....	30
Fire.....	1
Total lost.....	531
Total removed.....	5,698
Net additions (Additions less removals).....	6,517

APPENDIX C

Binding and Repair, 1937

Sent to Bindery:	
Previously unbound:	
Volumes of serials.....	752
Volumes not serials.....	507
Previously bound:	
Volumes to be rebound.....	1,011
Volumes to be repaired.....	57
Total sent to bindery.....	2,327
Repaired by Library.....	255

APPENDIX D

Registration, 1937

(Registration period is three years)

	Adult	Juvenile	Total
Card holders, Jan. 1, 1937	15,018	3,828	18,846
Registrations removed because of failure to renew, change of residence, death, etc., 1937.....	2,287	1,235	3,522
	<hr/> 12,731	<hr/> 2,593	<hr/> 15,324
New registrations, 1937.....	1,897	651	2,548
	<hr/> 14,628	<hr/> 3,244	<hr/> 17,872
Card holders, Dec. 31, 1937.....	14,628	3,244	17,872
Including registrations renewed, 1937.....	2,068	405	2,473

APPENDIX E

Classes of Borrowers, 1937

	Adult	Juvenile, 3rd-8th Grade	Juvenile, "Mothers' " Cards	(Total) (Juvenile)	Total
A. Bangor residents....	13,174	2,514	617	(3,131)	16,305
B. "Teachers' " cards..	149	149
C. Non-resident indi- viduals who paid \$1.00 a year (ju- venile \$0.50).....	635	36	7	(43)	678
D. Special borrowers who made a de- posit.....	126	126
E. Libraries outside of Bangor.....	47	47
F. Orrington residents.	308	33	8	(41)	349
G. Glenburn residents..	49	7	(7)	56
H. Veazie residents....	101	17	4	(21)	122
I. Visitors who made a deposit of \$2.00..	39	39
J. Non-resident groups who paid \$10.00 a year.....	1	(1)	1
Totals.....	<hr/> 14,628	<hr/> 2,608	<hr/> 636	<hr/> (3,244)	<hr/> 17,872

APPENDIX F

Circulation, 1937

Entire Library

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library—				
General works, including unbound periodicals 000-099.....	25,759	768	26,527
Philosophy 100-199.....	3,047	12	3,059
Religion 200-299.....	2,462	560	3,022
Social science 300-399.....	6,953	12,577	19,530
Language 400-499.....	398	43	441
Pure science 500-599.....	2,605	1,321	3,926
Useful arts 600-699.....	8,167	1,840	10,007
Fine arts 700-799.....	7,850	1,028	8,878
Literature 800-899.....	11,494	1,354	12,848
Description 910-919.....	5,013	837	5,850
History 900-909, 930-999.....	7,382	979	8,361
Biography 920-929 & B.....	8,147	829	8,976
Fiction.....	172,212	26,194	198,406
Total, Central Library.....	89,277	172,212	48,342	309,831
Music Branch.....	8,594	8,594
Total, Central Library and Music Branch.....	97,871	172,212	48,342	318,425
Extension Department.....	1,974	17,719	46,683	66,376
Total, entire Library.....	99,845	189,931	95,025	384,801
Percent.....	26%	50%	24%	100%

Extension Department

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Bangor city schools.....	32,004	32,004
Bangor suburban schools.....	10	891	3,057	3,958
Glenburn schools (Jan.-June).....	641	641
Orrington schools.....	4,696	4,696
Veazie school.....	1,668	1,668
Bangor Theological Seminary.....	428	9	437
B. P. W. Club.....	61	322	383

Central Fire Station.....	5	89	94
E. M. G. Hospital.....	1,243	5,752	1,496	8,491
Eastern Mfg. Co.....	20	3,098	3,118
Forest Avenue Church Deposit.....	86	5,728	1,806	7,620
Good Samaritan Home.....	8	113	121
Hammond St. Cong'l Church (Jan.- June).....	2	67	69
Home for Aged Men in Bangor.....	18	434	452
Home for Aged Women in Bangor...	12	442	454
King's Daughters Home.....	11	155	166
St. Michael's Orphanage.....	496	496
Bangor Anti-Tuberculosis Assn.....	21	337	358
Summer camps.....	819	819
Teachers' sets.....	49	282	331
Totals.....	1,974	17,719	46,683	66,376

The Extension Department also maintains deposits, as follows, whose books do not circulate: Bangor Free Evening School Americanization Class, Penobscot County Bar Library Association, York St. Clinic, Y. M. C. A., Y. W. C. A., Eastern Maine General Hospital (1) Doctors' Library, (2) Nurses' Professional Library, (3) Orthopaedic Clinic.

APPENDIX G

Growth and Circulation, 1918-1937

Year	Books in Library	Circulation
	Dec. 31	
1918.....	67,293	91,082
1919.....	71,940	100,713
1920.....	76,512	103,285
1921.....	81,082	124,446
1922.....	84,121	137,209
1923.....	90,427	146,548
1924.....	95,260	174,728
1925.....	103,385	219,989
1926.....	111,849	248,074
1927.....	119,455	269,828
1928.....	128,467	293,646
1929.....	136,294	308,235
1930.....	145,452	311,620
1931.....	152,333	338,179
1932.....	158,385	376,566
1933.....	164,946	397,015

1934	168,439	378,448
1935	174,162	388,089
1936	180,397	389,363
1937	186,914	384,801

APPENDIX H

Overdue Books

Postal card notices in 1937	6,835
Second notices	721

APPENDIX I

American Library Association form for Uniform Statistics, 1937

General Information

City of Bangor, Penobscot County, Maine	
Legal name of library	Bangor Public Library
Date of founding	1883
Report of fiscal year ending	Dec. 31, 1937
Name of chief Librarian	Louis Felix Ranlett
Date of appointment of chief Librarian	Jan. 1, 1937
Population of Bangor (1930 U. S. Census)	28,749
Terms of use	Free for lending and reference
Number of days open during year	325
Holidays on which Library was closed entirely: New Year's Day, Washington's Birthday, Patriots' Day, Memorial Day, Inde- pendence Day, Labor Day, Armistice Day, Thanksgiving Day, Christmas Day.	
Holidays on which Library was closed partly	None
Hours of opening (Central Library), for lending, reading and study: daily, 9 A. M.-9 P. M.; Sunday, 2 P. M.-6 P. M., Jan., Feb., Mar., Nov., Dec.; holidays, none. Total for week: 72. Apr.- Oct.; 76, Jan., Feb., Mar., Nov., Dec.	

Agencies

Total number of agencies (including Central Library)	63
Consisting of:	
Central Library	1
Branches: in quarters other than owned or rented	
(Music Branch)	1
Sub-branches—general service—in rented quarters	1
Stations: Hospital buildings, containing one or more deposits.. (5 deposits)	2
Industrial	1
Fire station	1

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Buildings containing one or more school deposits or classroom libraries.....	39
(166 collections in 166 rooms)	
Other agencies.....	17

Use

Volumes of adult non-fiction lent for home use, comprising 26% of total circulation.....	99,845
Volumes of adult fiction lent for home use, comprising 50% of total circulation.....	189,931
Volumes of books for children lent for home use, comprising 24% of total circulation.....	95,025
Total volumes lent for home use.....	384,801
Circulation per capita, counting Bangor only (population 28,749)...	13.38
Circulation per registered borrower.....	21.53
Circulation per library employee (in terms of full-time equivalent and omitting janitorial forces).....	17,352
Turnover of book stock.....	2.06
Period of loan (in days) for majority of adult book stock.....	28
Period of loan (in days) for majority of juvenile book stock.....	14
Inter-library loans:	
Volumes borrowed from other libraries.....	23
Volumes lent to other libraries.....	538
Number of reference questions answered.....	10,432
Number of story hours held during year.....	48
Average attendance at each story hour.....	32

Registration

Total of registered borrowers:	
Adult 14,628; Juvenile, 3,244.....	Total, 17,872
Borrowers registered during year, including new and re-registered:	
Adult, 3,965; Juvenile, 1,056.....	Total, 5,021
Registration period in years.....	3
Per cent of population of Bangor registered as borrowers.....	62.16
Number of non-resident borrowers registered, included above (Fee: adults \$1.00, children \$0.50).....	678

Book Stock

	Adult	Juvenile	Total
Number of volumes at beginning of year.....	159,676	20,721	180,397
Number of volumes added during year.....	9,051	3,164	12,215
Total.....	168,727	23,885	192,612

Number of volumes lost or withdrawn during year.....	3,057	2,641	5,698
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Total number of volumes at end of year..	165,670	21,244	186,914
Total number of reference volumes (included above) 1,040 in Reference Room, but stacks contain many reference books			
Number of volumes per capita.....			6.502
Number of volumes per registered borrower.....			10.459

Periodicals

Newspapers currently received:		
Titles.....		15
Duplicates.....		4
Periodicals, exclusive of newspapers, currently received:		
Titles.....		558
Duplicates.....		206

Personnel

	Professional	Sub-Professional	Janitors, Engineer	Total
Total number of employees in terms of full time equivalent.....	16.692	5.484	1.732	23.908
Actual number of individuals on payroll.....	17	14	5	36

Finance

Assessed valuation of city.....	\$27,990,160.00
City appropriation for all city purposes.....	1,227,497.00

Receipts

City taxation.....	\$19,800.00
State grants.....	212.50
Income from endowment and invested funds....	42,856.63
Petty cash: fines, fees, and memberships, etc....	2,300.00
Interest on deposits.....	502.50
Other sources: sale of securities.....	5,014.20
Total.....	\$70,685.83
Unexpended balance from previous year.....	44,556.28
Total.....	\$115,242.11

Payments

Operating Expenses

Salaries: library staff.....	\$22,716.31
Books.....	28,621.30
Periodicals.....	2,339.17
Binding and rebinding.....	2,880.46
Supplies, stationery, printing, etc.....	1,991.91
Telephone, postage, freight, express.....	288.11
Salaries: janitors, engineers, building force.....	2,909.73
Cleaning supplies and cleaning equipment.....	578.19
Repairs, minor alterations, furniture, equipment.....	1,104.64
Heat, light, power, water.....	2,988.74
Insurance.....	860.61
Other.....	3,873.17

Total operating expenses..... \$71,152.34

Extraordinary expenses

Book stacks and electrical work..... \$8,324.49

Total extraordinary expenses..... \$8,324.49

Grand total..... \$79,476.83

Unexpended balance..... 35,765.28

Total..... \$115,242.11

Operating expenses per capita..... \$2.47

Operating expenses per registered borrower.... \$3.98

APPENDIX J

Gifts to the Library During 1937

A total of 6,707 gifts, consisting of 1,359 books or pamphlets, 3,757 numbers of serials, and 1,591 other items, were received. 366 of these items were from donors who did not make their identity known. Of the 441 donors who identified themselves 71 were individuals or estates, and 370, organizations. From among the 441 identified donors, all individual donors whether resident in Bangor or elsewhere, and all Bangor donors are listed below. Unless otherwise stated all addresses are in Bangor.

Adams, William Cushing, *Cambridge, Mass.*

All Souls' Church.

Appleton, Alice, (Mrs. Frederick T. Appleton), Estate of

Athene Club

Bailey, Harriet
Baker, Mrs. Catherine P., *Providence, R. I.*
Baker & Hodge Co.
Bangor Chamber of Commerce
Bangor, City of
Bangor Company of Jehovah's Witnesses
Bangor Federation of Women's Clubs
Bangor High School
Bangor Maine School of Commerce
Bangor School Department
Bangor Symphony Orchestra
Bangor Theological Seminary
Bangor Ice Company
Barrett, Frank H.
Bartlett, Mrs. Margaret W.
Beal Business College
Bell, Louise Baldwin Thompson, (Mrs. Jaffray de Hauteville-Bell), *Hyde Park, Mass.*, in memory of Louise Baldwin Thompson, (Mrs. Arad Thompson)
Bentley, Harry C., *Boston, Mass.*
Bird Conservation Club.
Boyd, Elmar T.
Brewster, Ralph O., *Dexter, Me.*
Brownell, E. E., *Philadelphia, Penn.*
Burlingame, Charles C.
Bush, Mary L. (Mrs. W. T. Bush), *New York, N. Y.*
Carpenter, Annie I., *St. Paul, Minn.*
Clifford, Fred H.
Coffin, Eileen V. (Mrs. John T. Coffin)
Danforth, Anne W. (Mrs. Walter A. Danforth)
David, A. Zelig
Dawes, Charles G., *Chicago, Ill.*
Deems, Mervin M.
Dennett, Mabel Freese (Mrs. Charles D. Dennett)
Dorros, Theodore, *Paris, France*
R. B. Dunning & Co.
Eastern Maine General Hospital
Filene, Edward A., *Boston, Mass.*
First Church of Christ, Scientist
Fotoecraft Club
Frances Dighton Williams Chapter, Daughters of the American Revolution
Furrer, John A.
Gale, Nellie I.
Girdler, Tom Mercer, *Cleveland, Ohio*

Grant, C. H., *Hermon, Me.*
Hall, Margaret B. (Mrs. Edwin O. Hall), *Winterport, Me.*
Head, Mary A. (Mrs. Walter L. Head)
Henneman, Mabel L. (Mrs. Valentin Henneman)
Hinckley, Isabel F. (Mrs. Frank Hinckley)
Hodgins, Eric, *New York, N. Y.*
Home Culture Club
Johnston, Mrs. Newlands, *New York, N. Y.*
Jones, Heywood S.
Koger, E. B.
Lee, Miss P. C., *Hong Kong, China*
McCord, David, *Cambridge, Mass.*
Marsh, Philip M., *Houlton, Me.*
Marston, Virginia O. (Mrs. Arthur D. Marston)
Martin, Mrs. Margaret
Mayberry, Carrie C.
Miller, A. G., *Spruce Pine, N. C.*
Miller, Spencer, *New York, N. Y.*
Murray, J. B., *Yonkers, N. Y.*
New England Telephone and Telegraph Co.
Northern Conservatory of Music
Phillips, Winnie H. (Mrs. Lester T. Phillips)
Pickering, Jane B.
Proctor, David Milton, *Kansas City, Mo.*
Ranlett, Louis Felix
Richmond, C. Winfield
Roberts, Charlotte
Robinson, Mary C.
Rosley, Carl, *Hayward, Calif.*
Ross, Mrs. Sylvia Engel
Rotary Club of Bangor
Sargent, Mrs. John W., *New York, N. Y.*
Shakespeare Club
Sims, John G., Jr., *Fort Worth, Texas*
Sinclair, Upton, *Pasadena, Calif.*
Smyth, Nathan A., *New York, N. Y.*
Snyder, J. J., *Kansas City, Mo.*
Stevens, Scott
Stubbs, M. Wilma
Swan, F. A., *Camden, Me.*
Tewksbury, Maurice P.
Thompson, Grace H. (Mrs. Joseph A. Thompson)
Walker, Oscar
Wasson, Mildred Coes (Mrs. David A. Wasson)

Webster, Mary L.

Wescheke, Charles, *St. Paul, Minn.*

Wilbur, Ray Lyman, *Stanford University, Calif.*

Woman's Christian Temperance Union

Woods, Arthur, *Philadelphia, Penn.*

